

## BOARD OF SUPERVISORS MEETING MAY 16, 2012

Minutes of the Pequea Township Board of Supervisors meeting held May 16, 2012 at 7:00 p.m. at the Pequea Township Municipal Building, 1028 Millwood Road, Willow Street, PA 17584.

### Present at the meeting were:

Board of Supervisors  
Robert L. Porterfield, Chairman  
Jay Reynolds, Vice-Chairman  
Harry Lehman, Supervisor

### Others present:

Connie Kauffman, Twp. Secretary  
Mark Deimler, Zoning Officer

Sign in Sheet Attached

### ANNOUNCEMENTS:

- On behalf of Pequea Township we would like to thank the residents who have donated towards Community Day.
- Pequea Township website is up and running at [www.pequeatwp.org](http://www.pequeatwp.org)
- Public Meetings may be both audio and video recorded.
- Joseph Terry was appointed as the new Citizen Representative to the Southern Regional Police Commission at the Board of Supervisors Special Meeting held on May 7, 2012.
- The Pequea Township Park & Recreation Board is having Community Day May 19, 2012 and there is still a need to help park cars.
- Hempfield Area Recreation Commission is conducting a Bicycle Ride on Sunday, June 24, 2012. Portions of Marticville Rd., Sprecher Rd., Millwood Rd., and West Kendig Rd. will be on the course. All specified roads will be open to regular traffic.
- Earl Houghton expressed thanks to the Board for the help and donations for Community Days. Mr. Houghton said those mowing at the Park are doing a superb job.
- Re-enactors will be at the Park on Friday.
- Community Day looks like it has been well organized and has good participation.

**MINUTES OF PREVIOUS MEETING:** Supervisor Porterfield moved to approve the minutes of the April 18, 2012 Board of Supervisors meeting as printed. Supervisor Reynolds seconded the motion. All voted in favor, none opposed. Motion passed.

Supervisor Porterfield moved to approve the minutes of the Special Meeting held May 7, 2012 as printed. Supervisor Lehman seconded the motion. All voted in favor, none opposed. Motion passed.

**TREASURERS REPORT:** A copy of the bill list is on the table. Supervisor Porterfield moved to approve checks #7907 through #7940 of the General Fund, checks #2245 through #2254 of the Recreation Fund, check #651 of the Street Light Fund, and checks #101 through 105 of the Park Donation Fund. Supervisor Lehman seconded the motion. All voted in favor, none opposed. Motion passed.

### PUBLIC COMMENTS:

Items not on the agenda:

### OLD BUSINESS:

1. Lancaster County Planning Commission recommendation on Draft Zoning Ordinance – The Zoning Officer, Mark Deimler discussed his recommendations to make short term corrections on the most pressing issues prior to a rewrite. If the Board is satisfied with the given recommendations, Solicitor Crème would prepare the Amendment and start the hearing process.

## BOARD OF SUPERVISORS MEETING MAY 16, 2012

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Supervisor Lehman moved that we instruct our Township Zoning Officer to contact our Solicitor to make the necessary changes outlined in his letter with reference to the 1992 Zoning Ordinance. Supervisor Reynolds clarified that the letter was transmitted by the email dated May 11, 2012. Supervisor Reynolds seconded it. Supervisor Porterfield clarified that we moved to instruct the Zoning Officer to contact the Solicitor and make the necessary recommended changes as per the letter transmitted. All voted in favor, none opposed.

Mr. Deimler referenced his email to the Board dated May 15, 2012 and explained the two steps needed to rewrite the Zoning Ordinance with a cost of approximately \$32,000.00 from start to finish. Supervisor Lehman explained that we have about the same amount of money budgeted for new ordinances and new ordinance engineering. Mr. Deimler mentioned the Board should keep in mind that the township will be required by year end to update the Stormwater Management Ordinance to bring it into compliance and there will be a cost for that.

Jackie Johns asked if these new submissions went to the Planning Commission for any public comment and review?

Mr. Deimler explained the process: the preparation of the Amendment, the Amendment goes to the Planning Commission for their comments, the Amendment goes to Lancaster County Planning Commission for their comments, then back to the Board for a hearing.

Supervisor Porterfield moved to authorize the Solanco Engineering Firm to commence the process to amend the 2005 Pequea Township Comprehensive Plan and to concurrently prepare a Draft Zoning Ordinance which includes all required legal and planning aspects. The costs shall be as generally outlined in the email to the Pequea Township Board of Supervisors from Solanco Engineering dated May 15, 2012. Supervisor Lehman seconded the motion. Supervisor Porterfield asked if we need to enter into a contract with Solanco Engineering since this is outside the parameters of the Zoning Officer's job as we hired him.

Supervisor Porterfield made a secondary motion that Pequea Township authorize the Township Solicitor to develop a contract with Solanco Engineering for this work to be completed.

Supervisor Reynolds seconded the motion. All voted in favor, none opposed.

The Chair then called the vote on the main motion on the floor, all voted in favor, none opposed.

