

Welcome

Pledge of Allegiance

ANNOUNCEMENTS

- Welcome new Board members.
- The Board of Supervisors held an information gathering Executive Session with the Township Solicitor on January 6, 2014 at 9:00 a.m. for the purpose of informing the new Supervisors of necessary processes and procedures of the Second Class Twp Code, Open Meetings Law (Sunshine Act) and other applicable regulations.

REORGANIZATION

1. The first order of business is the nomination of a Chairperson. ____ move to nominate _____ as Chairperson. Do I have a second? Discussion? All in favor?
2. The second order of business is the nomination of a Vice-Chairperson. ____ move to nominate _____ as Vice-Chairperson. Discussion? All in favor?
3. ____ move to set the Supervisors' meetings the 3rd Wed. or _____ of each month at 7:00 p.m. Do I have a second? Discussion? All in favor?

SOUTHERN REGIONAL POLICE COMMISSION

Each year one of the Supervisors must be appointed to serve on the Southern Regional Police Commission. ____ move to appoint _____ to serve as Police Commissioner for year 2014. Do I have a second? Discussion? All in favor?

REAPPOINTMENTS, APPOINTMENTS AND WAGES

1. ____ move to appoint _____ as Secretary. Do I have a second? Discussion? All in favor?
2. ____ move to appoint _____ as Treasurer. Do I have a second? Discussion? All in favor?
3. Discuss new Job Descriptions for Personnel Policy: Assistant Treasurer and Assistant Secretary. ____ move to adopt the new Assistant Secretary and Assistant Treasurer Job Descriptions as prepared and include them in the Pequea Township Personnel Policy. Do I have a second? Discussion? All in favor?
4. ____ move to appoint _____ as Assistant Secretary at the same compensation as _____. Do I have a second? Discussion? All in favor?
5. ____ move to appoint _____ as Assistant Treasurer at the same compensation as _____. Do I have a second? Discussion? All in favor?
6. ____ move to appoint _____ as Roadmaster. Do I have a second? Discussion? All in favor?
7. ____ move to appoint _____ as Open Records Officer. Do I have a second? Discussion? All in favor?
8. ____ move to appoint _____ as Alternate Open Records Officer. Do I have a second? Discussion? All in favor?
9. ____ move to appoint _____ as Street Light Tax Collector. Do I have a second? Discussion? All in favor?
10. ____ move to appoint _____ as Alternate Street Light Tax Collector. Do I have a second? Discussion? All in favor?

Monday, January 6, 2014 BOARD OF SUPERVISORS REORGANIZATION MEETING AGENDA

11. ___ move to set the Treasurer Bond at \$800,000.00 or _____ for 2014. Do I have a second? Discussion? All in favor?
12. ___ move to set the Assistant Treasurer Bond at \$800,000.00 or _____ for 2014. Do I have a second? Discussion? All in favor?
13. ___ move to set the Street Light Tax Collector Bond at \$25,000.00 or _____ for 2014. Do I have a second? Discussion? All in favor?
14. ___ move to set the Alternate Street Light Tax Collector Bond at \$25,000.00 or _____ for 2014. Do I have a second? Discussion? All in favor?
15. ___ move to set the Alternate Street Light Tax Collector Bond at \$25,000.00 or _____ for 2014. Do I have a second? Discussion? All in favor?
16. ___ move to adopt **Resolution #__-2014** naming _____, Treasurer OR _____, Assistant Treasurer as Chief Administrative Officer as of January 6, 2014 for the purpose of carrying information to the Department of the Auditor General, and to administer funds with the Principal Financial Group. Do I have a second? Discussion? All in favor?
17. ___ move to approve mileage reimbursement for Supervisors and employees for use of their own vehicle for township business at the 56 cents per mile rate issued by the IRS for 2014. Do I have a second? Discussion? All in favor?
18. ___ move to keep the Personnel Policy benefits for 2014 the same as in the Personnel Policy adopted on July 21, 2010. Do I have a second? Discussion? All in favor?
19. ___ move to keep the township office hours at 9 am to 4 pm Monday through Friday or _____ and the road crew hours at the Roadmaster's discretion or _____. Do I have a second? Discussion? All in favor?
20. ___ move to adopt **Resolution #__-2014** to appoint PNC Bank and PLGIT as depositories for Pequea Township for 2014. Do I have a second? Discussion? All in favor?
21. ___ move to appoint _____ as Volunteer Fire Company Liaison. Do I have a second? Discussion? All in favor?
22. ___ move to appoint _____ as Road Crew Liaison. Do I have a second? Discussion? All in favor?
23. ___ move to appoint _____ as Legal Liaison. Do I have a second? Discussion? All in favor?
24. ___ move to appoint _____ as Park & Recreation Board Liaison. Do I have a second? Discussion? All in favor?
25. ___ move to appoint _____ as Emergency Management Coordinator Liaison. Do I have a second? Discussion? All in favor?
26. ___ move to appoint _____ as Voting Delegate for the PSATS State Conference with all three Supervisors authorized to attend. Do I have a second? Discussion? All in favor?
27. ___ move to appoint _____ to represent Pequea Township for the Community Block Grant Program in 2014. Do I have a second? Discussion? All in favor?
28. ___ move to approve Pequea Township to be a member of the Southern Lancaster County Inter-Municipal Committee for 2014 and to appoint _____ to represent Pequea Township at the monthly meetings. Do I have a second? Discussion? All in favor?
29. ___ move to appoint _____ as Chairperson of the Ag Security Committee. Do I have a second? Discussion? All in favor?

