

BOARD OF SUPERVISORS MEETING March 19, 2014

Minutes of the Pequea Township Board of Supervisors meeting held March 19, 2014 at 7:00 p.m. at the Pequea Township Municipal Building, 1028 Millwood Road, Willow Street, PA 17584.

Present at the meeting were:

Harry Lehman, Chairman
Rob Reidenbach, Vice-Chairman
Cynthia Evans-Herr, Supervisor

Others present:

Jill Kennedy, Twp. Secretary
Mark Deimler, Zoning Officer/Twp. Engineer
Sign-in sheet attached

ANNOUNCEMENTS:

- Public Meetings may be both audio and video recorded.

MINUTES OF PREVIOUS MEETING Chairman Lehman moved to approve the minutes of the February 19, 2014 regular meeting. Supervisor Evans-Herr seconded the motion. All voted in favor, none opposed.

TREASURERS REPORT: Chairman Lehman moved to approve checks #8901 through #8944 of the General Fund, checks #1101 through #1106 of the Recreation Fund, and check #1016 from the Street Light Fund. Vice Chairman Reidenbach seconded the motion. All voted in favor, none opposed.

PRESENTATION:

A presentation was given by Stephanie Smith and Jeff Swineheart of Lancaster Farmland Trust. This is a non-profit, non-government organization that helps farms with Best Management Practices and facilitates relationships between local municipal government and farmers. Ms. Smith asked the township to host a public meeting in order to exchange information about the program. Chairman Lehman asked for a meeting to be scheduled for April 23rd at 7:00pm in the township building. The board indicated they support the efforts of the organization and look forward to working with them.

Non-Legislative Hearing

DRAFT ORDINANCE TO REESTABLISH THE PEQUEA TOWNSHIP PLANNING COMMISSION TO REDUCE THE SIZE FROM SEVEN MEMBERS TO FIVE MEMBERS:

- Notice has been properly advertised and a copy of the proposed Ordinance to Reestablish the Pequea Township Planning Commission was made available at the Township office as well as at the *Lancaster Newspapers, Inc.* office.

PUBLIC COMMENTS ON PROPOSED ORDINANCE: None

1. **Ordinance # ___-2014** to reestablish the Pequea Township Planning Commission – Chairman Lehman moved to adopt **Ordinance # 178-2014** an Ordinance of the Board of Supervisors of the Township of Pequea, Lancaster County, Pennsylvania, to reestablish the Pequea Township Planning Commission and to set forth the powers and duties of the members of the planning commission. Supervisor Evans-Herr seconded the motion. All voted in favor, none opposed.

Hearing closed

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CONSIDER ADOPTION OF THE PROPOSED PEQUEA TOWNSHIP COMPREHENSIVE PLAN

AMENDMENT:

- Notice has been properly advertised and a copy of the proposed Resolution to adopt the Pequea Township Comprehensive Plan Amendment was made available at the Township office as well as at the *Lancaster Newspapers, Inc.* office

PUBLIC COMMENTS ON THE PROPOSED RESOLUTION: None

1. **Resolution # ___-2014** to adopt Final Comprehensive Plan Amendment – The Zoning Officer stated that the Comprehensive Amendment is a precursor to allow the zoning ordinance to be rewritten and it also allows for adjustments to the urban growth boundary as well as clerical adjustments to the future land use map. The Zoning Officer also indicated the plan amendment underwent extensive review to arrive at the next step of adoption. Chairman Lehman moved to pass **Resolution #399-2014** a resolution of the board of supervisors of the township of Pequea, Lancaster County, Pennsylvania, to adopt an addendum to the comprehensive plan for Pequea Township. Vice Chairman Reidenbach seconded the motion. All voted in favor, none opposed.

Hearing Closed

POLICE REPORT: Officer Diane Carter presented the report from February and explained the police are getting new uniforms.

