

Pequea Township Board of Supervisors Meeting February 15, 2012

Minutes of the Pequea Township Board of Supervisors meeting held February 15, 2012 at 7:00 p.m. at the Pequea Township Municipal Building, 1028 Millwood Road, Willow Street, PA 17584.

Present at the meeting were:

Board of Supervisors
Robert L. Porterfield, Chairman
Jay Reynolds, Vice-Chairman
Harry Lehman, Supervisor*

Others present:

Connie Kauffman, Twp. Secretary

Sign in Sheet Attached

ANNOUNCEMENTS:

- The Pequea Township Park & Recreation Board has scheduled Community Days for May 19, 2012 with a rain date of May 20, 2012.
- The Pequea Township Board of Supervisors held an Executive Session on February 9, 2012 at 9:00 a.m. with RJ Hall Pension Plan Administrator Robert Hall to discuss Non-Uniformed Pension compliance.

MINUTES OF PREVIOUS MEETING: Supervisor Porterfield moved to approve the minutes of January 18, 2012 as printed. Supervisor Reynolds seconded the motion. All voted in favor. None opposed. Supervisor Porterfield moved to approve the minutes of the February 03, 2012 Special Meeting as printed and because of the nature of the need to hold the special meeting direct that a transcription of the meeting recording be made by the Township Secretary and attached to these minutes. Supervisor Reynolds seconded the motion. Supervisor Lehman said he didn't think it was necessary. Supervisors Porterfield and Reynolds voted in favor. Supervisor Lehman voted "Nay."

TREASURERS REPORT: A copy of the bill list is on the table. Supervisor Porterfield moved to approve checks #7755 through #7799 of the General Fund, and checks #2228 through #2231 of the Recreation Fund and check #647 of the Street Light Fund. Supervisors Lehman and Reynolds seconded it. All voted in favor. None opposed.

PUBLIC COMMENT RESOLUTION

Supervisor Porterfield explained a new resolution about the presentation of public comments.

Supervisor Lehman stated the meetings in the past year ran pretty smoothly.

Jackie Johns questioned the procedure for bringing questions to the Board of Supervisors.

Mary Ann Robins thought that all items should be discussed before the Board.

Tina Virgil questioned what if someone from the public wants to be on the agenda.

Supervisor Lehman suggested contacting the Township Secretary to put items on the agenda.

Supervisor Lehman said sometimes the Supervisors can resolve problems prior to a meeting and all three Supervisors are accessible any day of the month.

Bruce Groff stated that if a lawyer or engineer is coming to our meeting, then we should get them in and out or it is going to cost people a lot of money.

Supervisor Porterfield moved to adopt **Resolution #357-2012** to change the presentation of Public Comment during the Board of Supervisors meetings. Supervisor Reynolds seconded the motion. Supervisors Reynolds and Porterfield voted in favor. Supervisor Lehman was opposed.

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PUBLIC COMMENTS:

Items not on the agenda:

Supervisor Lehman questioned why the agenda was changed before the Resolution was approved. Ms. Robins questioned the public comments.

Jackie Johns said the Supervisors and the Township Solicitor agreed that the Zoning Officer need not be present for Zoning Hearing Board Hearings. Ms. Johns stated this means increased costs and time. Ms. Johns also stated the Township has a Resident's Complaint Form that can be obtained from the Township Office.

Supervisor Lehman read the last paragraph of the letter from our Zoning Officer about Mr. Deimler's unavailability on Monday evenings and his openness to trying to find a meeting time that suits all parties. Supervisor Lehman stated that a Zoning Officer was appointed but the position was not advertised.

Cynthia Evans-Herr inquired if the Board supports the Southern Regional Police.

Supervisors Reynolds, Porterfield and Lehman responded affirmatively.

Ms. Evans-Herr said she thinks we need to change our Zoning Officer.

Tim Weaver said he doesn't think he was ever at a zoning meeting where there was no Zoning Officer present.

Mark Meyer commented on the Zoning Officer's appointment as Strasburg Township Manager.

Bruce Groff questioned the Bitts Zoning Appeal.

Ms. Robins said we should pick a new Zoning Officer instead of paying for someone who's absent.

