

# BOARD OF SUPERVISORS SPECIAL MEETING MAY 7, 2012

Minutes of the Pequea Township Board of Supervisors special meeting held May 7, 2012 at 10:00 a.m. at the Pequea Township Municipal Building, 1028 Millwood Road, Willow Street, PA 17584.

## **Present at the meeting were:**

Board of Supervisors  
Robert L. Porterfield, Chairman  
Jay Reynolds, Vice-Chairman  
Harry Lehman, Supervisor

## **Others present:**

Connie Kauffman, Twp. Secretary  
Attorney Matthew Creme  
Mark Deimler, Zoning Officer  
Sign in Sheet Attached

## **ANNOUNCEMENTS:**

- Please be advised that public meetings may be both audio and video recorded.
- Pequea Township Board of Supervisors held an Executive Session on Monday, May 7 at 9:00 a.m. to receive advice of counsel by the Solicitor.
- The purpose of the special meeting held today is for the appointment of a new citizen Representative to the Southern Regional Police Commission. In addition, other business items needing consideration, discussion, and/or official action will be addressed.
- This special meeting has been properly advertised in the Lancaster Newspaper.

## **PUBLIC COMMENTS:**

### **Items not on the agenda:**

Cynthia Evans-Herr said PENNDOT's paving of Millwood Road left a ledge in front of her house. Ms. Evans-Herr contacted Representative Scott Boyd who will work with PENNDOT to resolve the problem.

## **BUSINESS:**

1. Appointment of new Citizen Representative (Southern Regional Police Commission) – Supervisor Porterfield stated that we had three applicants and read his interview questions. Supervisor Porterfield moved to appoint Mr. Joseph Terry as the Citizen Representative to the Southern Regional Police Commission to fill the unexpired term of Diane Janney Schall until January 2014. Supervisor Reynolds seconded the motion. All voted in favor, none opposed. All Supervisors' interview questions are attached to these minutes.

## **OTHER BUSINESS:**

1. Lancaster County Planning Commission recommendation on Draft Zoning Ordinance – The Zoning Officer, Mr. Deimler discussed what route the Township should take to go forward with either a major overhaul of the Draft Zoning Ordinance or to rewrite it from scratch. Mr. Deimler said for now he could amend the existing Zoning Ordinance to give relief to the most pressing issues and the township would pay the same (attorney) cost for one amendment as they would for many. The Board of Supervisors requested Mr. Deimler present to them at the next BOS meeting what his compensation would be to: 1. modify the Draft, and 2. rewrite it. Attorney Creme said at the next BOS meeting the Board will need to give direction to the Planning Commission, Zoning Officer, and the Solicitor. Tabled until next meeting.  
Ken Adams commented that he hoped anything previously prepared could be used.
2. PENNDOT Millwood Road Parallel Stormwater Management Maintenance Agreement – Attorney Creme explained the requirements in the proposed Agreement between PENNDOT and Pequea

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Township by stating that PENNDOT is proposing to do the work necessary to correct the stormwater management circumstances at that location on a Highway Occupancy Permit to be issued to the township and once completed, the Township would take the future responsibility for maintenance and repairs. Supervisor Porterfield made a motion to enter into an Agreement with PENNDOT after the Solicitor addresses more specific detail with the Pennsylvania Department of Transportation on the nature and scope of the work. Supervisor Lehman seconded the motion. All voted in favor, none opposed. Tabled until more details worked out with PENNDOT.

3. Letter of Support Lancaster County Conservation District for Stuart Herr – Supervisor Lehman moved to authorize the secretary to prepare a letter of support for a Poultry Litter Burner (waste-to-energy) project at the Stuart Herr property, 465 Long Lane, Lancaster. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.
4. Approval of use of Silver Mine Park for Community Day May 19, 2012 (rain date May 20) & the expenditures associated with it not to exceed the money in the Community Day Fund – Supervisor Lehman moved to authorize the Park and Recreation Board request to hold Community Day on Saturday, May 19, 2012 with a rain date of Sunday, May 20, 2012 and to make necessary expenditures out of the Community Days Donation Fund. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.
5. Approval for use of Silver Mine Park for June 9, 2012 VanderPlate wedding: temporary structures (tents), permission for Mr. VanderPlate to be in the park overnight, and authorize entertainment – Supervisor Lehman moved to authorize the VanderPlate wedding to be held at the Silver Mine Park on June 9, 2012, with the use of temporary structures (tents, etc.), with written permission given to the family to have a designated person or persons stay overnight during the weekend, and authorize entertainment for this special event. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.
6. Approval of Secretary Wage Increase – Supervisor Lehman moved to increase the pay rate of Connie Kauffman from \$14.00 to \$15.00 per hour effective April 23, 2012. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.
7. Herrville Rd. Bid Proposals – Supervisor Lehman moved to put out for bid the Herrville Road stormwater project. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.

**MEETING ADJOURNED:** The meeting adjourned at 11:15 a.m.

Respectfully submitted,



Connie Kauffman, Township Secretary

Srgn In Sheet

2012-05-07 BOB special meeting

Kenneth J. Adams

Robert M. Adams

Jack Tamm

Bill Schall

## Robert Porterfield Interview Questions

1. What contact have you had with law enforcement in your life?
2. Do you consider those experiences to be positive or negative?
3. Has any your family or close friends had experiences with law enforcement that have caused you concern?
4. What contact have you had with the Southern Regional Police Department?
5. Do you have any personal friends that are members of the police department?
6. What is your overall impression of the police department?
7. Do you have any concerns about the police department?
8. Do you have any conflicts of interest that may prevent you from fulfilling your duties on the commission?
9. Are you able to remain composed during public meetings when criticisms may be harsh and unfounded?
10. Why do you want to serve on the commission?
11. Are the police "always right"?

# Harry Lehman Interview Questions

APPLICANT: \_\_\_\_\_

INTERVIEW DATE: \_\_\_\_\_

1. WHY DO YOU WANT TO SERVE ON THE POLICE COMMISSION?

2. ARE YOU AVAILABLE ON THE 2<sup>ND</sup> TUESDAY OF EACH MONTH?

3. HAVE YOU ATTENDED POLICE COMMISSION MEETINGS?

4. HAVE YOU EVER BEEN INVOLVED IN CREATING A BUDGET?

*H. L. Interview Questions #2*

5. DO YOU KNOW HOW TO READ A BALANCE SHEET?

6. DO YOU HAVE ANY EXPERIENCE IN LABOR RELATIONS AND CONTRACT NEGOTIATIONS?

7. DO YOU HAVE ANY KNOWLEDGE OF THE ARTICLES OF AGREEMENT?

APPLICANTS' COMMENTS:

Telephone Interview for Citizen Member of Southern Regional Police Commission

May 3, 2012

Hello, this is Jay Reynolds; I am calling to interview you for the police commission. Do you have a few minutes?

In three minutes,

1. Please state your qualifications to serve on the police commission
2. Please state what the commissions responsibilities are according to the Articles of Agreement and any other comments you wish to offer and
3. Please state your opinion on the three-year extension of time that was piggy backed to the existing five-year extension of time.

Thank you for your time,

Jay Reynolds

Pequea Township Supervisor