

BOARD OF SUPERVISORS MEETING SEPTEMBER 19, 2012

Minutes of the Pequea Township Board of Supervisors meeting held September 19, 2012 at 7:00 p.m. at the Pequea Township Municipal Building, 1028 Millwood Road, Willow Street, PA 17584.

Present at the meeting were:

Board of Supervisors
Jay Reynolds, Vice-Chairman
Harry Lehman, Supervisor

Others present:

Connie Kauffman, Twp. Secretary
Matt Crème, Solicitor
Sign in Sheet Attached

Officer Cramer gave the Southern Regional Police Department Report so he could attend to a call.

ANNOUNCEMENTS:

- Public Meetings may be both audio and video recorded.
- Effective January 24, 2013, your trash hauler will no longer be able to take covered devices (computers and tv's). There is a flyer explaining the new law on the information table.
- Recycling Update: Use web site www.earth911.com to find out what can be recycled and where.
- Remember that a Photo ID is required for the November 2012 Election.
- The Pequea Township Board of Supervisors held an Executive Session on August 20, 2012 at 7:30 a.m. to discuss personnel matters.
- The Pequea Township Board of Supervisors held Executive Sessions on August 20, 2012 and September 10, 2012 at 9:00 a.m. with Township Solicitor Matt Crème to explain the process to fill the Supervisor vacancy.
- The Board of Supervisors held an Executive Session on September 10, 2012 at 9:30 a.m. to discuss a personnel matter.
- The Board of Supervisors attended special Planning Commission Workshops to review the Comprehensive Plan on August 29, 2012 and September 6, 2012 at 6:30 p.m.
- Park Board Community Days Committee is planning on having a pig roast fundraiser on Nov. 3.
- Ron Reese from Troop #105 has been working on an Eagle Scout log cabin improvement project at the Park.
- Congratulations were given to Chief John Fiorill who was chosen to serve as Treasurer of the Fraternal Order of Police State Lodge at the organization's recent state conference in Philadelphia.

MINUTES OF PREVIOUS MEETING: Supervisor Reynolds moved to approve the minutes of the August 15, 2012 meeting as written. Supervisor Lehman seconded the motion. All voted in favor, none opposed.

TREASURERS REPORT: A copy of the bill list is on the table. Supervisor Reynolds moved to approve checks #8070 through #8111 of the General Fund and checks #2286 through #2293 of the Recreation Fund. Supervisor Lehman seconded the motion. All voted in favor, none opposed.

PUBLIC COMMENTS:

Items not on the agenda:

Bob Race said Friends of the Southern Regional Police Department collected \$2284.00 in donations so far for the injured officer and thanked everyone that contributed. Donations are still being accepted by sending a check to FSRPD, 3284 Main St., Conestoga, PA 17516.

BOARD OF SUPERVISORS MEETING SEPTEMBER 19, 2012

Ken Adams commented about line painting and the hiring of our Solicitor. Mr. Adams questioned the timeline to fill the Supervisor vacancy and asked about the settlement on the Pine Lane property. Supervisor Lehman explained the timeline.

Solicitor Crème explained that our insurance company received all the information needed for the Pine Lane settlement.

Dwayne Funk asked for an update on the Nuisance Ordinance.

Solicitor Crème explained the first draft of the Nuisance Ordinance has been prepared and is being reviewed.

Mr. Funk questioned if there is a way to regulate businesses in the township.

Solicitor Crème responded they need zoning review and building code review before a Certificate of Occupancy can be issued.

OLD BUSINESS:

1. Southern Lancaster County Inter-Municipal Agreement (EMC) – Tabled pending Solicitor's review.
2. Old Conestoga Road Heritage Byway – Supervisor Lehman moved to pass **Resolution #365-2012** the Old Conestoga Road Byway. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.
3. Oak Hill Partners (Penn Grant Commons) set rescheduled date for hearing – Supervisor Reynolds moved to set the date for the Oak Hill Partners which is also Penn Grant Commons Hearing to October 3, 2012 at 7:00 p.m. at the Pequea Township Municipal Building and to direct the secretary to advertise the Hearing. Supervisor Lehman seconded the motion. All voted in favor, none opposed.
4. 2006 Peterbilt Truck – Supervisor Reynolds moved to have the 2006 Peterbilt Truck repaired by Lancaster Truck Bodies in accordance with their proposal dated 9/11/2012 in the amount of \$7434.00. Supervisor Lehman seconded the motion. All voted in favor, none opposed.