Ken Adams commented on a pamphlet he received in April 2011 and asked each Supervisor questions related to it.

Ms. Virgil commented that the Zoning Officer cannot live on \$16,500.00.

Supervisor Lehman moved that we remove Mark Deimler as Zoning Officer. Motion died for lack of a second.

Ms. Robins asked when we will expect to see the Zoning Officer at the meetings.

Supervisor Porterfield said Mr. Deimler is readily available and he has the educational background.

NEW BUSINESS:

1. Supervisor Lehman explained the new health insurance quote from Geisinger Choice that will save the Township \$12,877.20 per year. Supervisor Lehman moved that we instruct Brian Groff to sign us up for the Geisinger Choice \$1,000.00 deductible health care plan. Supervisor Reynolds seconded it. All voted in favor. None opposed.

OLD BUSINESS:

1. 2006 Peterbilt Truck – **Roadmaster Porterfield** – Tabled until next meeting.
2. Change locks in Township Municipal Building - **Supervisor Porterfield** – Tabled until next meeting.
3. Supervisor Porterfield made a motion to direct the Pequea Township Planning Commission, Zoning Officer, and Township Solicitor to report their preliminary recommendations on the Proposed Zoning Ordinance to the Board of Supervisors by December 31, 2012. Supervisor Lehman seconded the motion. All voted in favor. None opposed.
4. Administrative Assistant position - **Supervisor Porterfield** – Tabled until next meeting as Update Job Descriptions.
5. Southern Lancaster County Inter-Municipal Agreement (EMC) - **Supervisor Porterfield** – Tabled while waiting on a draft Agreement between the three Townships.

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6. CDL Record Keeping Course is going to be taken by Connie Kauffman and CDL Record Keeping will be added to the Secretary Job Description.
7. Supervisor Lehman moved that we buy the existing copier from Wells Fargo for the price of \$500.00. Supervisor Reynolds seconded the motion. All voted in favor. None opposed.
8. Supervisor Lehman moved that Pequea Township contribute \$4605.00 to Lancaster County Drug Enforcement Task Force. Supervisor Reynolds seconded it. All voted in favor. None opposed.

A brief recess was taken at 8:05 p.m.

The meeting reconvened at 8:15 p.m.

NEW BUSINESS:

1. Kathy Wasong gave a presentation about Lancaster Inter-Municipal Council and how if Pequea Township would join, we could pool our resources together. Ms. Wasong said LIMC has recently hired Michael LaSala who is certified in storm water management. Ms. Wasong stated Pequea Township will have to document and track every (hotspot) outfall of water which can be very costly. Ms. Wasong explained that LIMC has college students who work as interns to help with documentation and preliminary testing. Ms. Wasong said the fee to join is \$1,200.00 which can be pro-rated and the next LIMC meeting is scheduled for March 14 at 7:30 a.m. at the West Lampeter Township building.
Mr. Bruce Groff asked about LIMC's Regional Comprehension Plan if the townships have to pay for legal and if you opt out you pay a penalty. Ms. Wasong said that was correct.
2. Supervisor Lehman moved that Pequea Township make a \$500.00 donation to the Mount Joy Vocational School to design a Pequea Township web site. Supervisor Reynolds seconded the motion with the clarification that we make the donation after the work is completed. The motion was voted on and accepted with the clarification by Supervisor Reynolds and approved unanimously.
3. Supervisor Lehman moved to appoint Timothy Weaver to the Park and Recreation Board for the remainder of the term that expires in January 2016. Motion died for lack of a second.
Supervisor Reynolds moved to appoint Lucy Gillichbauer to the Pequea Township Park and Recreation Board Position to fill the unexpired term of Phil Chmiel until January 2016. Supervisor Porterfield seconded the motion. Supervisors Reynolds and Porterfield voted in favor. Supervisor Lehman was opposed.

