

# BOARD OF SUPERVISORS REORGANIZATION MEETING AGENDA

## Monday, January 5, 2015

---

### Welcome

### Pledge of Allegiance

### ANNOUNCEMENTS

### REORGANIZATION

1. The first order of business is the nomination of a Chairperson. \_\_\_\_ move to nominate \_\_\_\_\_ as Chairperson. Do I have a second? Discussion? All in favor?
2. The second order of business is the nomination of a Vice-Chairperson. \_\_\_\_ move to nominate \_\_\_\_\_ as Vice-Chairperson. Discussion? All in favor?

### SOUTHERN REGIONAL POLICE COMMISSION

Each year one of the Supervisors must be appointed to serve on the Southern Regional Police Commission. \_\_\_\_ move to appoint \_\_\_\_\_ to serve as Police Commissioner for year 2015. Do I have a second? Discussion? All in favor?

### REAPPOINTMENTS, APPOINTMENTS AND WAGES

1. \_\_\_\_ move to appoint \_\_\_\_\_ as Secretary. Do I have a second? Discussion? All in favor?
2. \_\_\_\_ move to appoint \_\_\_\_\_ as Treasurer. Do I have a second? Discussion? All in favor?
3. \_\_\_\_ move to appoint \_\_\_\_\_ as Assistant Secretary at the same compensation as \_\_\_\_\_. Do I have a second? Discussion? All in favor?
4. \_\_\_\_ move to appoint \_\_\_\_\_ as Assistant Treasurer at the same compensation as \_\_\_\_\_. Do I have a second? Discussion? All in favor?
5. \_\_\_\_ move to appoint \_\_\_\_\_ as Roadmaster. Do I have a second? Discussion? All in favor?
6. \_\_\_\_ move to authorize \_\_\_\_\_, Chairperson of the Board of Supervisors or \_\_\_\_\_, to be Duly Authorized Representative for the Declaration of Snow and Ice Emergencies as Described in Section 4 of Ordinance #158-2008
7. \_\_\_\_ move to appoint \_\_\_\_\_ as Open Records Officer. Do I have a second? Discussion? All in favor?
8. \_\_\_\_ move to appoint \_\_\_\_\_ as Street Light Tax Collector. Do I have a second? Discussion? All in favor?
9. \_\_\_\_ move to appoint \_\_\_\_\_ as Alternate Street Light Tax Collector. Do I have a second? Discussion? All in favor?
10. \_\_\_\_ move to set the Treasurer Bond at \$800,000.00 or \_\_\_\_\_ for 2015. Do I have a second? Discussion? All in favor?
11. \_\_\_\_ move to set the Assistant Treasurer Bond at \$800,000.00 or \_\_\_\_\_ for 2015. Do I have a second? Discussion? All in favor?
12. \_\_\_\_ move to set the Street Light Tax Collector Bond at \$25,000.00 or \_\_\_\_\_ for 2015. Do I have a second? Discussion? All in favor?
13. \_\_\_\_ move to set the Alternate Street Light Tax Collector Bond at \$25,000.00 or \_\_\_\_\_ for 2015. Do I have a second? Discussion? All in favor?
14. \_\_\_\_ move to adopt **Resolution #\_\_-2015** naming \_\_\_\_\_, Treasurer OR \_\_\_\_\_, Assistant Treasurer as Chief Administrative Officer as of January 5, 2015 for the purpose of carrying information to the Department of the Auditor General, and to administer funds with the Principal Financial Group. Do I have a second? Discussion? All in favor?
15. \_\_\_\_ move to approve mileage reimbursement for Supervisors and employees for use of their own vehicle for township business at the 57.5 cents per mile rate issued by the IRS for 2015. Do I have a second? Discussion? All in favor?
16. \_\_\_\_ move to keep the Personnel Policy benefits for 2015 the same as in the Personnel Policy adopted on January 1, 2014. Do I have a second? Discussion? All in favor?

