

BOARD OF SUPERVISORS MEETING MARCH 21, 2012

Minutes of the Pequea Township Board of Supervisors meeting held March 21, 2012 at 7:00 p.m. at the Pequea Township Municipal Building, 1028 Millwood Road, Willow Street, PA 17584.

Present at the meeting were:

Board of Supervisors
Robert L. Porterfield, Chairman
Jay Reynolds, Vice-Chairman
Harry Lehman, Supervisor

Others present:

Connie Kauffman, Twp. Secretary
Attorney Matthew Crème
Mark Deimler, Zoning Officer
Sign in Sheet Attached

ANNOUNCEMENTS:

- The Pequea Township Park & Recreation Board has scheduled Community Days for May 19, 2012 with a rain date of May 20, 2012.
- The Zoning Hearing Board meetings have been rescheduled from the first Monday of the month to the first Tuesday of the month if needed. The dates and times of meetings will be published in the Legal Notices section of the *Lancaster Newspaper*.
- Pequea Township Board of Supervisors attended the LIMC Meeting held on Wed Mar 14, 2012 at West Lampeter.
- Supervisor Lehman personally thanked township resident Denise Race for all of her help in providing the township first class photos of our historical sites and Silver Mine Park for our web site.

MINUTES OF PREVIOUS MEETING: Supervisor Porterfield moved to approve the minutes of February 15, 2012 as printed. Supervisor Reynolds seconded the motion. Supervisors Porterfield and Reynolds voted in favor. Supervisor Lehman abstained. Supervisor Lehman questioned the completion of the February 3, 2012 transcription after the last meeting. Attorney Crème explained that a transcription does not need to be approved.

TREASURERS REPORT: A copy of the bill list is on the table. Supervisor Porterfield moved to approve checks #7800 through #7865 of the General Fund, and checks #2232 through #2239 of the Recreation Fund and check #648 through #649 of the Street Light Fund. Supervisor Lehman seconded the motion. All voted in favor. None opposed.

PUBLIC COMMENTS:

Items not on the agenda:

Ryan Dettrey said he received the Eagle Scout Award and Supervisor Lehman played a big part in that, so Lehman was presented with the "Mentor Pin."

Cynthia Evans-Herr stated the final funds were raised for the \$30,000.00 police car. Ms. Evans-Herr explained a poster she brought and invited anyone to attend the monthly Police Commission meetings for more information.

Jackie Johns thanked all the members of the Zoning Hearing Board and Attorney Wagenseller for rescheduling the ZHB meetings to accommodate the new Zoning Officer. Ms. Johns read a resident complaint letter concerning a basketball net and explained her research on the subject. Ms. Johns requested the Board of Supervisors talk to the Zoning Officer or pass an ordinance for this safety issue.

Supervisor Porterfield referred the issue to the Zoning Officer.

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Zoning Officer, Mark Deimler introduced himself and explained this is not a Zoning violation; rather it is a public right of way enforcement issue according to the Second Class Township Code. Supervisor Porterfield said the Supervisors will need to address the township's Property Maintenance Code. Mr. Deimler advised the Board of Supervisors to understand that the proper enforcement of the township's Property Maintenance Code is costly.

Tina Virgil spoke on behalf of the Native American Committee and explained why they will not participate in Community Days this year.

Tim Weaver expressed his concern about this township not giving equal representation to every citizen.

Supervisor Lehman said he did visit with the Native Americans last week to ask them to come to Community Days, however he respects them for their decision.

OLD BUSINESS:

1. 2006 Peterbilt Truck – **Roadmaster Porterfield** – Tabled until October.
2. Change locks in Township Municipal Building – After discussion, Supervisor Porterfield made a motion that we move forward with A & L Door Specialties and approve the purchase of \$1375.00 of lock cylinders and keys and change the keys on the building. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.
3. Update Job Descriptions – **Supervisor Porterfield** – Tabled until next month.
4. Southern Lancaster County Inter-Municipal Agreement (EMC) – Supervisor Reynolds said the first meeting is scheduled for April 5, 2012.
5. Purchase of new mower at Silver Mine Park – Supervisor Porterfield made a motion that we move forward with the purchase of a new zero-turn mower through Weaver Turf Power, Inc. for a total sale price of \$16,075.00. Supervisor Lehman seconded it. All voted in favor, none opposed. Supervisor Porterfield made a motion to finance with the zero percent thirty-six (36) month financing package. Supervisor Lehman seconded the motion. All voted in favor, none opposed.

NEW BUSINESS:

1. Approval was given to adopt **Resolution 358-2012** Setting the Fees for 2012. The purpose of this Resolution is to organize the Township Administrative Fees into one Resolution to be reviewed and set on a yearly basis. This covers fees from pavilion rental to sewage and zoning. Supervisor Porterfield made a motion to clarify that the Pequea Township Board of Supervisors has moved to adopt **Resolution 358-2012** setting the Fees for 2012. Supervisor Lehman seconded the motion. All voted in favor, none opposed.
2. Permission was given to the Zoning Officer to file a civil action against 242 Marticville Rd. for Zoning Ordinance Violations (trash, refuse or junk accumulation). Supervisor Porterfield moved to clarify that the Pequea Township Board of Supervisors on March 21, 2012 at their regularly scheduled Board of Supervisors meeting did authorize and make motion to authorize the Zoning Officer to file a civil action against 242 Marticville Rd. Supervisor Lehman seconded the motion. All voted in favor, none opposed.
3. Millwood Road Parallel Stormwater Management – Supervisor Porterfield briefly explained the situation of the parallel stormwater ditch along Millwood Road and PENNDOT's request of the township to sign a Highway Occupancy Permit. Attorney Crème said that PENNDOT will remedy the situation if the Township assumes the maintenance of it.