NEW BUSINESS:

1. Accept Resignation of Supervisor Porterfield effective September 7, 2012 – Supervisor Reynolds moved to accept the resignation of Robert Porterfield from the Pequea Township Board of Supervisors effective September 7, 2012. Supervisor Lehman seconded the motion. All voted in favor, none opposed.
2. Appointment of New Supervisor – Solicitor Crème gave an overview of the process. Supervisor Reynolds explained the expressions of interest we received and moved to appoint William Schall as the interim Supervisor of Pequea Township to serve until the first Monday in January of 2014. Supervisor Lehman seconded the motion. During discussion, Kenneth Adams expressed an interest in the position. All voted in favor of the motion on the floor, none opposed.

ADDITIONAL PUBLIC COMMENT:

Russell Kauffman shared a concern about a water problem at his neighbor's driveway at 21 East Boehm's Road. Supervisor Reynolds asked the Secretary to pass the information on to the Roadmaster.

3. Schedule Budget Workshops and Hearing dates – Supervisor Reynolds moved to advertise three Budget workshops and to conduct any other necessary Township Business that may come before the Board on: November 1, 2012 at 7:00 a.m., November 7, 2012 at 10:00 a.m., November 8,

BOARD OF SUPERVISORS MEETING SEPTEMBER 19, 2012

2012 at 10:00 a.m. and the hearing date of December 10 at 7:00 p.m. Supervisor Lehman seconded the motion. All voted in favor, none opposed.

4. Personnel Policy – Add Pre-Employment Background Checks,
5. Personnel Policy – Remove Alcohol Pre-Employment Testing,
6. Personnel Policy – Pension Plan,
7. Personnel Policy – Update Roadmaster Job Description – Supervisor Reynolds moved to make the changes to the Personnel Policy as stated in the attached document dated September 18, 2012 at 3:01 p.m. Supervisor Lehman seconded the motion. All voted in favor, none opposed.
8. PLGIT Accounts – Supervisor Lehman moved that we prepare a Resolution for next month’s meeting to move all these funds into a local bank. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.
9. Hiring Full-Time Road Worker Reuben “Steve” Shaubach – Supervisor Reynolds moved to hire Reuben “Steve” Shaubach as full-time Road Worker at the salary of \$17.00 per hour effective August 22, 2012. Supervisor Lehman seconded the motion. All voted in favor, none opposed.
10. Hiring Part-Time CMV Road Worker Timothy “T.J.” Reinhart – Supervisor Reynolds moved to hire Timothy “T.J.” Reinhart as part-time Road Worker at a salary of \$13.50 per hour effective August 23, 2012. Supervisor Lehman seconded the motion. All voted in favor, none opposed.
11. Revise Rules and Regulations Ordinance for the Use of Township Property – Supervisor Lehman moved that we prepare Ordinance and/or amendments to the **Ordinance of 96-1995 and 148-2007** to reflect the deletion of paragraph 29 also known as item 29, “No person shall roller skate, roller blade, or skateboard on any paved areas,” and he moved that we modify line number 36, “No person shall use any form of boat, canoe, or water floatation device on township property with the exception of the Pequea Creek.” Supervisor Reynolds seconded the motion. All voted in favor, none opposed.
12. Purchase of Surveillance Cameras for Silver Mine Park – After a brief discussion, item was tabled.
13. Boy Scout / Cub Scout Camp Out at Silver Mine Park October 26-28, 2012 – Supervisor Lehman moved to permit Scout Troop #146 from Conestoga to hold a Camp Out weekend on October 26 through October 28, 2012 and the use of temporary structures (tents) and a controlled camp fire. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.
14. Safety Issue (Barn) Silver Mine Park – Supervisor Reynolds moved to authorize the Roadmaster to perform the work as he recommended: to block off the closest two windows and one door closest to the collapsing wall, fill that space with dirt and slope it down to the door that the park employees use to access the basement, then seed and be maintained by the road crew. Supervisor Lehman seconded the motion. All voted in favor, none opposed.
15. Letter of Credit Release Five Springs Farm – Supervisor Reynolds moved to authorize the release of Fulton Bank and Five Springs Farm, LP from its liability under Letter of Credit No. D004148, and to authorize the Township Secretary to notify the Fulton Bank Letter of Credit Department of this release. Supervisor Lehman seconded the motion. All voted in favor, none opposed.
16. Sewage Facilities Planning Module for Eagles Ridge at Five Springs Farm– Supervisor Reynolds moved to adopt the **Resolution** for the Five Springs Farm Bed and Breakfast and Wedding Venue Plan Revision for New Land Development and to instruct the secretary to sign the Resolution and the Transmittal Letter for the Sewage Facilities Planning Module. Supervisor Lehman seconded the motion. All voted in favor, none opposed. Stuart Herr commended the work and the effort put forth by the staff, Supervisors, Zoning and Planning Boards.

