

BOARD OF SUPERVISORS MEETING July 16, 2014

Minutes of the Pequea Township Board of Supervisors meeting held July 16, at 7:00 p.m. at the Pequea Township Municipal Building, 1028 Millwood Road, Willow Street, PA 17584.

Present at the meeting were:

Harry Lehman, Chairman
Rob Reidenbach, Vice-Chairman
Cynthia Evans-Herr, Supervisor

Others present:

Jill Kennedy, Twp. Secretary
Mark Deimler, Zoning Officer/Twp. Engineer
Sign-in sheet attached

ANNOUNCEMENTS:

- Public Meetings may be both audio and video recorded.
- The K9 Unit of SRPD are having a chicken BBQ Saturday August 2, 2014. Tickets are available at the police department.
- The Board of Supervisors had an executive session to discuss personnel matters at the beginning of their regular meeting, June 18, 2014.
- There is now an unwanted medication drop box in the SRPD lobby.
- The Pilot Club of Lancaster received a \$25K grant to expand Project Lifesaver in the county.

MINUTES OF PREVIOUS MEETING Chairman Lehman moved to approve the minutes of the June 18, 2014 regular meeting. Vice Chairman Reidenbach seconded the motion. All voted in favor, none opposed.

TREASURERS REPORT: Chairman Lehman moved to approve checks #9105-9145 from the General Fund, checks #1128-1132 from the Recreation Fund, checks #1020-1021 from the Street Light Fund, and checks #373-374 from the State Highway fund. Supervisor Evans-Herr seconded the motion. All voted in favor, none opposed.

PRESENTATION: No Presentation.

POLICE REPORT: No report given.

PUBLIC COMMENTS:

Items not on the agenda:

Jackie Johns said that she still strongly disagrees with the public comments resolution. She would also like the Board to take a position on the pipeline through Lancaster County and submit the opinion in writing to the elected state representative. Jackie also wanted to make the Board aware that Chris Heffner is giving educational talks at Silver Mine Park.

Items on the agenda:

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Jackie Johns distributed pictures of the park that she felt exhibited damage at Silver Mine Park due to spraying. She also wished to clarify the Zoning Hearing Board's decision on the Willow Run development.

OLD BUSINESS:

1. Millwood Industrial Park – Chairman Lehman moved to instruct the Township Engineer to inspect the section of Kendig Road for dedication and to offer an opinion in writing as to what repairs should be made before we take dedication. Vice Chairman Reidenbach seconded the motion. Chairman Lehman and Vice Chairman Reidenbach voted in favor, Supervisor Evans-Herr voted nay.

NEW BUSINESS:

1. Willow Run 2 Lot Subdivision- Authorize Chairman to sign the Pequea Township Plan Notification Certificate – Chairman Lehman moved to authorize the Chairman to sign the Pequea Township Plan Notification Certificate. Vice Chairman Reidenbach seconded the motion. Chairman Lehman and Vice Chairman Reidenbach voted in favor. Supervisor Evans-Herr abstained (see attached letter).
2. Willow Run Preliminary Plan- Authorize Chairman to sign the Pequea Township Plan Notification Certificate – Chairman Lehman moved to authorize the Chairman to sign the Pequea Township Plan Notification Certificate. Vice Chairman Reidenbach seconded the motion. Chairman Lehman and Vice Chairman Reidenbach voted in favor. Supervisor Evans-Herr abstained (see attached letter).
3. Approval of the Stormwater Management Plan and Requested Modification of Section 302.1.A - Volume Control and authorization for Chairman to sign the Certificate of Stormwater Plan Approval – Chairman Lehman moved to grant approval of the Stormwater Management Plan and requested modification of Section 302.1.A Volume Control subject to the applicant complying with all outstanding Rettew Associates comments on the July 15, 2014 review letter and authorize the Chairman to sign the Certificate of Stormwater Plan Approval. Vice Chairman Reidenbach seconded the motion. Chairman Lehman and Vice Chairman Reidenbach voted in favor. Supervisor Evans-Herr abstained (see attached letter).
4. Willow Run Final Plan Phase 1 – Authorize the Chairman to sign the Pequea Township Plan Notification Certificate – Chairman Lehman moved to grant approval of the Stormwater Management Plan for Phase 1 of Willow Run subject to the applicant complying with all outstanding Rettew Associates comments on the July 15, 2014 review letter and the township receiving all fees as stated in the special exception conditions of approval and to authorize the Chairman to sign the Certificate of Stormwater Plan Approval and to authorize the Chairman to sign the Pequea Township Plan Notification Certificate. Vice Chairman Reidenbach seconded the motion. Chairman Lehman and Vice Chairman Reidenbach voted in favor. Supervisor Evans-Herr abstained (see attached letter).
5. Authorize Chairman to execute the Stormwater management agreement and Memorandum of Understanding for Willow Run Phase I – Chairman Lehman moved to authorize the Chairman to execute the Stormwater Management Agreement and Developer's Agreement (Memorandum of Understanding) for Willow Run Phase 1 upon final review and approval by the Township Solicitor. Vice Chairman Reidenbach seconded the motion. Chairman Lehman

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and Vice Chairman Reidenbach voted in favor. Supervisor Evans-Herr abstained (see attached letter).