2. Southern Lancaster County Inter-Municipal Agreement (EMC) next meeting May 23, 2012 – Supervisor Reynolds said the meeting will be held at Martic Township at 7:00 p.m. and he expects to have a draft agreement to review several days before the meeting.
3. Millwood Road Parallel Stormwater Management – Supervisor Porterfield explained the offer by PennDOT to install a new system in there. Supervisor Lehman pointed out that Pequea Township's responsibility will be to maintain it. Supervisor Lehman moved to adopt **Resolution 361-2012** to authorize Robert Porterfield to sign the Drainage Structures Maintenance Agreement between Pequea Township and PennDOT. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.
4. Penn Grant Rd. & Millwood Rd. Intersection – Supervisor Porterfield gave an update on the PennDOT traffic study that was conducted and how their results indicated the conditions for a multi-way stop sign were not met.
5. Willow Street Planning Study Letter of Support to Lancaster County Planning Commission –After discussion, Supervisor Porterfield moved to authorize the secretary to prepare a letter of support to Lancaster County Planning Commission for a study of converting the PA 272 one-way to two-way for the Willow Street Village Renewal Plan. Supervisor Reynolds seconded the motion.

## BOARD OF SUPERVISORS MEETING MAY 16, 2012

Supervisor Lehman suggested letters of this nature be signed by all three Supervisors. All voted in favor, none opposed.

### NEW BUSINESS:

1. Ag Security and Ag Preserve Request for the farm at 1029 Millwood Rd. – Zoning Officer, Mark Deimler explained the two options to the Board: 1. Standard procedure, and 2. 180-day procedure.  
Mr. Jeff Frey, owner of the property, stated the 180-day time frame is fine.
2. George Desmond Rezoning Request – Mr. Deimler explained the request to rezone from Ag back to R-2 and needs approval to start the process. Both the Zoning Officer and the Solicitor suggest the hearing be held at a special meeting for that purpose.  
Supervisor Porterfield moved to authorize the Zoning Officer to process the petition in accordance with Section 2101 of the Zoning Ordinance. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.
3. MS4 - PAG13 Renewal Intent Documents – Supervisor Porterfield moved to authorize the Township Engineer to proceed with the MS4-PAG13 Renewal Intent Documents Project which must be submitted to PA-DEP by September 14, 2012. Supervisor Lehman seconded the motion. All in favor, none opposed.
4. Community Day Donation to Lititz Sportsman's Association for trout – Supervisor Lehman moved to authorize a \$500.00 donation from the Community Day Donation Fund to the Lititz Sportsman's Association, Ltd. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.
5. Corn Wagon – Supervisor Lehman moved to authorize Roadmaster Porterfield to contact the owners of the Corn Wagon to discuss ways to improve traffic conditions at their place of business. Supervisor Reynolds seconded the motion. After discussion, all voted in favor, none opposed.

### ADDENDUM:

1. Central PA Leukemia and Lymphoma Society Fundraiser – Supervisor Lehman explained the Cowpie BINGO fundraiser recommended by the Park and Rec Board. Supervisor Lehman moved that we allow the Central PA Leukemia and Lymphoma Society Fundraiser to be held July 21, 2012 under the following conditions: 1. The event does not exceed 299 people, and 2. The Lymphoma Society representative be in contact with the Park and Recreation Board to make sure matters are handled properly. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.

### DEPARTMENTAL REPORTS:

**Road Crew** – Report on file.

**Zoning/Code Officer** – Report on file.

**Southern Regional Police Department** – April Monthly Report is on the table. Officer Blank gave the report.

**Southern Regional Police Commission** – April Meeting Minutes are on the table.

**Southern Lancaster County Inter-Municipal Council** – Supervisor Reynolds said the April and May meetings were canceled.

**Emergency Management Coordinator** –

### ADVISORY BOARD REPORTS:

## BOARD OF SUPERVISORS MEETING MAY 16, 2012

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**Pequea Township Planning Commission** – Meeting held May 3, 2012.

**Pequea Township Zoning Hearing Board** – Meeting held May 1, 2012.

**Pequea Township Park & Recreation Board** – Meeting held May 9, 2012. Minutes are on the table.

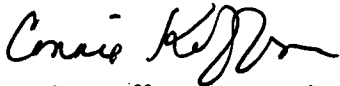
Jackie Johns asked if the revision of the Comprehensive Plan automatically triggers the 537 Plan?

Mr. Deimler replied that it could, but in this case we are only doing a minor amendment to the Comprehensive Plan, therefore the current Act 537 Plan is adequate.

Jeff Frey apologized to Roadmaster Porterfield for the oil mark on Radcliffe Road due to an equipment failure.

**MEETING ADJOURNED:** The meeting adjourned at 8:01 p.m.

Respectfully submitted,



Connie Kauffman, Township Secretary

Sign-In Sheet

2012-05-16 BOS meeting

Patti Lehman

Jane Juppolds

Jackie Johns

Steve Fisher

Renee J. Hays

Robt. R. Rapp

Joe Smith

Michelle Gaur

Earl H. Hinton

Fred W. Zmer

Jeff Fung