

## BOARD OF SUPERVISORS MEETING November 20, 2013

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Minutes of the Pequea Township Board of Supervisors meeting held November 20, 2013 at 7:00 p.m. at the Pequea Township Municipal Building, 1028 Millwood Road, Willow Street, PA 17584.

**Present at the meeting were:**

Harry Lehman, Chairman  
Jay Reynolds, Supervisor

**Absent from the meeting:**

Bill Schall, Vice-Chairman

**Others present:**

Connie Kauffman, Twp. Secretary  
Mark Deimler, Zoning Officer/Twp Engineer

Sign in Sheet Attached

**ANNOUNCEMENTS:**

- Public Meetings may be both audio and video recorded.
- Each year Board and Committee terms expire and create openings for appointments to be made at the Reorganization meeting on the first Monday in January. Expiring positions include Planning Commission, Zoning Hearing Board, and Chairperson of the Vacancy Committee. There are also two vacant positions: one on the Planning Commission and one on the Park & Recreation Board. Anyone interested should send a resume or letter to express their interest.
- The Herr family graciously offered their Bed & Breakfast farm at Eagles Ridge facility at no charge to hold a fundraiser to benefit our Fire Companies and the Friends of the Southern Regional Police Force. This event included a pig roast, chicken BBQ, and a live band. The goal of \$10,000.00 to \$12,000.00 was exceeded and \$13,600.00 was raised. Thanks to all who helped make the event a success.
- Budget Workshops were held on October 24 and November 6. The third Budget Workshop which was scheduled for November 21 is cancelled. The 2014 Proposed Budget is available to the public until the Final Budget Adoption Meeting which is scheduled for December 17 at 7:00 p.m.
- Congratulations to Cynthia Evans-Herr and Rob Reidenbach for being elected Supervisors.
- The Board of Supervisors Reorganization meeting will be held January 6, 2014 at 7:00 p.m.

**MINUTES OF PREVIOUS MEETING:** Supervisor Lehman moved to approve the minutes of the October 16, 2013 regular meeting. Supervisor Reynolds seconded the motion. All voted in favor, none opposed. Supervisor Lehman moved to approve the minutes of the October 24, 2013 Budget Workshop I, Supervisor Reynolds seconded the motion. All voted in favor, none opposed. Supervisor Lehman moved to approve the minutes of the November 6, 2013 Budget Workshop II. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.

**TREASURERS REPORT:** A copy of the bill list is on the table. Supervisor Lehman moved to approve checks #8690 through #8754 of the General Fund, checks #1079 through #1087 of the Recreation Fund, checks #1011 through #1012 from the Street Light Fund, and check #372 from the State Highway Fund. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.

**OLD BUSINESS:**

1. Southern Lancaster County Inter-Municipal Agreement (EMC) – Supervisor Reynolds said he is appreciative that the Township Secretary is working on it (Final Draft) and the item was tabled.

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---

### **NEW BUSINESS:**

1. Discuss Copying the Supervisors-Elect on all Township Correspondence with the Exception of Sensitive Legal and Personnel Matters – Both Supervisors were in agreement that the incoming Supervisors should begin receiving township correspondence at their personal email addresses. Only sensitive legal matters and personnel matters should not be forwarded.
2. Forward the Draft Pequea Township Comprehensive Plan Amendment to Pequea Township Planning Commission, Lancaster County Planning Commission, Penn Manor School District, and Contiguous Municipalities – Supervisor Lehman explained amending our Comp Plan and redoing our Future Land Use Map is the first step to our Zoning Ordinance rewrite and we are ready to forward them for review. Within forty-five (45) days we will have comments from Lancaster County Planning Commission and eventually a hearing will be held. Supervisor Lehman moved to forward the draft Pequea Township Comprehensive Plan Amendment to Pequea Township Planning Commission, Lancaster County Planning Commission, Penn Manor School District, and (adjoining) contiguous municipalities. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.
3. Set Date for Willow Acres (Desmond) Conditional Use Hearing & Direct Secretary to Advertise – Supervisor Lehman moved to set the date for the Willow Acres (Desmond) Conditional Use Hearing to January 13 and January 14 at 7:00 p.m. at the Pequea Township Municipal Building and to direct the secretary to advertise the Hearing. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.
4. Ratify Consent Agreement for 242 Marticville Road – Supervisor Lehman explained we had to take some legal measures and have come to an agreement. Mr. Deimler said December 7 is the deadline for the property owner to come into compliance totally. Supervisor Lehman moved to ratify the Consent Agreement between Pequea Township and New Financial Associated Trust c/o William McMichael owner of the property located at 242 Marticville Road. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.
6. Boy Scout Camp Out at Silver Mine Park December 13-15, 2013 – Supervisor Lehman moved to permit Scout Troop #58 from Willow Street to hold a Camp Out weekend from December 13 through December 15, 2013 and allow the use of temporary structures (tents) and a controlled camp fire. Supervisor Reynolds seconded the motion. All voted in favor, none opposed.

### **PUBLIC COMMENTS:**

Ken Stauffer, New Danville Fire Company Assistant Chief, asked if he could receive a copy of the Desmond property development plans for the fire company to review. The Zoning Officer gave Ken a copy of the Plans and a copy will be sent to West Willow Fire Company.

### **DEPARTMENTAL REPORTS:**

**Road Crew** – Report on file.

**Zoning/Code Officer** – Report on file.

**Southern Regional Police Department** – October Monthly Report is on the table.

**Southern Regional Police Commission** – October Meeting Minutes are on the table.

**Southern Lancaster County Inter-Municipal Council** – Supervisor Reynolds said September meeting minutes are on the table.

**Emergency Management Coordinator** – Supervisor Reynolds said the township receives correspondence throughout the month.

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**PEQUEA TOWNSHIP ZONING HEARING BOARD** – Hearing held November 5. A hearing will be held December 3 for consideration of a variance to permit the construction of a horse barn.

**ADVISORY BOARD REPORTS:**

**Pequea Township Planning Commission** – No meeting held in October.

**Pequea Township Park & Recreation Board** – No meeting held in November.

**MEETING ADJOURNED** at 7:12 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Connie Kauffman".

Connie Kauffman, Township Secretary

Sign In Sheet

2013-11-20 BOS meeting

John & Helen Miller

Patricia Lehman

Mark Deimler

John Juskev

Darlene John

Jane Geyser

Ken Stoffe - NORC

Robert J. Bress

Earl Hinton

Elaine Jones

~~John~~

Bob Keenan