

## BOARD OF SUPERVISORS MEETING MAY 15, 2013

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Minutes of the Pequea Township Board of Supervisors meeting held May 15, 2013 at 7:00 p.m. at the Pequea Township Municipal Building, 1028 Millwood Road, Willow Street, PA 17584.

### **Present at the meeting were:**

Board of Supervisors  
Harry Lehman, Chairman  
Bill Schall, Vice-Chairman  
Jay Reynolds, Supervisor

### **Others present:**

Connie Kauffman, Twp. Secretary  
Mark Deimler, Zoning Officer & Twp. Engineer  
Bruce Frymyer, Roadmaster  
Sign in Sheet Attached

### **ANNOUNCEMENTS:**

- Welcome to the students in attendance observing a public meeting.
- Public Meetings may be both audio and video recorded.
- Community Day will be held June 1, 2013 from 10:00 a.m. – 6:00 p.m. Volunteers are needed.
- Hempfield Area Recreation Commission is conducting a Bicycle Ride on Sunday, June 23, 2013. Portions of Long Lane, Marticville Rd., Sprecher Rd., Millwood Rd., and West Kendig Rd. will be on the course. All specified roads will be open to regular traffic.
- The Herr family, owners of our newest Bed & Breakfast farm at Eagle's Ridge, have offered their facility at no charge to hold a fundraiser to benefit our Fire Companies and the Friends of the Southern Regional Police Force. This will be a pig roast and a live band will be at the event held October 20, 2013. The Herr family will provide the pigs and contribute \$1,000.00 toward necessary expenses. The goal is to raise between \$8,000.00 and \$10,000.00.
- There is a vacancy on the Pequea Township Planning Commission and the Pequea Township Park Board. Anyone interested should send a resume or letter to the township office to express their interest.

**MINUTES OF PREVIOUS MEETING:** Supervisor Lehman moved to approve the minutes of April 17, 2013. Supervisor Schall seconded the motion. All voted in favor, none opposed.  
Supervisor Lehman moved to approve the minutes of the Board of Supervisors Driveway Ordinance Hearing held April 17, 2013. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.

**TREASURERS REPORT:** A copy of the bill list is on the table. Supervisor Lehman moved to approve checks #8419 through #8460 of the General Fund, checks #1032 through #1041 of the Recreation Fund, and checks #1003 through #1004 from the Park Donation Fund, and Check #1005 from the Street Light Fund. Supervisor Schall seconded the motion. All voted in favor, none opposed.

### **NEW BUSINESS (priority):**

1. Briefing by the Millwood Rd Developer (Ingerman) Regarding Their Proposed Text Amendment to the Zoning Ordinance – John Randolph, from The Ingerman Group, shared their intent to develop the twenty-five acre parcel on Millwood Road east of Sprecher Road. The following proposed text amendment changes to the Zoning Ordinance were explained: 1. Revise the definition of build to line, 2. Reduce the minimum tract size, 3. Reduce the open space requirements, 4. Reduce the greenbelt width, 5. Modify the percentage of apartments permitted, and 6. Change the density of dwellings per acre.

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### OLD BUSINESS:

1. Southern Lancaster County Inter-Municipal Agreement (EMC) – Supervisor Reynolds gave an update and tabled the item.
2. Authorize Purchase of Backhoe – Supervisor Lehman explained how we could reallocate funds in the budget, by resolution, to pay cash for the backhoe and moved to pass Pequea Township **Resolution #380-2013**. Supervisor Schall seconded the motion. All voted in favor, none opposed. Supervisor Lehman moved to pass Pequea Township **Resolution #381-2013**. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.
3. Discuss and Consider **Resolution #\_\_\_\_-2013** Public Comment Format – Supervisor Schall moved to adopt **Resolution #382-2013**. Supervisor Reynolds seconded the motion. All voted in favor, none opposed. The intent was for the Resolution to take effect after this meeting.

