

BOARD OF SUPERVISORS MEETING JANUARY 16, 2013

Minutes of the Pequea Township Board of Supervisors meeting held January 16, 2013 at 7:00 p.m. at the Pequea Township Municipal Building, 1028 Millwood Road, Willow Street, PA 17584.

Present at the meeting were:

Board of Supervisors
Harry Lehman, Chairman
Bill Schall, Vice-Chairman
Jay Reynolds, Supervisor

Others present:

Connie Kauffman, Twp. Secretary
Mark Deimler, Zoning Officer
Sign in Sheet Attached

ANNOUNCEMENTS:

- Public Meetings may be both audio and video recorded.
- Introduction of new Township Positions. Mark Deimler is now our Engineer and David Rhoads has joined the Planning Commission.
- The Board of Supervisors held an Executive Session on January 9, 2013 at 8:00 a.m. for the purpose of discussing personnel issues.
- The Board of Supervisors held an Executive Session on Friday January 11, 2013 at 7:00 a.m. to discuss personnel matters.
- The Board of Supervisors held personnel meetings on Monday January 14, Tuesday, January 15, and Wednesday, January 16, 2013 for the purpose of interviewing candidates for the Treasurer position.
- Christmas tree recycling drop off at Silver Mine Park until January 31, 2013 every day, dawn to dusk.
- Corporal Rob Berger has been named the Southern Regional Police Department's "Officer of the Year." Congratulations Rob!
- Congratulations to Conner Martin for receiving the "Pennsylvania Youth Trapper of the Year Award" for 2012. (Certificate of Achievement presented by the BOS)
- Pequea Township Planning Commission Meeting dates changed to the last Wednesday of the month at 6:30 p.m.

MINUTES OF PREVIOUS MEETING: Supervisor Lehman moved to approve the minutes of December 19, 2012. Supervisor Schall seconded the motion. All voted in favor, none opposed. Supervisor Lehman moved to approve the minutes of the Reorganization Meeting held January 7, 2013. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.

TREASURERS REPORT: A copy of the bill list is on the table.

Supervisor Lehman moved to approve checks #8254 through #8286 of the General Fund, checks #1007 through #1012 of the Recreation Fund, and check #1002 of the Street Light Fund. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.

PUBLIC COMMENTS:

OLD BUSINESS:

1. Southern Lancaster County Inter-Municipal Agreement (EMC) – Supervisor Reynolds tabled until there is a consensus with the other townships.
2. Creek Road – Supervisor Lehman moved to authorize the township Solicitor to prepare an Ordinance vacating the portion of Creek Road located between Byerland Church Road and North

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Mount Hope School Road and to forward the proposed Ordinance to the Pequea Township Planning Commission and the Lancaster County Planning Commission for their recommendations and to authorize the township Engineer to prepare a legal description and plan for the portion of Creek Road to be vacated. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.

NEW BUSINESS:

1. Appoint Alternate Engineer – Supervisor Lehman moved to appoint Rettew Engineering as Pequea Township Alternate Engineers to be used at the discretion of the Township Engineer and, if necessary to be used in the event the Township Engineer is unavailable. Supervisor Schall seconded the motion. All voted in favor, none opposed.
2. Appoint Part-Time Temporary Road Worker – Supervisor Lehman moved to hire Robert D. Johnson, III as part-time road worker effective January 11, 2013 at the rate of \$16.00 per hour. Supervisor Schall seconded the motion. All voted in favor, none opposed.
3. Set 2013 Wages (Chmiel, Kauffman, Shaubach, Smoker) – Supervisor Lehman moved to set 2013 wages for Connie M. Kauffman at \$17.50 per hour. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.
Supervisor Lehman moved to set 2013 wages for Philip Chmiel at \$14.31 per hour. Supervisor Schall seconded the motion. All voted in favor, none opposed.
Supervisor Lehman moved to set 2013 wages for Reuben Shaubach at \$18.00 per hour and to review his hourly wage in six months. Supervisor Schall seconded the motion. All voted in favor, none opposed.
Supervisor Lehman moved to set 2013 wages for Larry Smoker at \$13.78 per hour. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.
(The intention of the motions to set 2013 wages was to be effective immediately which would begin January 17, 2013.)
4. Appoint Acting Roadmaster – Supervisor Lehman moved to appoint Reuben Shaubach as Acting Roadmaster at a temporary wage of \$20.00 per hour effective January 11, 2013. Supervisor Schall seconded the motion. All voted in favor, none opposed.
5. Willow Street Enterprises, LLC project – Supervisor Lehman explained that West Lampeter Township requested notification from the Pequea Township Board of Supervisors that there is no opposition to the parking and access revisions to the property of Willow Street Enterprises. The Township Engineer and Planning Commission of Pequea Township have reviewed this project and have recommended deferring all planning to West Lampeter Township. Supervisor Lehman moved to have the secretary prepare a letter stating the same and forwarding to West Lampeter Township Board of Supervisors. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.
6. Nuisance Ordinance Enforcement – Supervisor Lehman moved to have Township personnel be authorized to remove the trash from 2180 Millersville Road and the Township Solicitor be authorized to file a municipal lien against the property owned by William and Kim Lueke. The lien shall include all attorney costs, enforcement costs, disposal fees, mileage, and the hourly wages of the Township personnel removing said trash. Supervisor Schall seconded the motion. After a brief discussion with the Zoning Officer, all voted in favor, none opposed.

ADDENDUM

1. Public Gathering Ordinance – Supervisor Lehman moved to instruct the Township Solicitor to do a review on our Public Gathering Ordinance. Supervisor Schall seconded the motion. After a brief discussion, all voted in favor, none opposed.

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2. **Resolution ___-2013** Record Retention Original Copy – Supervisor Lehman tabled until February.
3. Public Comments – Supervisor Lehman moved to pass **Resolution #374-2013**. Supervisor Schall seconded the motion. After discussion, all voted in favor, none opposed.

DEPARTMENTAL REPORTS:

Road Crew – Report on file.

Zoning/Code Officer – Report on file.

Southern Regional Police Department –December Monthly Report is on the table. Officer Tim Ferrell gave the report.

Southern Regional Police Commission – December Meeting Minutes are on the table.

Southern Lancaster County Inter-Municipal Council – October meeting minutes are on the table.

Supervisor Reynolds relayed information from the January meeting regarding a special presentation by an EMS Paramedic and asked the secretary to invite the same speaker to an upcoming Pequea Township meeting.

Emergency Management Coordinator –

PEQUEA TOWNSHIP ZONING HEARING BOARD – Reorganization meeting held January 8, 2013.

ADVISORY BOARD REPORTS:

Pequea Township Planning Commission – Next meeting will be January 30, 2013.

Pequea Township Park & Recreation Board – Meeting held January 9, 2013. Minutes are on the table.

MEETING ADJOURNED at 7:32 p.m.

Respectfully submitted,



Connie Kauffman, Township Secretary

Sign In Sheet

2013-01-16 BOS meeting

Patti Lehman

Jean Butts

~~map~~

Jackie J. Lee

Bob Reay

Jim Caldwell

Rob Reidenbach

Jane Reynolds

~~John Justice~~

Alan Jones

Elaine Jones

M. MacADAM

R. Gray