BOARD OF SUPERVISORS MEETING SEPTEMBER 19, 2012

17. Authorization for Donations to Fire Companies – Supervisor Reynolds moved to distribute \$21,000.00 to the New Danville Fire Company and to disburse \$21,000.00 to the West Willow Fire Company. Supervisor Lehman seconded the motion. All voted in favor, none opposed.
18. WWFC Permission to Borrow Sweeper and Flail Mower – Supervisor Reynolds moved to give permission for West Willow Fire Company to borrow Pequea Township's Sweeper and Flail Mower. Supervisor Lehman seconded the motion. All voted in favor, none opposed. Supervisor Lehman said the township must first secure a copy of insurance before loaning out the equipment.

ADDENDUM:

1. Amos King Apartments Request – Supervisor Reynolds moved to deny the request by Amos King to negate the \$1500 per unit Park and Recreation Fee. Supervisor Lehman seconded the motion. All voted in favor, none opposed.
2. Abram Stoltzfus Stormwater Waiver– Supervisor Reynolds moved to waive the Stormwater Management Permit and fee as requested by Abram Stoltzfus for his greenhouse. Supervisor Lehman seconded the motion. All voted in favor, none opposed.
3. Park Board Pig Roast – Supervisor Lehman moved that we allow Pequea Township Park Board to have a pig roast fundraiser on November 3, 2012 or any rain date set by them. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.

DEPARTMENTAL REPORTS:

Road Crew – Report on file.

Zoning/Code Officer – Report on file.

Southern Regional Police Department –August Monthly Report is on the table.

Southern Regional Police Commission – August Meeting Minutes are on the table.

Southern Lancaster County Inter-Municipal Council – Supervisor Reynolds attended and said Senator Smucker gave a brief overview of current legislation that affects townships.

Emergency Management Coordinator –

PEQUEA TOWNSHIP ZONING HEARING BOARD: – Meeting held September 4, 2012.

ADVISORY BOARD REPORTS:

Pequea Township Planning Commission – Meeting held September 6, 2012.

Pequea Township Park & Recreation Board – Meeting held September 12, 2012. Minutes are on the table.

Supervisor Lehman moved we adjourn. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.

MEETING ADJOURNED at 8:32 p.m.

Respectfully submitted,



Connie Kauffman, Township Secretary

Sign-In Sheet

2012-09-14 BOS meeting

Juan Balle

Vickie Henry
C Russell Kaufman

Jane Grayson
Dona Wilton
Fred Wilmer

ROBERT BAKER, JR.

Jackie Johns
Bob "Hummy" Gregg
ADAM CRAMER

Tim W. Green
Bill Schall

Cynthia A. Klein

Betsy Herr
Paige Herr

Patricia Lehman

Doug Furr

Stewart

Thaddeus Williams
Steve Fisher
Tom

Steve Gosaj

Elaine Jones

Gary Grosh

Richard Jones

Janet Hess

Larry Hess