

BOARD OF SUPERVISORS MEETING October 16, 2013

Minutes of the Pequea Township Board of Supervisors meeting held October 16, 2013 at 7:00 p.m. at the Pequea Township Municipal Building, 1028 Millwood Road, Willow Street, PA 17584.

Present at the meeting were:

Harry Lehman, Chairman
Bill Schall, Vice-Chairman
Jay Reynolds, Supervisor

Others present:

Connie Kauffman, Twp. Secretary
Mark Deimler, Zoning Officer/Twp Engineer
Sign in Sheet Attached

ANNOUNCEMENTS:

- The Board of Supervisors met on Wednesday October 16 to discuss a personnel matter.
- Public Meetings may be both audio and video recorded.
- There is an open position on the Park & Recreation Board and on the Planning Commission. Letters of Interest may be sent to the township office.
- The Conestoga Food Bank is in need of cereal, boxed meals (Hamburger Helper, cake mixes, mac & cheese, etc.), and canned meats (chicken, tuna, etc.). Drop off at the Conestoga Wagon Restaurant during normal business hours.
- The Budget Workshops have been scheduled for the following dates: October 24 at 9:00 a.m., the second will be held November 6 at 9:00 a.m. and the third will be held November 21 at 9:00 a.m.

MINUTES OF PREVIOUS MEETING: Supervisor Lehman moved to approve the minutes of September 18, 2013. Supervisor Schall seconded the motion. All voted in favor, none opposed.

TREASURERS REPORT: A copy of the bill list is on the table. Supervisor Lehman moved to approve checks #8644 through #8689 of the General Fund and checks #1072 through #1078 of the Recreation Fund. Supervisor Schall seconded the motion. All voted in favor, none opposed.

PUBLIC COMMENTS:

OLD BUSINESS:

1. Southern Lancaster County Inter-Municipal Agreement (EMC) – Supervisor Reynolds said a work group session with the three townships was conducted and minor changes are being made (to the draft Agreement) for Board of Supervisor action in the near future.
2. Authorize Secretary to Prepare Written Notice of Termination for the Rental Agreement for Farmland at Silver Mine Park to Expire March 31, 2014 – Supervisor Reynolds moved to authorize the Secretary to prepare a letter giving written notice to the renter, John D. Martin, that the current Silver Mine Park Farmland Agreement will not be renewed and will be terminated March 31, 2014. It also should be noted that he also will be invited to bid it. Supervisor Schall seconded the motion. All voted in favor, none opposed.
3. Discuss & Consider Vacating Creek Road – Supervisor Lehman moved to authorize the township secretary to advertise an ordinance to vacate a portion of Creek Road between Byerland Church Road and North Mount Hope School Road. Supervisor Schall seconded the motion. All voted in favor, none opposed.

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Supervisor Lehman moved to set the date for the hearing to vacate a portion of Creek Road to October 24, 2013 at 8:45 a.m. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.

NEW BUSINESS:

1. Lot #13 Millwood Industrial Park (Elam Miller/Landis Tract) Land Development Plan – Grant Smith from Rettew Associates gave an overview of the project explaining that a lot in Millwood Industrial Park is being developed to create an office and shop for the owner to build dog runs, chicken coops, and small accessory buildings. Mr. Deimler said the Park & Recreation Fee in Lieu of has been paid, the conditions of approval have been satisfied, and the letter of credit has been supplied to the Township. Supervisor Lehman moved to release 2 EDU's of sanitary sewer capacity for the Elam Miller project for the construction of a dwelling and industrial operation and to notify Suburban Lancaster Sewer Authority of such release. Supervisor Schall seconded the motion. All voted in favor, none opposed.

Supervisor Lehman moved to approve the Stormwater Management Plan for the Elam Miller Final Land Development Plan dated March 8, 2013 and last revised September 9, 2013 on the condition that all outstanding comments on the Solanco Engineering review #6 dated October 3, 2013 are satisfied and to authorize the municipal secretary to complete the Appendix 34 (Memorandum of Understanding) and furthermore to authorize the chairman and the municipal secretary to execute the Stormwater Management Agreement and Declaration of Easement. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.

Supervisor Lehman moved to accept the letter of credit for the Elam Miller project from National Penn Bank dated October 2, 2013 in the amount of \$243,697.30 and to authorize the municipal secretary to complete the Appendix 27 (Municipal Acceptance of an Improvement Guarantee). Supervisor Schall seconded the motion. All voted in favor, none opposed.

Supervisor Lehman moved to authorize the municipal secretary to sign the Elam Miller Final Land Development Plan Municipal Plan Notification Certificate on Sheet 1 of the plans for recording. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.

2. Set Date for Willow Acres Conditional Use Hearing & Direct Secretary to Advertise – Item tabled.
3. Discuss and Consider the Appointment of Conflict Council, Mr. Melvin Newcomer, to Represent Pequea Township during the Willow Acres Conditional Use Process – Item tabled.
4. Discuss & Consider Request to Grant Permission for Additional Driveway Under Special Circumstances – Stephen King explained his reasons for requesting an additional driveway and Mr. Deimler added the milk truck has trouble getting in. Supervisor Reynolds moved to approve a second driveway for Stephen B. King of 261 Byerland Church Road in accordance with Section 6.B of the Pequea Township Driveway Ordinance. This approval is based on the applicants request to provide safer milk truck access to the farm. The approval is granted with the following conditions:
 1. The driveway apron from the edge of macadam of Byerland Church Road to the end of the driveway radius shall be paved.
 2. No plant material over 24" high shall be located within the clear sight triangle created from a point 10 feet from the edge of the cartway along the proposed driveway to a point located 299 feet east along Byerland Church Road. A violation of this condition will result in appropriate enforcement action.
 3. The applicant reimburse the Township for the costs of the Township Engineer.