***Supervisor Lehman left the meeting at 8:37 p.m. and did not return.**

4. Supervisor Porterfield moved to appoint William McCord, Jr. to the Planning Commission. Supervisor Reynolds seconded the motion. Supervisors Reynolds and Porterfield voted in favor.
5. Supervisor Porterfield moved to adopt **Ordinance #168-2012** to amend the Non-Uniform Pension Plan document. Supervisor Reynolds seconded the motion. Supervisors Reynolds and Porterfield voted in favor.
6. Supervisor Reynolds moved to appoint Anthony L. Williams, Sr. to the position of Emergency Management Coordinator. Supervisor Porterfield seconded the motion. None opposed.
Martin Harnish asked who Anthony was.
Supervisor Porterfield said he is a Lieutenant with Aberdeen Proving Grounds Police Department.
Ms. Herr-Evans questioned if we would start over with a new Emergency Operations Plan.

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Supervisor Reynolds explained how if we enter into an Inter-Municipal Agreement; there will be one EOP with central command and control with each township having its own resource documents.

Chuck Haines stated that Tony is currently Martic and Providence Township's EMC.

Supervisor Porterfield said we share the resources such as equipment.

Ms. Evans-Herr asked if either of our fire stations have a facility to shelter people or could we consider that we provide one for the people in our township in the event of an emergency.

7. Supervisor Porterfield gave an update on Tropical Depression Lee storm damage FEMA and PEMA funding saying we hope to get a check for \$132,295.00 that would go into the general fund. Robert Gregg commended Supervisor Porterfield for the paperwork he did to obtain the funding.
8. Park Board Chairman, Lew Witmer presented two quotes for the purchase of a new mower: \$15,249.00 (Weaver) and \$15,984.00 (Lancaster Ford Tractor). Mr. Witmer said the plan is to use the \$5,000.00 we would have available from not having someone come in to mow and the rest would go on a lease purchase plan. After BOS discussion, Supervisor Reynolds requested that Mr. Witmer submit the paperwork for the new mower to the Board of Supervisors. Tabled, for consideration at the next meeting.
9. Supervisor Reynolds stated that the Township Engineer suggested the BOS request the Engineer prepare a form to document septic system failures for future 537 Plan studies. All agreed and no motion was necessary.

DEPARTMENTAL REPORTS:

Road Crew - Report on file. Roadmaster Porterfield said the 5-year plan shows us to do resurface, micro-surface, and seal coat work at a cost of \$210,000.00. Three bids will need to be put out. Supervisor Porterfield made a motion that the Roadmaster and the Secretary work to place the required bids out for public bid according to the Proposed Road Project for 2012. Supervisor Reynolds seconded the motion. All voted in favor. None opposed,

Zoning/Code Officer – Report on file.

Southern Regional Police Department – January Monthly Report is on the table. Report was given by Chief Fiorill.

Southern Regional Police Commission – January Meeting Minutes are on the table.

Southern Lancaster County Inter-Municipal Council – Supervisor Reynolds said there were still no minutes done.

Emergency Management Coordinator –

ADVISORY BOARD REPORTS:

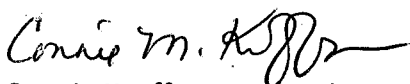
Pequea Township Planning Commission – Meeting held February 2, 2012.

Pequea Township Zoning Hearing Board – Meeting held February 6, 2012.

Pequea Township Park & Recreation Board – Meeting held February 8, 2012. Minutes are on the table.

MEETING ADJOURNED: The meeting adjourned at 9:21 p.m.

Respectfully submitted,



Connie Kauffman, Township Secretary

Sign In Sheet

2012-02-15 BOS Meeting

Lew Witmer

Diane & Mark Meyer

Bill Schall

JOHN A. FIORILLI

Tom & Pat Weeman

Mary Ann Roberts

~~Charles Kiper~~

Kenneth Adams

Tina Vigil

Clyde Thomas

Jim Murphy

KATHY WASON G

Lee M

Ed Kelley

Dave Rhoads

Bruce M Duff

Jane Guyron

MITCHEL LOSTKA

Patti Lehman

Jean Butts

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Jaclic Johns

© Russell Kaufman

Phil Hill

Robert J. Greg

Earl H. Hton

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PAM PORTERFIELD

Cynthia T. Evans-Hess

Elaine Jones

Richard J. Jones

James Davis

James Martin Barnes