**BOARD OF SUPERVISORS REORGANIZATION MEETING AGENDA**  
**Monday, January 5, 2015**

17. \_\_\_move to keep the township office hours at 9 am to 4 pm Monday through Friday or \_\_\_\_\_ and the road crew hours at the Roadmaster's discretion or \_\_\_\_\_. Do I have a second? Discussion? All in favor?
18. \_\_\_move to adopt **Resolution # \_\_\_\_\_-2015** to appoint PNC Bank, Citizens Bank and PLGIT as depositories for Pequea Township for 2015. Do I have a second? Discussion? All in favor?
19. \_\_\_move to appoint \_\_\_\_\_ as Volunteer Fire Company Liaison. Do I have a second? Discussion? All in favor?
20. \_\_\_move to appoint \_\_\_\_\_ as Road Crew Liaison. Do I have a second? Discussion? All in favor?
21. \_\_\_move to appoint \_\_\_\_\_ as Legal Liaison. Do I have a second? Discussion? All in favor?
22. \_\_\_move to appoint \_\_\_\_\_ as Park Liaison. Do I have a second? Discussion? All in favor?
23. \_\_\_move to appoint \_\_\_\_\_ as Emergency Management Liaison. Do I have a second? Discussion? All in favor?
24. \_\_\_move to appoint \_\_\_\_\_ as Voting Delegate for the PSATS State Conference with all three Supervisors authorized to attend. Do I have a second? Discussion? All in favor?
25. \_\_\_move to appoint \_\_\_\_\_ to represent Pequea Township for the Community Block Grant Program in 2015. Do I have a second? Discussion? All in favor?
26. \_\_\_move to approve Pequea Township to be a member of the Southern Lancaster County Inter-Municipal Committee for 2015 and to appoint \_\_\_\_\_ to represent Pequea Township at the monthly meetings. Do I have a second? Discussion? All in favor?
27. \_\_\_move to appoint \_\_\_\_\_ as Chairperson of the Ag Security Committee. Do I have a second? Discussion? All in favor?
28. \_\_\_move to appoint \_\_\_\_\_ as Sewage Enforcement Officer and set the pay rate according to the 2015 SEO Rate Schedule. Do I have a second? Discussion? All in favor?
29. \_\_\_move to appoint \_\_\_\_\_ as Alternate Sewage Enforcement Officer and set the pay rate according to the 2015 Rate Schedule. Do I have a second? Discussion? All in favor? Any opposed?
30. \_\_\_move to appoint \_\_\_\_\_ as Zoning Officer, Code Enforcement Officer, and Building Code Official and set the pay rate according to the 2015 Rate Schedule. Do I have a second? Discussion? All in favor?
31. \_\_\_move to appoint \_\_\_\_\_ as Alternate Zoning Officer and Code Enforcement Officer and set the pay rate according to the 2015 Rate Schedule. Do I have a second? Discussion? All in favor?
32. \_\_\_move to appoint \_\_\_\_\_ to the Pequea Township Planning Commission for a four-year term ending January 2019. Do I have a second? Discussion? All in favor?
33. \_\_\_move to appoint \_\_\_\_\_ to the Pequea Township Planning Commission for a four-year term ending January 2019. Do I have a second? Discussion? All in favor?
34. \_\_\_move to adopt **Resolution # \_\_\_\_\_-2015** to appoint \_\_\_\_\_ to the Zoning Hearing Board for a five-year term to expire January 2020 and appoint \_\_\_\_\_ as Alternate to the Zoning Hearing Board for a three-year term to expire January 2018. Do I have a second? Discussion? All in favor?
35. \_\_\_move to set the Zoning Hearing Board members rate of pay at \$40.00 or \_\_\_\_\_ per meeting. Do I have a second? Discussion? All in favor?
36. \_\_\_move to appoint \_\_\_\_\_ as Chairperson of the Vacancy Committee for 2015. Do I have a second? Discussion? All in favor?
37. \_\_\_move to appoint \_\_\_\_\_ as Solicitor for all general purposes. Do I have a second? Discussion? All in favor?
38. \_\_\_move to appoint \_\_\_\_\_ as Engineer for all general purposes and set the pay rate according to the 2015 Rate Schedule. Do I have a second? Discussion? All in favor?
39. \_\_\_move to appoint \_\_\_\_\_ as Alternate Engineer, set the pay rate according to the 2015 Rate Schedule, and authorize to sign the Professional Services Agreement. Do I have a second? Discussion? All in favor?
40. \_\_\_move to appoint \_\_\_\_\_ as Emergency Management Coordinator. Do I have a second? Discussion? All in favor?
41. \_\_\_move to appoint \_\_\_\_\_ as Deputy Emergency Management Coordinator. Do I have a second? Discussion? All in favor?
42. \_\_\_move to appoint \_\_\_\_\_ as Assistant Emergency Management Coordinator. Do I have a second? Discussion? \_\_\_\_\_ All in favor?

**BOARD OF SUPERVISORS REORGANIZATION MEETING AGENDA**  
**Monday, January 5, 2015**

---

---

**MUNICIPAL REPRESENTATIVES TO 272 STUDY ADVISORY COMMITTEE**

\_\_\_\_\_ move to appoint \_\_\_\_\_ and \_\_\_\_\_ to serve as municipal representatives to the 272 Study Advisory Committee for year 2015. Do I have a second? Discussion? All in favor?

**COLLECT TAXES FOR 2015**

\_\_\_\_\_ move to appoint the County of Lancaster or \_\_\_\_\_ to fill the vacancy of Tax Collector to collect the real estate tax for Pequea Township for the year 2015. Do I have a second? Discussion? All in favor?

**APPOINTMENT OF INSPECTION AGENCIES**

\_\_\_\_\_ move to appoint Pete Kingsley of Commonwealth Code Inspection Services, Inc. and Jason Stevens of Code Administrators, Inc. and/or \_\_\_\_\_ as the UCC (Unified Construction Code) Inspection Agencies for the year 2015. Do I have a second? Discussion? All in favor?

**SETTING FEES FOR 2015**

The purpose of this Resolution is to organize the Township Administrative Fees into one Resolution to be reviewed and set on a yearly basis. This covers fees from pavilion rental to sewage and zoning. \_\_\_\_\_ move to adopt **Resolution # \_\_\_\_\_-2015** setting township fees for 2015. Do I have a second? Discussion? All in favor?

**Additional Business**

**Public Comments:**

**Items on the agenda:**

**Items not on the agenda:**

**New Business**

1. Approval of Secretary wage increase.
2. PIRMA Intergovernmental Contract – Edition 1/2015
3. Herrville, LLC-Rezoning Petition – Set hearing date
4. Baumgardner Road Associates LP – Rezoning Petition – Set hearing date
5. Administrative Liaison Resolution
6. Appoint Administrative Liaison (if applicable)Appoint Administrative Liaison (if applicable)