

Welcome

Pledge of Allegiance

ANNOUNCEMENTS

REORGANIZATION

1. The first order of business is the nomination of a Chairperson. ____ move to nominate ____ as Chairperson. Do I have a second? Discussion? All in favor?
2. The second order of business is the nomination of a Vice-Chairperson. ____ move to nominate ____ as Vice-Chairperson. Discussion? All in favor?
3. ____ move to set the Supervisors' meetings the 3rd Wed. of each month at 7:00 p.m. Do I have a second? Discussion? All in favor?

SOUTHERN REGIONAL POLICE COMMISSION

Each year one of the Supervisors must be appointed to serve on the Southern Regional Police Commission. ____ move to appoint _____ to serve as police commissioner for year 2013. Do I have a second? Discussion? All in favor?

REAPPOINTMENTS, APPOINTMENTS AND WAGES

1. ____ move to appoint _____ as Secretary. Do I have a second? Discussion? All in favor?
2. ____ move to appoint _____ as Acting Treasurer. Do I have a second? Discussion? All in favor?
3. ____ move to appoint _____ as Acting Administrative Assistant. Do I have a second? Discussion? All in favor?
4. ____ move to appoint _____ as Roadmaster. Do I have a second? Discussion? All in favor?
5. ____ move to appoint _____ as Open Records Officer. Do I have a second? Discussion? All in favor?
6. ____ move to appoint _____ as Street Light Tax Collector. Do I have a second? Discussion? All in favor?
7. ____ move to appoint _____ as Volunteer Fire Company Liaison. Do I have a second? Discussion? All in favor?
8. ____ move to appoint _____ as Road Crew Liaison. Do I have a second? Discussion? All in favor?
9. ____ move to appoint _____ as Voting Delegate for the PSATS State Convention with all three Supervisors authorized to attend. Do I have a second? Discussion? All in favor?
10. ____ move to appoint _____ to represent Pequea Township for the Community Block Grant Program in 2013. Do I have a second? Discussion? All in favor?
11. ____ move to approve Pequea Township to be a member of the Southern Lancaster County Inter-Municipal Committee for 2013 and to appoint _____ to represent Pequea Township at the monthly meetings. Do I have a second? Discussion? All in favor?
12. ____ move to appoint _____ as Sewage Enforcement Officer and set the pay rate according to the 2013 SEO Rate Schedule

13. ___ move to appoint _____ as Alternate Sewage Enforcement Officer and set the pay rate according to the 2013 Rate Schedule. Do I have a second? Discussion? All in favor? Any opposed?
14. ___ move to appoint _____ as Zoning Officer, Code Enforcement Officer, and Building Code Official and set the pay rate according to the 2013 Rate Schedule. Do I have a second? Discussion? All in favor?
15. ___ move to appoint _____ as Alternate Zoning Officer and Code Enforcement Officer and set the pay rate according to the 2013 Rate Schedule. Do I have a second? Discussion? All in favor?
16. ___ move to appoint _____ to the Pequea Township Planning Commission for a four-year term ending January 2017. Do I have a second? Discussion? All in favor?
17. ___ move to appoint _____ to the Pequea Township Planning Commission for a four-year term ending January 2017. Do I have second? Discussion? All in favor?
18. ___ move to adopt **Resolution #369-2013** to appoint _____ to the Zoning Hearing Board for a five-year term to expire January 2018 and appoint _____ and/or _____ as Alternate(s) to the Zoning Hearing Board for a three-year term to expire January 2016. Do I have a second? Discussion? All in favor?
19. ___ move to set the Zoning Hearing Board members rate of pay at \$40.00 or ___ per meeting. Do I have a second? Discussion? All in favor?
20. ___ move to appoint _____ as Chairperson of the Vacancy Committee for 2013. Do I have a second? Discussion? All in favor?
21. ___ move to appoint _____ as Solicitor for all general purposes. Do I have a second? Discussion? All in favor?
22. ___ move to appoint _____ as Engineer for all general purposes. Do I have a second? Discussion? All in favor?
23. ___ move to appoint _____ as Emergency Management Coordinator. Do I have a second? Discussion? All in favor?
24. ___ move to appoint _____ as Assistant Emergency Management Coordinator. Do I have a second? Discussion? All in favor?
25. ___ move to appoint _____ for Emergency Management Coordinator Liaison. Do I have a second? Discussion? All in favor?
26. ___ move to adopt **Resolution #370-2013** to appoint PNC Bank and PLGIT as depositories for Pequea Township for 2013. Do I have a second? Discussion? All in favor?
27. ___ move to approve mileage reimbursement for Supervisors and employees for use of their own vehicle for township business at the 56.5 cents per mile rate issued by the IRS for 2013. Do I have a second? Discussion? All in favor?
28. ___ move to keep the Personnel Policy benefits for 2013 the same as in the Personnel Policy adopted on July 21, 2010. Do I have a second? Discussion? All in favor?
29. ___ move to set the Treasurer's Bond at \$800,000.00 or _____ for 2013. Do I have a second? Discussion? All in favor?
30. ___ move to set the Street Light Tax Collector's Bond at \$25,000.00 or _____ for 2013. Do I have a second? Discussion? All in favor?