Supervisor Schall seconded the motion. All voted in favor, none opposed.

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5. Discuss and Consider Request for a Waiver of Stormwater Plan Design Requirements of the Pequea Township Stormwater Ordinance – Supervisor Reynolds moved to grant a waiver of Section 104.2.A and the Design Standards in Section 301 of the Pequea Township Stormwater Management Ordinance for the construction of the second driveway at 261 Byerland Church Road with the following conditions:
 1. A soil erosion plan shall be submitted for review in accordance with DEP Chapter 102 requirements prior to permit issuance.
 2. The Roadmaster shall verify the adequacy of the existing culverts along Byerland Church Road that will be impacted by the proposal.
 3. The applicant shall direct all proposed driveway runoff, to the maximum extent possible, to the existing grassed waterway located within the farm.
 4. The applicant reimburse the Township for the costs of the Township Engineer.Supervisor Lehman seconded the motion. All voted in favor, none opposed.
6. Discuss and Consider **Resolution # ____-2013** Record Destruction – Supervisor Lehman moved to adopt **Resolution #387-2013** for the destruction of the records as itemized on the attached two pages. Supervisor Schall seconded the motion. All voted in favor, none opposed.
7. Boy Scout / Cub Scout Camp Out at Silver Mine Park October 25-27, 2013 – Supervisor Lehman moved to permit Scout Troop #146 from Conestoga to hold a Camp Out weekend from October 25 through October 27, 2013 and allow the use of temporary structures (tents) and a controlled camp fire. Supervisor Schall seconded the motion. All voted in favor, none opposed
8. Acknowledge Receipt of State Aid for the Regional Police Force Pension Money – Supervisor Lehman moved to acknowledge the receipt of the state aid allocation for the Regional Police Force pension in the amount of \$33,498.70. Supervisor Schall seconded the motion. All voted in favor, none opposed.
9. Ratify the Disbursement of Police Pension Money and Interest from the closed PLGIT Account – Supervisor Lehman moved to ratify the authorization of the Police Pension disbursement and the interest from the closing of the PLGIT account for a total of \$33,607.75. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.
10. Acknowledge Receipt of the Volunteer Fire Relief Association Fund Money – Supervisor Lehman moved to acknowledge the receipt of the Volunteer Fire Relief Association Fund Allocation in the amount of \$35,288.51. Supervisor Schall seconded the motion. All voted in favor, none opposed.
11. Ratify the Disbursement of the Firefighter’s Relief Money and Interest from the closed PLGIT Account to West Willow & New Danville Fire Companies – Supervisor Lehman moved to ratify the authorization of the Firefighter’s Relief disbursement and the interest from the closing of the PLGIT account for a total of \$35,333.16 to be divided evenly among West Willow Fire Company and New Danville Fire Company. Supervisor Schall seconded the motion. All voted in favor, none opposed.
12. Electric Supplier Agreement – Supervisor Lehman moved to execute the Dominion Energy Solutions Electric Supplier Agreement through May 2015. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.
13. Discuss & Consider Approval for the West Willow & New Danville Fire Companies to Participate in and be a Partial Host (along with Lampeter and Refton Fire Companies) of the 100th year Anniversary Firemen’s Convention in 2021 – A letter of commitment from the Township is needed before the Fire Companies can begin working on the event. Supervisor Lehman moved to approve the West Willow Fire Company and New Danville Fire Company participation in and

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partial hosting of the 100th Year Anniversary Firemen's Convention in 2021. Supervisor Schall seconded the motion. All voted in favor, none opposed.

ADDENDUM

1. Appoint Fire Police Officer for WWFC – Supervisor Lehman moved to appoint Brandon Schmertz to the position of West Willow Fire Company Fire Police. Supervisor Schall seconded the motion. All voted in favor, none opposed.
2. Swear-In Fire Police Officer(s) for WWFC – Supervisor Lehman swore in Brandon Schmertz as Fire Police Officer for West Willow Fire Company.
3. Health Care Renewal Agreement – Supervisor Lehman explained the new Agreement is a 9% increase over last year and moved to execute the Confirmation of Sales Agreement for Pequea Township to contract with Geisinger Quality Options effective December 1, 2013 through November 30, 2014. Supervisor Schall seconded the motion. All voted in favor, none opposed.

DEPARTMENTAL REPORTS:

Road Crew – Report on file.

Zoning/Code Officer – Report on file.

Southern Regional Police Department –September Monthly Report is on the table.

Southern Regional Police Commission – September Meeting Minutes are on the table.

Southern Lancaster County Inter-Municipal Council – Supervisor Reynolds

Emergency Management Coordinator –

PEQUEA TOWNSHIP ZONING HEARING BOARD: – No hearing held in October.

ADVISORY BOARD REPORTS:

Pequea Township Planning Commission – Meeting held September 25, 2013.

Pequea Township Park & Recreation Board – Meeting held October 9, 2013. Minutes are on the table.

MEETING ADJOURNED at 7:44 p.m.

Respectfully submitted,



Connie Kauffman, Township Secretary

Sign-In Sheet

2013-10-16 BOS Meeting

GRANT SWOCH

Kellaw 354-3721

Patti Lehman

ROBERT RACE

Jackie Johns

Helen + John Miller

MWD

Ed + Shana Kelley

Tony Todd

John T. Evans-Herr

Jane Jepsen

Robert J. Sneyg

PAUL KRALICEK

Elaine Jones

Ja Topp