OLD BUSINESS:

1. Southern Lancaster County Inter-Municipal Agreement (EMC) – Chairman Lehman moved that Pequea Township does not enter into the Keystone Regional Emergency Management Agreement. Supervisor Evans- Herr seconded the motion. All voted in favor, none opposed. Chairman Lehman moved to inform Martic and Providence Townships that Pequea Township has made a decision not to enter into an agreement to form the Keystone Emergency Management Agency known as the Keystone EMA. Supervisor Evans-Herr seconded the motion. All voted in favor, none opposed. Chairman Lehman stated that letters should be written to Martic and Providence Townships indicating the board’s decision and that Pequea Township would like to work with them in a less formal way.
2. Addendum to discuss signing a Memorandum of Understanding with Martic Township – Chairman Lehman moved to authorize the Chairman of the Board of Supervisors to execute the Memorandum of Understanding between Martic Township and Pequea Township. Vice Chairman Reidenbach seconded the motion. All voted in favor, none opposed.
3. Set date for Ag Security Request Hearing for the Farm Located at 2167 New Danville Pike – Supervisor Evans-Herr moved to set the date for the Ag Security Hearing for the approximate 104.7 acre farm located at 2167 New Danville Pike belonging to Elias B Groff, to be held at the beginning of the regular Pequea Township Board of Supervisors meeting at 7:00 pm on Wednesday, April 16, 2014. Chairman Lehman seconded the motion. All voted in favor, none opposed.

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4. Appoint to the Pequea Township Planning Commission to Fill the Unexpired Term of Bill Schall ending in January of 2016- Chairman Lehman moved to appoint Neil Freidly to the Pequea Township Planning Commission for the purpose of filling the unexpired term of Bill Schall ending January 2016. Vice Chairman Reidenbach seconded the motion. All voted in favor, none opposed. Chairman Lehman stated after the vote, that addendum under New Business was created because Mr. Freidly is an Alternate Zoning Hearing Board member by resolution.

NEW BUSINESS:

1. Storm Water Management – The Zoning Officer indicated that the solicitor has reviewed the draft ordinance and made very few change recommendations. Rettew made the suggested changes and the draft of the ordinance has been provided to the township. The Zoning Officer stated that the Planning Commission will review the draft at their next meeting and that the Board of Supervisors should set a hearing date to adopt the ordinance prior to the May 7, 2014 deadline. Chairman Lehman moved to instruct the township solicitor to prepare a legal advertisement for a public hearing on April 16, 2014 to adopt the Storm Water Ordinance. Vice Chairman Reidenbach seconded the motion. All voted in favor, none opposed.
2. Millwood Industrial Park Road Dedication – tabled
3. Leif and Rebecca Anderson SWM Plan Waiver Request – Chairman Lehman moved Waiver Approval under the following conditions:
 1. The applicant shall submit a minor stormwater plan and obtain a stormwater permit from the code enforcement officer prior to the installation of the stormwater facilities and construction of the proposed dwelling.
 2. The applicant shall reimburse Pequea Township for all costs incurred in conjunction with the stormwater plan review.
 3. The applicant provide copies of the Red Barn Consulting Plan dated December 2012. A letter from Red Barn should be provided indicating that the proposed construction does not adversely affect the plan as currently designed.Vice Chairman Reidenbach seconded the motion. All voted in favor, none opposed.
4. Flashing Light Corn Wagon - Chairman Lehman moved that Pequea Township BOS authorize the township engineer, Mark Deimler to send the necessary letter to PennDOT supporting the installation of a warning sign combined with a warning beacon on Millersville Road just prior to the Village of New Danville. Vice Chairman Reidenbach seconded the motion. All voted in favor, none opposed.
5. Lanc. Co. Conservation District Memorandum of Understanding – Chairman Lehman moved to authorize the township secretary to execute the Memorandum of Understanding between the Lancaster County Conservation District and Pequea Township. Supervisor Evans- Herr seconded the motion. All voted in favor, none opposed.
6. Junk Yard License Application April 1, 2014 – Chairman Lehman moved to grant Junk Yard License to Kenneth Jenks to operate a Junk Yard for the term April 1, 2014 through March 31, 2015 upon receipt of payment. Supervisors Evans-Herr seconded the motion. All voted in favor, none opposed.
7. Park and Recreation Board Recommendation to Allow Sales of T-Shirts at the Park with Proceeds for Flag Fund – Chairman Lehman moved to permit the sale of T-Shirts and hats by Park Board members or volunteers in the Silver Mine Park. Vice Chairman Reidenbach seconded the motion. All voted in favor, none opposed.