6. Acceptance of the letter of credit in the amount of \$2,127,869.51 and authorization to have the Township Secretary complete Appendix 27 (Notice of Acceptance of an Improvement Guarantee) of the Lancaster County Subdivision and Land Development Ordinance – Chairman Lehman moved to authorize the Secretary to complete Appendix 27 (Notice of Acceptance of an Improvement Guarantee) of the Lancaster County Subdivision and Land Development Ordinance upon the applicant providing a financial guarantee in the amount of \$2,127,869.51. Vice Chairman Reidenbach seconded the motion. Chairman Lehman and Vice Chairman Reidenbach voted in favor. Supervisor Evans-Herr abstained (see attached letter).
7. Discuss waiving demolition fees for West Willow Fire Company 755 Millwood Rd – Supervisor Evans-Herr moved that no action be taken. Chairman Lehman seconded the motion. All voted in favor, none opposed.
8. Discuss adoption of a Subdivision and Land Development Ordinance (request a proposal from Solanco Engineering and Rettew to the scope and cost to adopt such an ordinance – Supervisor Evans-Herr moved that the township authorize the Township Engineer to submit a proposal for the cost to do a “SALDO” for Pequea Township. The motion died due to lack of a second.
9. Discussion on hiring herbicide technician for Silver Mine Park – Chairman Lehman moved to contract D&D Ground Maintenance Services to perform vegetation management known as weed control at the Silver Mine Park and on any roads deemed necessary by the Township Roadmaster at the rate of \$55.00 per hour plus the cost of chemicals. Supervisor Evans-Herr seconded the motion. All voted in favor, none opposed.
10. PennDOT Winter Maintenance Agreement – Chairman Lehman moved to execute the PennDOT Winter Maintenance Agreement. Vice Chairman Reidenbach seconded the motion. All voted in favor, none opposed.
11. Authorize Donations to Fire Companies – Chairman Lehman moved to authorize the expenditure of \$60,000.00 to be divided evenly between West Willow and New Danville Fire Companies in the form of a donation. Vice Chairman Reidenbach seconded the motion. All voted in favor, none opposed.
12. Discussion conversation with Chief Fiorill in regard to Traffic Calming – Tabled until next month.
13. Propose future compensation for advisory boards – No action taken.
14. Finalize Flagpole/Memorial Plans – Tim Weaver gave an explanation of the Flagpole Memorial Committee’s plans (bricks are available at the price of \$100.00 donation for 1 brick, \$180.00 for 2 bricks and \$260.00 for 3 bricks. Donations of \$25.00 to \$99.99 may receive a hat, and donations less than \$25.00 receive a lapel pin) for the Flagpole and fundraising including an estimated goal of funds at \$14,000.00. Chairman Lehman explained that the Flagpole Memorial Committee must take the following steps: A written budget estimate, spend money only after funds have been raised, ensure checks are payable to Pequea Township and have Flagpole/Memorial fund written on the memo line, deliver completed forms along with checks to the township office, and receive copies of form and checks from township office as proof of payment. Chairman Lehman clarified that township employees are not to assist in the collection of donations or to fill out forms. Phone calls are to be directed to Flagpole Committee members and Tim Weaver agreed to have his phone number posted on signage.

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Chairman Lehman reiterated the required steps for the Flagpole Committee set forth at the March 19, 2014 Board of Supervisors meeting and indicated that the steps have been followed and asked for an estimated completion date. Tim Weaver stated that the goal for the flagpole and bricks was November 11, 2014. Chairman Lehman moved to grant the Flagpole Memorial Committee to proceed with fundraising activities to establish a memorial and flagpole at the Silver Mine Park. Supervisor Evans-Herr seconded the motion. All voted in favor, none opposed. Supervisor Evans-Herr moved to authorize the Secretary to promote the Flagpole Veteran Memorial Fundraiser on various pages of the township website. Chairman Lehman seconded the motion. All voted in favor, none opposed.

15. Volunteer Tommy Kennedy – Chairman Lehman moved to approve the request to perform volunteer work in the township office from Tommy Kennedy for this summer. Vice Chairman Reidenbach seconded the motion. All voted in favor, none opposed.
16. Authorize Secretary to advertise 1992 Ford F350 Pickup – Supervisor Evans-Herr moved to authorize the Secretary to advertise the 1992 Ford F350 pickup truck in all media outlets to pursue a buyer for a bid opening to be held the morning of August 20, 2014. Chairman Lehman seconded the motion. All voted in favor, none opposed.

DEPARTMENTAL REPORTS:

Road Crew –Report on file.

Zoning/Code Officer –Report on file.

Southern Regional Police Department – June Meeting Minutes are on the table.

Southern Regional Police Commission –June Meeting Minutes are on the table.

Southern Lancaster County Inter-Municipal Council – No meeting

Emergency Management Coordinator –

PEQUEA TOWNSHIP ZONING HEARING BOARD–Hearing in July 1, 2014.

ADVISORY BOARD REPORTS:

Pequea Township Planning Commission –Meeting held June 25, 2014.

Pequea Township Park & Recreation Board – Meeting held July 9, 2014. Chairman Lehman asked for a copy of the May minutes. Chairman Lehman instructed that an acting secretary should be appointed in the absence of the appointed secretary. Chairman Lehman moved to accept the resignation of Steve Gogoj effective July 16, 2014. Vice Chairman Reidenbach seconded the motion. All voted in favor, none opposed. Chairman Lehman indicated that it is customary to send a thank you letter signed by all three supervisors.

MEETING ADJOURNED at 8:20 p.m.

Respectfully submitted,



Jill Kennedy, Township Secretary