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Supervisor Porterfield made a motion that we move forward to have a plan presented by PENNDOT with regards to this matter. Supervisor Lehman seconded the motion. All voted in favor, none opposed. Supervisor Porterfield said the BOS will look at the plan and decide whether to take on the Highway Occupancy Permit.

4. Penn Grant Rd. & Millwood Rd. intersection – Supervisor Porterfield made a motion that we have the township secretary prepare a letter to Michael Keiser, Engineering District Executive from PENNDOT requesting a study of the intersection and citing the reasons. Supervisor Reynolds seconded the motion. Supervisors Porterfield and Reynolds voted in favor. Supervisor Lehman abstained.
5. Seal Coat Bids – Supervisor Porterfield explained we received four bids for seal coating for Millwood and Run Valley Roads and made a motion to accept Martin's Paving, Inc. bid for a total of \$30,552.97 and execute the contract. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.
6. Escalator Clause **Resolution 359-2012** – Supervisor Porterfield explained that this gives us the opportunity to get the best price. Supervisor Porterfield made a motion to adopt Resolution #359-2012. Supervisor Lehman seconded the motion. All voted in favor, none opposed.
7. Letter of Credit Reduction Request for Summerfield – Supervisor Lehman moved to reduce the letter of credit for Summerfield Development by \$31,420.14 to a new amount of \$603,942.80. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.
8. Prevailing Wage **Resolution 360-2012**– Supervisor Lehman explained that PSATS recommends we pass this for some of our smaller jobs. Supervisor Lehman moved to pass Prevailing Wage Resolution #360-2012 and forward to our legislators as PSATS requests. Supervisor Porterfield seconded the motion. All voted in favor, none opposed.
9. Rental Property Inspection Program – Supervisor Lehman explained Pennsylvania State Association of Boroughs is holding a training session on Rental Property Inspections and Pequea Township currently has no property management inspection program. Zoning Officer, Mr. Deimler would be happy to look at it with the Board and Solicitor and (together) can tailor something that meets the needs of the Township. Supervisor Porterfield said he's concerned that we would be creating a bigger government that we can't even afford to enforce. Mr. Deimler said he would do the training seminar at his own cost and bring back some information.

ADDENDUM:

1. Lancaster County Conservation District (Erosion and Sediment Control) - Mr. Deimler explained this is an agreement between Lancaster County Conservation District and Pequea Township that each is going to do certain things according to the law. Supervisor Lehman moved to authorize the township secretary to execute the Memorandum of Understanding between Lancaster County Conservation District and Pequea Township. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.
2. Willow Street Planning Study - Supervisor Porterfield made a motion to direct the township secretary to send a letter to West Lampeter Township simply letting them know we are on board with their proposed planning study for the Willow Street Area Route 272 north and southbound lanes. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.

DEPARTMENTAL REPORTS:

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Road Crew – Report on file. Supervisor Lehman suggested the Roadmaster and the road crew break down their hours on his time sheet. Supervisor Porterfield said that he currently does break out his hours and anything Supervisory related is indicated in red.

Zoning/Code Officer – Report on file.

Southern Regional Police Department – February's Monthly report is on the table. Officer Cramer gave the first half of the report and read a statement on behalf of all the officers of the Police Department about false and slanderous accusations. Chief Fiorill gave the remainder of the report questioned Supervisor Reynolds about those accusations. Mr. Mark Koch, immediate past President of PA Fraternal Order of Police, commended this great community of leadership and involvement. Mr. Koch stated the police force is an integral part of protecting that community and he validated Chief Fiorill's impeccable integrity. Chief Fiorill mentioned two letters that were written from the District Attorney.

Scott Winters said he was also a victim of accusations.

Darren Huegel stated he thinks in the future people should be recognized for what they have done and the township and the volunteers should work together more.

Southern Regional Police Commission – February minutes are on the table.

Southern Lancaster County Inter-Municipal Council –

Emergency Management Coordinator – Nothing to report.

New Danville Fire Company – February Monthly Report is on the table.

ADVISORY BOARD REPORTS:

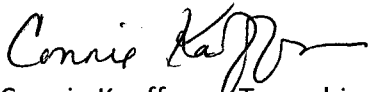
Pequea Township Planning Commission – Meeting held March 1, 2012.

Pequea Township Zoning Hearing Board – Meeting held March 5, 2012.

Pequea Township Park & Recreation Board – Meeting held March 14, 2012. Minutes are on the table.

MEETING ADJOURNED: The meeting adjourned at 8:53 p.m.

Respectfully submitted,



Connie Kauffman, Township Secretary

Sign-In Sheet

2012-03-21 BOS meeting

Diane Meyer

Joan Wurster

Earl Houghton

~~9m AD~~

Patti Lehman

Therese Smith

Joan Wyatt Butts

Donald Linton

Cheryl Linton

Justin Linton

Clyde Thomas

~~Wear~~

Dexter Kace

~~Ray Ruff~~

Robert Ruff

Robert Ruff

Sam Edwards

Phil Hill

Greg Edleman

Donald G. Hill

Tim Gross

Scott R. W. W.

Byrd

W. W.

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