

# BOARD OF SUPERVISORS MEETING JANUARY 21, 2015

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Minutes of the Pequea Township Board of Supervisors meeting held January 21, 2015 at 7:00 p.m. at the Pequea Township Municipal Building, 1028 Millwood Road, Willow Street, PA 17584.

**Present at the meeting were:**

Board of Supervisors  
Harry D. Lehman, Chairman  
Rob Reidenbach, Vice-Chairman  
Cynthia Evans-Herr, Supervisor

**Others present:**

Sandra D. Graham, Twp. Secretary

Sign in Sheet Attached

A moment of silence was held in memory of Bruce Groff, a former supervisor of Pequea Township. He passed away on January 17, 2015.

**ANNOUNCEMENTS:**

- A public hearing will be held on February 11, 2015 at 6:30 P.M. regarding a re-zoning petition from Herrville, LLC.
- A public hearing will be held on February 11, 2015 at 7:00 P.M. regarding a re-zoning petition from Baumgardner Road Associates LP, Stephen S. Fisher and others.
- Addendum to tonight's agenda will follow new business.

**MINUTES OF PREVIOUS MEETING:** Chairman Lehman moved to approve the minutes of December 17, 2014. Vice Chairman Reidenbach seconded the motion. All voted in favor, none opposed. Chairman Lehman moved to approve the minutes of January 5, 2015. Vice Chairman Reidenbach seconded the motion. All voted in favor, none opposed.

**TREASURERS REPORT:** A copy of the bill list is on the table. Chairman Lehman moved to approve checks # 9399 through #9441 of the General Fund, and checks #1168 through #1172 of the Recreation Fund and check #1031 of the Street Light Fund. Vice Chairman Reidenbach seconded the motion. All voted in favor, none opposed.

**PUBLIC HEARING**

**Public Comments/Questions - None**

- Chairman Lehman moved to approve **Ordinance No. 182-2015** authorizing the Township of Conestoga and Pequea, both of Lancaster County, Pennsylvania, to enter into an amendment to the inter-municipal agreement governing the Southern Regional Police Commission and the Southern Regional Police Department through December 31, 2020. Vice Chairman Reidenbach seconded the motion. All voted in favor, none opposed. Hearing Closed.

**Public Comments/Questions - None**

- Chairman Lehman moved to approve **Ordinance No. 183-2015** authorizing the participation of Pequea Township in the PSATS Unemployment Compensation Group Trust pursuant to the Pennsylvania Intergovernmental Cooperation Law. Supervisor Evans-Herr seconded the motion. All voted in favor, none opposed. Hearing Closed.

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**EXECUTIVE SESSION-** At 7:12 P.M. Chairman Lehman announced the board will hold an executive meeting to discuss a personnel matter. Meeting re-opened at 7:19 P.M.

**PUBLIC COMMENTS:**

**Items not on the agenda:** None

**Items on the agenda:** None

**OLD BUSINESS:**

1. Approval of West Willow Fire Company non-emergency calendar of events - Chairman Lehman moved to approve the 2015 West Willow Fire Company non-emergency calendar of events. Supervisor Evans-Herr seconded the motion. All voted in favor, none opposed.

**NEW BUSINESS:**

1. Appoint CPA – Chairman Lehman moved to approve **Resolution No. 420-2015** to appoint Bertz, Hess & Co., LLP to audit the accounts of the Township of Pequea for the year ending December 31, 2014 and to establish the compensation to be paid to the certified public accountant in accordance with the provisions of the second class township code as reenacted by Act 60 of 1995 and as amended by Act 172 of 1996. Supervisor Evans-Herr seconded the motion. All voted in favor, none opposed.
2. Cell Phone/Electronic Device Policy – A discussion about a cell phone/electronic device policy with a labor attorney was decided. Tabled until the February 18, 2015 board meeting
3. PSATS State Convention Workshops – Any employee who wishes to attend workshops will continue to follow the current procedure of seeking approval from the board prior to attending.
4. Appoint Interim member to Board of Auditors – Supervisor Evans-Herr moved to appoint Barry Acker as interim member to the Board of Auditors until the end of 2015. Chairman Lehman seconded the motion. All voted in favor, none opposed.
5. Parking on Pleasant View and Nolt Avenue – Tony Todd, a volunteer fire fighter for Pequea Township voiced his concerns in late 2014 the difficulty of maneuvering the fire emergency vehicles on Pleasant View and Nolt Avenue and subsequently requested the roadway have parking on one side only. Supervisor Evans-Herr researched Pennsylvania Code, Section 212.114 and stated Pleasant View and Nolt Avenue meet the criteria to restrict parking to one side of the road. She also noted the township would not lose liquid fuel money by restricting parking on one side. Supervisor Evans-Herr moved to have the governing body and the Roadmaster move forward with the proper procedure to install no parking on the west side of Pleasant View and the west side of Nolt Avenue. Vice Chairman Reidenbach seconded the motion. Chairman Lehman said he has been aware of and respects the concerns but sees pros and cons to restricting parking to one side only. Supervisor Evans-Herr voted Aye. Chairman Lehman and Supervisor Reidenbach voted Nay.

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## **ADDENDUM:**

1. Accept resignation of Thelma Hodson, Alternate Zoning Hearing Board Member – Chairman Lehman moved to accept the resignation of Thelma Hodson, the alternate member of the Zoning Hearing Board, effective January 21, 2015. Vice Chairman Reidenbach seconded the motion. All voted in favor, none opposed.
2. Phone system research – Vice Chairman Reidenbach is researching a “Lynx” phone system. He is awaiting a call from a local industry who has the system in place and also to find out if it meets the preliminary requirements for usage in a small township office. It would provide resources to the user as well as data of the usage of the phone system as part of our on-going time management practice.

## **DEPARTMENTAL REPORTS:**

**Road Crew** – Report on file.

**Zoning/Code Officer** – Report on file.

**Southern Regional Police Department** – Didn’t receive reports on time to put on table.

**Southern Regional Police Commission** – Didn’t receive reports on time to put on table.

**Southern Lancaster County Inter-Municipal Council** – 2014 minutes are on table.

**Emergency Management Coordinator** –

## **ADVISORY BOARD REPORTS:**

**Pequea Township Planning Commission** – Meeting held December 18, 2014. Next meeting January 28, 2015.

**Pequea Township Zoning Hearing Board** – Meeting held January 6, 2015.

**MEETING ADJOURNED:** The meeting adjourned at 7:48 P.M.

Respectfully submitted,

Sandra D. Graham, Township Secretary