30. ___ move to appoint _____ to the Ag Security Committee. Do I have a second? Discussion? All in favor?
31. ___ move to appoint _____ as Sewage Enforcement Officer and set the pay rate according to the 2014 SEO Rate Schedule. Do I have a second? Discussion? All in favor?
32. ___ move to appoint _____ as Alternate Sewage Enforcement Officer and set the pay rate according to the 2014 Rate Schedule. Do I have a second? Discussion? All in favor? Any opposed?
33. ___ move to appoint _____ as Zoning Officer, Code Enforcement Officer, and Building Code Official and set the pay rate according to the 2014 Rate Schedule. Do I have a second? Discussion? All in favor?
34. ___ move to appoint _____ as Alternate Zoning Officer and Code Enforcement Officer and set the pay rate according to the 2014 Rate Schedule. Do I have a second? Discussion? All in favor?
35. ___ move to appoint _____ to the Pequea Township Park & Recreation Board to fill the unexpired term of Lew Witmer ending January 2016. Do I have a second? Discussion? All in favor?
36. ___ move to appoint _____ to the Pequea Township Planning Commission to fill the unexpired term of Bill Schall ending January 2016. Do I have second? Discussion? All in favor?
37. ___ move to appoint _____ to the Pequea Township Planning Commission to fill the unexpired term of Carmen Swinehart ending January 2017. Do I have second? Discussion? All in favor?
38. ___ move to appoint _____ to the Pequea Township Planning Commission for a four-year term ending January 2018. Do I have a second? Discussion? All in favor?
39. ___ move to adopt **Resolution # ___-2014** to appoint _____ to the Zoning Hearing Board for a five-year term to expire January 2019 and appoint _____ as Alternate to the Zoning Hearing Board for a three-year term to expire January 2017. Do I have a second? Discussion? All in favor?
40. ___ move to set the Zoning Hearing Board members rate of pay at \$40.00 or ___ per meeting. Do I have a second? Discussion? All in favor?
41. ___ move to appoint _____ as Chairperson of the Vacancy Committee for 2014. Do I have a second? Discussion? All in favor?
42. ___ move to appoint _____ as Solicitor for all general purposes. Do I have a second? Discussion? All in favor?
43. ___ move to appoint _____ as Engineer for all general purposes and set the pay rate according to the 2014 Rate Schedule. Do I have a second? Discussion? All in favor?
44. ___ move to appoint _____ as Alternate Engineer, set the pay rate according to the 2014 Rate Schedule, and authorize to sign the Professional Services Agreement. Do I have a second? Discussion? All in favor?
45. ___ move to appoint _____ as Emergency Management Coordinator. Do I have a second? Discussion? All in favor?
46. ___ move to appoint _____ as Deputy Emergency Management Coordinator. Do I have a second? Discussion? All in favor?

MUNICIPAL REPRESENTATIVES TO 272 STUDY ADVISORY COMMITTEE

_____ move to appoint _____ and _____ to serve as municipal representatives to the 272 Study Advisory Committee for year 2014. Do I have a second? Discussion? All in favor?

COLLECT TAXES FOR 2014

_____ move to appoint the County of Lancaster or _____ to fill the vacancy of Tax Collector to collect the real estate tax for Pequea Township for the year 2014. Do I have a second? Discussion? All in favor?

APPOINTMENT OF CPA

_____ move to adopt **Resolution # ___-2014** to appoint Bertz, Hess & Co., LLP to audit the accounts of the Township of Pequea for the year ending 12/31/2013. Do I have a second? Discussion? All in favor?

APPOINTMENT OF INSPECTION AGENCIES

_____ move to appoint Pete Kingsley of Commonwealth Code Inspection Services, Inc. and Jason Stevens of Code Administrators, Inc. and/or _____ as the UCC (Unified Construction Code) Inspection Agencies for the year 2014. Do I have a second? Discussion? All in favor?

SETTING FEES FOR 2014

The purpose of this Resolution is to organize the Township Administrative Fees into one Resolution to be reviewed and set on a yearly basis. This covers fees from pavilion rental to sewage and zoning. _____ move to adopt **Resolution # ___-2014** setting township fees for 2014. Do I have a second? Discussion? All in favor?

REGULAR MEETING

PUBLIC COMMENTS:

Members of the public are invited to comment on any items not listed on the agenda at a point in the agenda immediately after New Business. Comments relating to specific items on the agenda will be accepted at the time the item is presented for discussion by the Board. Comments should be limited to about three (3) minutes duration.

When making public comment, please come to the podium. If the conversation dictates more than three (3) minutes, time will be extended.

OLD BUSINESS:

1. Set Date for Hearing to Consider the Proposed Ordinance to Restate the Pequea Township Non-Uniform Pension Plan and Direct the Secretary to Advertise

NEW BUSINESS:

1. Authorize the Solicitor to Appear on behalf of the Township as a Party in the Zoning Hearing on the Application of MBI Development Company Inc.
2. Brooks Industrial Park Lot 6, 7, and 8 Land Development Plan

MEETING ADJOURNED:

BOARD OF SUPERVISORS REORGANIZATION AGENDA January 6, 2014

ADDENDUM

- 1.** Accept Resignation of Bill Schall from Planning Commission
- 2.** Accept Resignation of Lucy Gillichbauer from Planning Commission
- 3.** Discuss Reducing the Planning Commission from Seven to Five Members