### NEW BUSINESS:

2. Request the Elimination of the Three Meeting Delay for Pequea Township with Lancaster County Planning Commission – Zoning Officer Mark Deimler explained the three month delay policy is outdated and would like to ask the county to revise the policy for Pequea Township. Supervisor Schall moved to request the elimination of the three meeting delay for Pequea Township with Lancaster County Planning Commission. Supervisor Lehman seconded the motion. All voted in favor, none opposed. The Township Secretary was asked to send a letter requesting the revision.
3. Comprehensive Plan Steering Committee Members – Supervisor Lehman moved to create a five-member Comprehensive Plan Steering Committee consisting of BOS Chairman Harry Lehman, Township Zoning Officer Mark Deimler, Rettew Associates representative Jim Caldwell, Lancaster County Planning Commission representative Melissa Kelly, and Pequea Township Planning Commission member Richard Cornogg. Supervisor Schall seconded the motion. All voted in favor, none opposed.
4. Public Gathering Ordinance - Authorize to Advertise – Supervisor Lehman moved to authorize the Township Secretary to advertise the Public Gathering Ordinance and set the hearing date for June 19, 2013 at 6:45 p.m. Supervisor Schall seconded the motion. All voted in favor, none opposed.
5. PennDOT Traffic Signal Permit – Authorize to Sign – Supervisor Lehman moved the BOS authorize the signature of the mylar. Supervisor Schall seconded the motion. All voted in favor, none opposed. The Roadmaster clarified that PennDOT did not supply this plan permit to us at the time the changes to the intersection were made.
6. Hire & Set Wages for Full-Time Road Crew Worker Effective May 06, 2013 – Supervisor Lehman moved to hire Jeffrey Fry as full-time employee effective May 6, 2013. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.  
Supervisor Lehman moved to set wages for Jeffrey Fry as follows: starting hourly wage at \$17.00 per hour and after a successful ninety-day review increase his hourly wage to \$18.00 per hour. Supervisor Schall seconded the motion. All voted in favor, none opposed.
7. Discuss and Consider **Resolution \_\_\_\_-2013** Escalator Clause – Supervisor Lehman moved to pass Pequea Township **Resolution #383-2013**. Supervisor Schall seconded the motion. All voted in favor, none opposed.
8. Historic Preservation Trust – Preservation Action Committee – Supervisor Lehman explained they would like to update the list of historic properties in the twp and they will be at our June meeting for a presentation.
9. Discuss and Consider **Resolution** to Designate “New” Agent for Tropical Depression Lee – Supervisor Lehman moved to adopt **DAP-3 Designation of Agent Resolution** for Tropical

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Depression Lee FEMA #40-30 designating the township agent to be Lori Ann Leitch and to authorize to sign necessary close-out forms. All voted in favor, none opposed.

Supervisor Lehman moved to clarify the motion to adopt **DAP-2 Designation of Agent Resolution** for Tropical Depression Lee FEMA #40-30 designating the township agent to be Lori Ann Leitch and to authorize to sign necessary close-out forms. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.

10. Accept the Resignation of Lew Witmer from Park & Recreation Board – Supervisor Lehman moved to accept the resignation of Lew Witmer from the Park & Recreation Board effective May 8, 2013. Supervisor Schall seconded the motion. All voted in favor, none opposed. The Township Secretary was asked to write a letter of appreciation.

### DEPARTMENTAL REPORTS:

**Road Crew** – Report on file.

**Zoning/Code Officer** – Report on file.

**Southern Regional Police Department** – April Monthly Report is on the table. Officer Blank delivered the report.

**Southern Regional Police Commission** – April Meeting Minutes are on the table.

**Southern Lancaster County Inter-Municipal Council** – Supervisor Reynolds said there is a meeting next week.

**Emergency Management Coordinator** – Supervisor Reynolds encouraged anyone in the township to submit a letter of interest for the Assistant EMC position and asked the Township Secretary to email the fire companies.

**PEQUEA TOWNSHIP ZONING HEARING BOARD** – Hearing held May 7.

### ADVISORY BOARD REPORTS:

**Pequea Township Planning Commission** – Meeting held April 24, 2013.

**Pequea Township Park & Recreation Board** – Meeting held May 8. Minutes are on the table.

**MEETING ADJOURNED** at 8:08 p.m.

Respectfully submitted,



Connie Kauffman, Township Secretary

Sign in Sheet

2013-05-15 BOS Meeting

Brad Baur

Dandy Kime, ELA Group

John Randolph, Ingeman

Jim Haley, Haley, Donovan

Eon Houghton

Clare Mattilio

Patti Lehman

Jackie Johns

Angela Gilbert

Cynthia Jones-Herr

J. Hester Hess

Russell Gung

MP MacLellan

June Jones

Rob Kendenbach

PAUL KRAUCEK

Robert J. Hryg

Elaine Jones