

BOARD OF SUPERVISORS MEETING for FIRST BUDGET WORKSHOP October 24, 2013

Minutes of the Pequea Township Board of Supervisors meeting held October 24, 2013 at 9:00 a.m. at the Pequea Township Municipal Building, 1028 Millwood Road, Willow Street, PA 17584.

Present at the meeting were:

Board of Supervisors
Harry Lehman, Chairman
Bill Schall, Vice-Chairman
Jay Reynolds, Supervisor

Others present:

Connie Kauffman, Twp. Secretary
Lori Ann Leitch, Twp. Treasurer
Bruce Frymyer, Roadmaster
Jason Topper & Andy Strausner, WWFC
Clyde Thomas & Brad Shenk, NDFC
Jackie Johns
Cynthia Evans-Herr
Martha MacAdam
Rob Reidenbach

ANNOUNCEMENTS:

- Public Meetings may be both audio and video recorded.
- The purpose of the special meeting held today is for a budget workshop. In addition, other business items needing consideration, discussion and/or official action will be addressed.
- This special meeting has been properly advertised in the *Lancaster Newspapers*.

OLD BUSINESS:

1. Reset Date for Hearing to Consider the Ordinance Authorizing the Vacating of Creek Road – Supervisor Lehman moved to reset the date for the hearing to vacate a portion of Creek Road to November 6, 2013 at 8:45 a.m. and to direct the secretary to prepare letters to the adjacent landowners giving written notice of the time and place set for the hearing. Supervisor Schall seconded the motion. All voted in favor, none opposed.

NEW BUSINESS:

1. Discuss & Consider Lancaster Society for the Prevention of Cruelty to Animals (SPCA) Agreement – Supervisor Lehman moved to enter into a two-year Agreement with the Lancaster SPCA for the calendar years 2014 and 2015. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.

FIRST BUDGET WORKSHOP FOR 2014 PROPOSED BUDGET:

Andy Strausner, Jason Topper, Brad Shenk, and Clyde Thomas were present to provide their proposed 2014 Fire Company Budgets and to discuss Pequea Township's donation to the fire companies. Supervisor Reynolds said he appreciates that the Fire Companies give of their time freely. He said it is their job to provide the labor and it is the township's job to provide the money for them to do their job. Mr. Topper gave reasons why he would like to see the township increase the Fire Company donation to \$60,000.00. Mr. Topper said the township allotment accounts for 15% of the West Willow Budget leaving 85% of the budget to be earned by fundraising. Fire Company fundraising mailers were discussed and it was decided that a friendly letter should be written from Pequea Township to Willow Street Fire Company explaining there are crossovers in addresses between our townships and we would appreciate if they would review their lists.

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The State Highway Fund and the Five-Year Plan were discussed with the Roadmaster, Mr. Frymyer. The General Fund Highways and road categories were reviewed. Mr. Frymyer explained his recommendation for the purchase of a Snow Plow attachment and Forks for the CAT loader. A discussion took place about bringing the Radcliff Road flat bridge up to standards, the ramifications of getting rid of the bridge, and the ownership of the bridge. Mr. Frymyer stated that if we keep the bridge we are spending sixteen to thirty-two man hours each time we get over an inch of rain. Supervisor Lehman said more data needs to be collected and the township has a Bridge Replacement Fund to be used if needed. Mr. Frymyer explained the 2014 storm sewer project to stabilize the bank along Silver Mine Road at Penn Grant Road.

The Board of Supervisors continued the budget process by going over the General Fund Chart of Accounts item by item and the following changes were decided to be made for 2014:

Expense Account Description Change:

430.390 · 2011 JD 310 SJ Maintenance changed to 2013 JCB CX-14 Maintenance

Expense Major Category Description Change:

487.00 Group, Health, Life and Disabil changed to Group Health

New Expense Account:

400.390 Bank Fees

Expense Account Budget Amount Changes:

411.500 Twp Donations changed to \$60,000.00

414.310 Legal Zoning changed to \$10,000.00

433.300 Guard Rail changed to \$500.00

430.391 Snow Plow changed to zero

480.00 Miscellaneous Expenses changed to zero

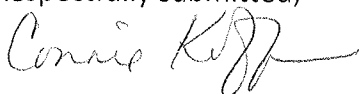
400.390 Bank Fees changed to \$700.00

409.251 Equipment-Bldg Maintenance changed to \$900.00

The Treasurer was asked to split out the Comp Plan / Zoning Rewrite Account into two Accounts: Comp Plan and New Zoning Ordinance. The first workshop draft of the budget will be updated by Township Treasurer, Lori Ann Leitch and copies prepared for the Supervisors to review for the Second Budget Workshop to be held on Wednesday, November 6, 2013 at 9:00 a.m.

MEETING ADJOURNED: The meeting adjourned at 10:55 a.m.

Respectfully submitted,



Connie Kauffman, Township Secretary