

BOARD OF SUPERVISORS MEETING DECEMBER 19, 2012

Minutes of the Pequea Township Board of Supervisors meeting held December 19, 2012 at 7:00 p.m. at the Pequea Township Municipal Building, 1028 Millwood Road, Willow Street, PA 17584.

Present at the meeting were:

Board of Supervisors
Jay Reynolds, Chairman
Bill Schall, Vice-Chairman
Harry Lehman, Supervisor

Others present:

Connie Kauffman, Twp. Secretary
Robert Porterfield, Twp. Treasurer/Admin Asst.
Sign in Sheet Attached

ANNOUNCEMENTS:

- Public Meetings may be both audio and video recorded.
- Each year Board and Committee terms expire and create openings for appointments to be made at the Reorganization meeting on the first Monday in January. Expiring positions include Planning Commission, Zoning Hearing Board, Alternate Zoning Hearing Board, Chairperson of the Vacancy Committee, and Assistant EMC. Anyone interested should send a resume or letter by December 31, 2012 to express their interest.
- The Board of Supervisors held Executive Sessions to consult with Mark Deimler and Matt Crème on November 23, 2012 at 8:00 a.m. and December 3, 2012 at 8:00 a.m. for the purpose of fact finding concerning potential litigation regarding the Herrville Road stormwater issue. No action was taken.
- The Board of Supervisors held an Executive Session on December 17, 2012 at 8:00 a.m. for the purpose of discussing personnel issues.
- Merry Christmas and Happy New Year.
- The Board of Supervisors is holding a Christmas party for all the township employees and board members at no cost to the township.

MINUTES OF PREVIOUS MEETING: Supervisor Reynolds moved to approve the minutes of the November 21, 2012 meeting. Supervisor Schall seconded the motion. All voted in favor, none opposed.

Supervisor Reynolds moved to approve the minutes of the Budget Hearing held on December 10, 2012. Supervisor Lehman seconded the motion. All voted in favor, none opposed.

TREASURERS REPORT: A copy of the bill list is on the table.

Supervisor Reynolds moved to approve checks #8213 through #8253 of the General Fund, checks #1002 through #1006 of the Recreation Fund, and check #1001 of the Street Light Fund. Supervisor Schall seconded the motion. All voted in favor, none opposed.

PUBLIC COMMENTS:

Ken Adams asked questions about the budget.

Tim Weaver complained about taxes being raised.

Rob Reidenbach asked about the vacancies on the Planning Commission and the Township Administrator position.

OLD BUSINESS:

1. Southern Lancaster County Inter-Municipal Agreement (EMC) – Supervisor Reynolds gave an update and tabled the item.

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2. LED Retrofit Quote- Execute Contract – Supervisor Reynolds moved to authorize the Roadmaster to execute the LED Retrofit Agreement dated December 14, 2012 with Siemens Industry, Inc. (formerly ITS) in the amount of \$9,417.00 to replace incandescent lamps with LED modules in existing traffic signals. This work is to be scheduled for the end of January. Supervisor Lehman seconded the motion. All voted in favor, none opposed.

NEW BUSINESS:

1. Accept the Resignation of Robert Gregg, Alternate EMC – Supervisor Reynolds moved to accept the resignation of Robert Gregg as Pequea Township Alternate Emergency Management Coordinator effective November 21, 2012. Supervisor Schall seconded the motion. All voted in favor, none opposed.
2. EMC Mileage Reimbursement Request – Supervisor Reynolds moved to reimburse Anthony Williams \$203.87 for 2012 Emergency Management Training mileage. Supervisor Schall seconded the motion. All voted in favor, none opposed.

ADDENDUM

1. Personnel Policy – Supervisor Lehman read the revised Probationary Period section of the Personnel Policy and moved to amend Section 4, Page 3, Item Number 2 of the Personnel Policy entitled Probationary Period. Supervisor Schall seconded the motion. All voted in favor, none opposed.
Supervisor Lehman moved to end the probationary period for Reuben Shaubach effective December 19, 2012. Supervisor Schall seconded the motion. All voted in favor, none opposed.
2. Creek Road – Supervisor Lehman described problems with Creek Road and tabled the item.
3. Appoint Fire Police Officers for WWFC – Supervisor Reynolds moved to appoint Mark Clare to the position of West Willow Fire Company Fire Police. Supervisor Lehman seconded the motion. All voted in favor, none opposed.
Supervisor Reynolds moved to appoint Jason Rankin to the position of West Willow Fire Company Fire Police. Supervisor Schall seconded the motion. All voted in favor, none opposed.
4. Swear in Fire Police Officers for WWFC – Supervisor Reynolds swore in Mark Clare as Fire Police Officer for West Willow Fire Company.
Supervisor Reynolds swore in Jason Rankin as Fire Police Officer for West Willow Fire Company.
5. Approve Temporary Office Position – Supervisor Reynolds explained the need to organize and scan the township's property files and moved to approve the temporary employment of necessary office staff for the purpose of assisting with electronic document management. This position will be effective December 24, 2012 at a wage of \$10.00 per hour. Supervisor Schall seconded the motion. All voted in favor, none opposed.

DEPARTMENTAL REPORTS:

Road Crew – Report on file.

Zoning/Code Officer – Report on file.

Southern Regional Police Department – November Monthly Report is on the table.

Southern Regional Police Commission – November Meeting Minutes are on the table.

Southern Lancaster County Inter-Municipal Council – Supervisor Reynolds said they did not meet.

Emergency Management Coordinator –

PEQUEA TOWNSHIP ZONING HEARING BOARD – No meeting held December.

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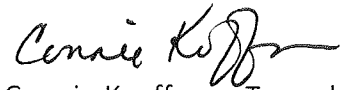
ADVISORY BOARD REPORTS:

Pequea Township Planning Commission – Meeting held December 6, 2012.

Pequea Township Park & Recreation Board – No meeting held in December.

MEETING ADJOURNED at 7:52 p.m.

Respectfully submitted,



Connie Kauffman, Township Secretary

2012-12-19 BOS Meeting

Patti Selman

ROBERT RACE, JR.

Jackie L. Lino
Bob Keedonbeck

Tim Weeber
Gene Reynolds
Steve and Joan Gogoy

Bob Portefill

Danny Stumpf

Cynthia T. Evans-Jew

Robert J. Strugg

Mimi Lane
Gard Whelan