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8. Establish Donation Fund for Flag Pole/Memorial fundraising activities – Chairman Lehman stated that in order to establish a fund for the flag pole/ memorial at the park the Park Board needs to create a plan for the flag pole (i.e. location, appearance, memorial content), determine cost, establish a course of action to raise the funds, and a target date for the project fundraising and its completion. Chairman Lehman stated that it's necessary for the Park Board to use those points to formulate a plan by May. Chairman Lehman moved to open GL account number 387-001 known as the Flag Pole/ Memorial GL of the Park Donation Fund for the purpose of tracking donations for raising funds. Vice Chairman Reidenbach seconded the motion. All voted in favor, none opposed.
9. Address Silver Mine Park Fallen Trees Fundraiser – Chairman Lehman moved to deny the request for the fundraiser for fallen park trees at the park. Supervisor Evans-Herr seconded the motion. All voted in favor, none opposed.
10. Appoint Assistant Emergency Management Coordinator – Chairman Lehman moved to appoint Mike Hall as Assistant Emergency Management Coordinator effective 3-19-2014. Vice Chairman Reidenbach seconded the motion. All voted in favor, none opposed.
11. Appoint Assistant Treasurer – Chairman Lehman moved to appoint Jill Kennedy Assistant Treasurer effective 3-1-2014. Vice Chairman Reidenbach seconded the motion. All voted in favor, none opposed.
12. Appoint Open Records Officer – Chairman Lehman moved to appoint Jill Kennedy Open Records Officer effective 3-19-2014. Vice Chairman Reidenbach seconded the motion. Chairman Lehman and Vice Chairman Reidenbach voted in favor. Supervisor Evans-Herr did not vote.
13. Appoint Alt Street Light Tax Collector – Chairman Lehman moved to appoint Jill Kennedy Alternate Street Light Tax Collector effective 3-19-2014. Supervisor Evans-Herr seconded the motion. All voted in favor, none opposed.
14. Resolution # ___ -2014 Naming _____, Treasurer OR _____, Assistant Treasurer as Chief Administrative Officer as of March 1, 2014 for the purpose of carrying information to the Department of the Auditor General, and to administer funds with the Principal Financial Group. Chairman Lehman moved to pass **Resolution # 400-2014** Naming Lori Leitch, Treasurer OR Jill Kennedy, Assistant Treasurer as Chief Administrative Officer as of March 1, 2014 for the purpose of carrying information to the Department of the Auditor General, and to administer funds with the Principal Financial Group. Supervisor Evans-Herr seconded the motion. All voted in favor, none opposed.
15. Set Wages for full time Treasurer Lori Leitch effective 03-24-2014 – Chairman Lehman moved to set wages for full time Treasurer Lori Leitch at \$17.50 per hour effective March 24, 2014. Supervisor Evans-Herr seconded the motion. All voted in favor, none opposed.
16. Accept Resignation of Neil Freidly as Alternate Zoning Hearing Board Member – Chairman Lehman moved to accept the resignation of Neil Freidly as an alternate to the Zoning Hearing Board effective 3-19-2014. Vice Chairman Reidenbach seconded the motion. All voted in favor, none opposed.
Chairman Lehman wanted it noted that Mr. Freidly was appointed as an alternate zoning hearing board member by Resolution # 392-2014.

PUBLIC COMMENT (items not on the agenda)

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Jackie Johns inquired if the fire company was getting new radios like the police. Chairman Lehman indicated that they were. Mrs. Johns requested that New Danville Fire Company's report be placed on the table for the next Board of Supervisors Meeting. Chairman Lehman thanked her for her input and said that the reports will be available at the next meeting.

Denise Brendenmuel of 81 Silver Mine Road asked to have more Winter Maintenance at the park. Chariman Lehman explained that snow removal from township roads was the road crew's first priority and they will maintain that park as they are able.

DEPARTMENTAL REPORTS:

Road Crew –Report on file.

Zoning/Code Officer –Report on file.

Southern Regional Police Department – February Monthly Report is on the table.

Southern Regional Police Commission –February Meeting Minutes are on the table.

Southern Lancaster County Inter-Municipal Council – Vice Chairman Reidenbach stated that the Council discussed installing greater merge lanes in lieu of roundabouts.

Emergency Management Coordinator –

PEQUEA TOWNSHIP ZONING HEARING BOARD–Hearing held March 4, 2014.

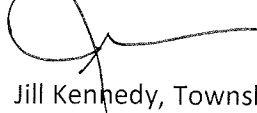
ADVISORY BOARD REPORTS:

Pequea Township Planning Commission –Meeting held January 29, 2014.

Pequea Township Park & Recreation Board – Meeting held March 12, 2014.

MEETING ADJOURNED at 8:39 p.m.

Respectfully submitted,



Jill Kennedy, Township Secretary