31. ____ move to keep the township office hours at 9 am to 4 pm Monday through Friday or _____ and the road crew hours at the Roadmaster's discretion or _____.
Do I have a second? Discussion? All in favor?

32. ____ move to adopt **Resolution #371-2013** naming _____ as Chief Administrative Officer as of January 7, 2013 for the purpose of carrying information to the Department of the Auditor General, and to administer funds with the Principal Financial Group. Do I have a second?
Discussion? All in favor?

COLLECT TAXES FOR 2013

1. ____ move to appoint the County of Lancaster or _____ to fill the vacancy of Tax Collector to collect the real estate tax for Pequea Township for the year 2013. Do I have a second?
Discussion? All in favor?

APPOINTMENT OF CPA

1. ____ move to adopt **Resolution #372-2013** to appoint Bertz, Hess & Co., LLP to audit the accounts of the Township of Pequea for the year ending 12/31/2012. Do I have a second?
Discussion? All in favor?

APPOINTMENT OF INSPECTION AGENCIES

1. ____ move to appoint Pete Kingsley of Commonwealth Code Inspection Services, Inc. and Jason Stevens of Code Administrators, Inc. and/or _____ as the UCC (Unified Construction Code) Inspection Agencies for the year 2013. Do I have a second? Discussion? All in favor?

SETTING FEES FOR 2013

1. The purpose of this Resolution is to organize our Township Administrative Fees into one Resolution to be reviewed and set on a yearly basis. This covers fees from pavilion rental to sewage and zoning. ____ move to adopt **Resolution #372-2013** setting township fees for 2013. Do I have a second? Discussion? All in favor?

MEETING ADJOURNED:

BOARD OF SUPERVISORS REORGANIZATION POSITIONS

Tuesday, January 7, 2013

OPEN POSITIONS:

Sewage Enforcement Officer

David Lockard

Alternate SEO

Mark Deimler of Solanco Engineering, LLC.

Zoning Officer and Code Enforcement Officer

Mark Deimler of Solanco Engineering, LLC.

David Miller Associates, Inc.

Alternate Zoning Officer and Code Enforcement Officer

Michael L. Saxinger

Pequea Township Planning Commission (2 positions needed)

Carmen Swinehart

David Rhoads, Jr.

Cynthia Evans-Herr

Zoning Hearing Board

Thomas Haas

Zoning Hearing Board Alternate (at least one, no more than three positions needed)

Thelma Hodson

Cynthia Evans-Herr

Chairperson of the Vacancy Committee

Jean Bitts

Cynthia Evans-Herr

Denise Race

Solicitor

Matt Crème of Nikolaus and Hohenadel, LLP.

Engineer

URS Corporation

David Miller Associates, Inc.

Mark Deimler of Solanco Engineering, LLC.

Jim Caldwell of Rettew Associates

Emergency Management Coordinator

Anthony Williams

Assistant Emergency Management Coordinator

Jeremy Chester