

BOARD OF SUPERVISORS MS4 Workshop April 15, 2015 AT 9:30 a.m.

Minutes of the Pequea Township Board of Supervisors MS4 Workshop held April 15, 2015 at 9:30 a.m. at the Pequea Township Municipal Building, 1028 Millwood Road, Willow Street, PA 17584.

Present at the meeting were:

Board of Supervisors
Harry Lehman, Chairman
Rob Reidenbach, Vice-Chairman
Cynthia Evans-Herr, Supervisor

Others present:

Mark Deimler, Twp. Zoning Officer/Engineer
Jim Caldwell, Rettew & Associates
Sandra D. Graham, Secretary
Sign-in sheet attached

ANNOUNCEMENTS:

This special meeting has been properly advertised in the Lancaster Newspaper.

PUBLIC COMMENT:

NEW BUSINESS –

1. Authorization to bid Shultz Road Culvert replacement – Chairman Lehman indicated that Rettew would handle the entire process that is needed to have the culvert on Shultz Road replaced, including preparing the bids. He stated that in addition to Shultz Road culvert, Run Valley Road culvert has recently become a hazard, reducing the thruway traffic to one lane. Signage has been placed to alert drivers of the lane closure. Chairman Lehman discussed two options to address Run Valley Road; replacing the entire culvert or to fix the south side wall and stay below the \$20,000.00 bidding threshold. Mark Deimler stated the latter would make the bridge safe for approximately five years or until funds were available to rebuild. He also noted that Run Valley Road culvert is structurally intact unlike the culvert on Shultz Road. In addition, the permit process would be different to replace the entire culvert and would take longer to obtain. Chairman Lehman was in favor of fixing Shultz Road for all the reasons Mr. Deimler stated. Supervisor Evans-Herr said she believes it would be more prudent to keep Shultz Road closed for the time being and complete Run Valley Road instead, it is her opinion Shultz Road is not heavily traveled. Chairman Lehman stated that two bridges need attention and it's his belief that Shultz Road is a busy road. Chairman Lehman moved to instruct Rettew Associates to bid out the Culvert project on Shultz Road. Vice Chairman Reidenbach seconded the motion. Chairman Lehman and Vice Chairman Reidenbach voted Yah. Supervisor Evans-Herr voted Nay.

Meeting recessed at 9:45 for a brief break

Reconvene at 9:50

2. Run Valley Road Culvert – A discussion took place between the township engineer, Mark Deimler, the Board of Supervisors and the Roadmaster, on the options to repair or replace the bridge on Run Valley Road. Mr. Deimler advised that an emergency permit would take approximately one week and a GP11 permit, to replace the whole structure, could take several months. He said the culvert is not falling apart like the culvert on Shultz Road. It would be acceptable to obtain the emergency permit and fix the bridge temporarily until the Shultz Road culvert is complete. The township will then have a better idea of the cost involved to fix Run Valley Road bridge. Mr. Deimler said he will have to sketch out the work and submit it to Harrisburg for approval for the permit. The second step would require contacting concrete contractors to obtain three quotes. A quote less than \$19,400.00 would be below the threshold and no bidding would be required. The quote would include, forming and pouring the concrete for the south wall and wing. The township road crew could provide the excavating and possibly

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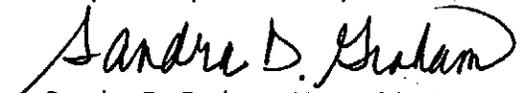
place the guard rail. Chairman Lehman moved to instruct Solanco Engineering to obtain an emergency permit and to get the necessary quotes for the south wall of the Run Valley Road bridge. Supervisor Evans-Herr seconded the motion. All voted in favor, none opposed.

3. MS4 Workshop – Rettew submitted a proposal for things that need done at this point, to comply with MS4 requirements. Compensation will be charged for time and material. Chairman Lehman moved to enter in to the MS4 Stormwater Management Program development project no. 015942002 with Rettew. Supervisor Evans-Herr seconded the motion. All voted in favor, none opposed.

Chairman Lehman expressed his interest in learning what other municipalities are doing to meet the requirements of the Storm Water Management Program. He spoke with Dee Dee McGuire from West Lampeter Township, she said they hired a Storm Water Management Coordinator, Kara Kalupson, who works in conjunction with their engineer to maintain the MS4 program. Ms. McGuire explained that East Lampeter Township signed a Memorandum of Understanding for one year, two days per week, to utilize Ms. Kalupson's services to get them set up and compliant. East Lampeter compensates West Lampeter based on an hourly rate. Chairman Lehman met with Ms. Kalupson and was impressed with her expertise. Jim Caldwell from Rettew said he thinks it would benefit Pequea Township to consider outsourcing to someone with the knowledge, understanding and dedication that it takes to meet the requirements and to keep on top of annual reviews and updates for the MS4 program. Chairman Lehman would like to meet with Kara Kalupson, along with Mark Deimler and Jim Caldwell to discuss the role she would assume and to develop a plan of action. Supervisor Evans-Herr moved to authorize Harry Lehman to meet with West Lampeter Township for the purpose of negotiating a contract for MS4 consulting. Vice Chairman Reidenbach seconded the motion. All were in favor, none opposed.

ADJOURNED 10:37 a.m.

Respectfully submitted,


Sandra D. Graham, Township Secretary