

BOARD OF SUPERVISORS MEETING for FIRST BUDGET WORKSHOP November 1, 2012

Minutes of the Pequea Township Board of Supervisors meeting held November 1, 2012 at 7:00 a.m. at the Pequea Township Municipal Building, 1028 Millwood Road, Willow Street, PA 17584.

Present at the meeting were:

Board of Supervisors
Jay Reynolds, Chairman
Bill Schall, Vice-Chairman
Harry Lehman, Supervisor

Others present:

Connie Kauffman, Twp. Secretary
Jeanette Miller, Twp. Treasurer
Mark Deimler, Zoning Officer
Tony Todd, West Willow Fire Co.

ANNOUNCEMENTS:

- Public Meetings may be both audio and video recorded.
- The purpose of the special meeting held today is for a budget workshop. In addition, other business items needing consideration, discussion and/or official action will be addressed.
- This special meeting has been properly advertised in the *Lancaster Newspapers*.

Budget Workshop was recessed and Non-Legislative hearing began:

DRAFT ORDINANCE TO ADOPT NUISANCE ORDINANCE

- Notice has been properly advertised and a copy of the proposed Nuisance Ordinance was made available at the Township office as well as at the *Lancaster Newspapers, Inc.* office.

ZONING OFFICER COMMENTS:

Zoning Officer Mark Deimler explained the practical enforcement of the Nuisance Ordinance. He said when someone is cited, they have the right to appeal. The appeal is heard by the Board of Supervisors, acting in a quasi-judicial position. Both the Zoning Officer and the Police would have the same powers and only the District Judge can institute the penalty phase.

PUBLIC COMMENTS ON PROPOSED ORDINANCE:

1. Nuisance Ordinance # 171-2012 – Supervisor Reynolds moved to adopt the Nuisance Ordinance # 171-2012. Supervisor Lehman seconded the motion. All voted in favor, none opposed.

DRAFT ORDINANCE TO ADOPT RULES AND REGULATIONS for the USE OF TOWNSHIP PROPERTY ORDINANCE

2. Rules and Regulations Ordinance for the Use of Township Property Ordinance # ___-2012 – After a brief discussion of the rules, the permit process, and the Public Gathering Ordinance the Supervisors decided to go into Executive Session at 7:18 a.m. for informational purposes related to the past actions of the Board. The meeting reconvened at 7:27 a.m. and the Rules and Regulations Ordinance was tabled.

The Supervisors went into Executive Session at 7:30 a.m. to discuss a personnel issue with the Roadmaster. The hearing was closed and the meeting reconvened at 7:40 a.m.

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NEW BUSINESS:

1. Domain Transfer - Supervisor Schall explained the limitations of the current domain "ipower" and recommended we transfer our domain Pequeatwp.org to "GoDaddy." All Supervisors agreed to this administrative task and Supervisor Schall will initiate the transfer.

FIRST BUDGET WORKSHOP FOR 2013:

Treasurer Jeanette Miller gave a summary of the township's 2012 budget and the expectations of increased revenue and expenses for 2013.

The Board of Supervisors started the budget process by going over the Chart of Accounts for the Fire Companies. Andy Strausner and Jason Topper, from the West Willow Fire Co., were available via speaker phone to discuss next year's township donation to the fire companies. Mr. Strausner asked questions about a "fire tax" saying it could eliminate some fundraisers and generate additional revenue for training, recruitment, and retention programs. Supervisor Reynolds suggested they write a letter to the Board of Supervisors with a narrative summary of the last five years and a request for an increase in allocation to the fire companies. All three Supervisors agreed a 5% increase to the fire companies would be acceptable. Tony Todd, WWFC, said both Fire Companies have decided a merger is not feasible and the two companies cooperate.

The Board of Supervisors continued the budget process by going over the General Fund Chart of Accounts item by item for Income. The following changes were made:
Revenue Changes:

- 354.025 St Recycling Grant changed to \$1000.00
- 361.331 Petition to Rezone changed to zero.
- 361.332 Conditional Use Application Fee changed to zero.
- 361.340 Hearing Fees changed to \$1000.00
- 361.440 Stormwater Application Fees changed to zero.

Accounts with no activity in recent years were identified and made inactive.

The first workshop draft of the budget will be updated by Township Treasurer, Jeanette Miller and copies prepared for the Supervisors to review for the Second Budget Workshop to be held on Wednesday, November 7, 2012 at 7:00 p.m.

MEETING ADJOURNED: The meeting adjourned at 10:02 a.m.

Respectfully submitted,



Connie Kauffman, Township Secretary