

BOARD OF SUPERVISORS MEETING JULY 15, 2015

Minutes of the Pequea Township Board of Supervisors meeting held July 15, 2015 at 7:00 p.m. at the Pequea Township Municipal Building, 1028 Millwood Road, Willow Street, PA 17584.

Present at the meeting were:

Board of Supervisors
Harry D. Lehman, Chairman
Rob Reidenbach, Vice-Chairman
Cynthia Evans-Herr, Supervisor was absent

Others present:

Sandra D. Graham, Twp. Secretary
Beth C. Sterling, Treasurer
Mark Deimler, Solanco Engineering
Ed Brown, Nikolaus & Hohenadel
Sign-in Sheet attached

ANNOUNCEMENTS:

- Public Meetings may be both audio and video recorded.
- The Board of Supervisors held executive sessions on June 23rd, 24th and July 2nd to discuss personnel matters.
- The Pequea Township Road Crew attended an MS4 training seminar on June 22nd at the West Lampeter Township Building. Stormwater Coordinator Kara Kalupson was also in attendance.
- The Board of Supervisor held an executive meeting with the township solicitor to discuss a legal matter on the evening of July 15, 2015.
- An Addendum to the agenda will be discussed this evening. The Addendum is a notice of violation at 107 Marticville Road.

MINUTES OF PREVIOUS MEETING: Chairman Lehman moved to approve the Board of Supervisors minutes of June 17, 2015. Vice Chairman Reidenbach seconded the motion. All were in favor. None opposed.

TREASURERS REPORT: A copy of the bill list is on the table. Chairman Lehman moved to approve check nos. 9666 through no. 9714 of the General Fund, and check nos. 1207 through no. 1212 of the Recreation Fund. The following checks were voided from the General Fund, no. 9681, 9682, 9703, 9709, 9710, 9711, 9712 and 9713. Vice Chairman Reidenbach seconded the motion. All voted in favor, none opposed.

PUBLIC COMMENTS:

Items on the agenda: Jackie Johns suggested the board consider increasing township office hours to 4:30 to accommodate the working people of Pequea Township. She suggested staggering the hours of the part-time employees Ms. Johns commented that a cost of living increase of 1.7% for part-time township employees is a very good idea.

Jason Topper, Fire Chief of West Willow Fire Department thanked the township in advance for the donation that was voted upon earlier in the year, stating he hopes it is passed this evening.

Items not on the agenda: James Rudy of Radcliff Road submitted letters and signatures opposing the closure of the bridge on Radcliff Road. He noted that he observes many individuals walking the road toward the bridge but he is especially concerned about the young Amish children that will have to take another route to get to school which he considers unsafe. He would like the board to reconsider the closure and work with Providence to keep the bridge open. He stated that if it wasn't for the bridge, the fire and devastation to his farm in 2002, would have been much greater.

BOARD OF SUPERVISORS MEETING JULY 15, 2015

Tim Weaver gave a summary of the progress being made with the flag pole project at Silver Mine Park. He said they now have a thirty-two foot flag pole. He thanked Steve Fisher Jr. for his generosity in donating materials and labor and Bruce Houghten who also donated labor to help with the project. Mr. Weaver stated he is working with Lucy, the committee secretary, to get a count of the bricks that have been sold thus far. He stated that the power line pole was delivered but hasn't been installed yet, however there is power at the site. He would like to obtain an additional \$2,500.00 to \$3,000.00 in the donation fund from brick sales and donations to cover anything that might arise. The Flagpole Committee is committed to getting the job done right. He said the flagpole site will be located behind the goal post on the soccer field facing Silver Mine Road. It will be visible from a considerable distance.

Brad Shenk – 4 Thomas Ave, New Danville Fire Company – Mr. Shenk thanked the board for their continued support. The fire crew has been doing more with less, they are very active in areas other than fire, such as medical calls and helping road crew remove trees downed by storms.

Jackie Johns said at the fair market housing seminar, she learned that multi-family housing, four or more units, must be in compliance with the construction requirements. She said there are seven items that should be inspected and in some cases are over-looked. She provided the list to the township zoning officer.

Jackie Johns said when she attended the Southern Regional Police Department commission meeting, the department requested an updated nuisance and solicitation ordinance.

Jackie Johns submitted an article she found in Consumer Reports that gave instructions on how to make an herbicide from household products. The article claims it is as effective as Roundup. She said it would be inexpensive and the township should give some thought to trying it.

Ms. Johns said enforcement notices on zoning violation should have a date indicating when the corrections need resolved. On a final note Ms. Johns asked the board to consider adding Radcliff Road Bridge on the August agenda so the resident can address their concerns and pose questions.

OLD BUSINESS:

- Parking Violation – Fee increase – Tabled until August 2015
- SALDO – Chairman Lehman moved to approve the proposal from Solanco Engineering, LLC to handle the necessary work to complete the SALDO. Vice Chairman Reidenbach seconded the motion. All were in favor. None opposed.

ADDENDUM:

- Notice of Violation - 107 Marticville Road - Chairman Lehman moved to instruct the code enforcement officer to file a summary criminal proceeding with the District Judge and have our solicitor represent the township at the hearing in regards to 107 Marticville Road, David Pfeiffer. Vice Chairman Reidenbach seconded the motion. All were in favor, none opposed

NEW BUSINESS:

- Letter of Credit – Oak Hill Partners aka Penn Grant Commons – Chairman Lehman moved to approve Penn Grant Commons/Oak Hill Partners stormwater management plan and authorize the chairman to sign all the required plans and documents. Approval is contingent upon the townships receipt of the recorded stormwater management plan agreement from the applicant. Vice Chairman Reidenbach seconded the motion. All were in favor. None opposed. Chairman Lehman moved to accept Letter of Credit No. D006862, in the amount of

BOARD OF SUPERVISORS MEETING JULY 15, 2015

\$416,928.60, from Oak Hill Partners/Penn Grant Commons, Phase II, and to authorize the secretary to complete the necessary documents. Vice Chairman seconded the motion. All were in favor. None opposed.

- Hire and set wages for part-time employee, Beth Sterling, effective June 29, 2015 - Chairman Lehman moved to hire part-time employee, Beth C. Sterling as of June 29, 2015 at a rate of \$15.50 per hour and after a successful 90 day evaluation, increase her hourly rate to \$16.50 per hour with an effective date of September 29, 2015. Vice Chairman Robert Reidenbach seconded the motion. All voted in favor. None opposed.
- Appoint Township Treasurer, effective June 29, 2015 - Chairman Lehman moved to appoint Beth C. Sterling, the Treasurer of Pequea Township, effective June 29, 2015. Vice Chairman Reidenbach seconded the motion. All voted in favor. None opposed.
- Appoint Township Assistant Secretary, effective June 29, 2015 - Chairman Lehman moved to appoint Beth C. Sterling, the Assistant Secretary of Pequea Township effective June 29, 2015. Vice Chairman Reidenbach seconded the motion. All voted in favor. None opposed.
- Adopt **Resolution No. _____-2015** naming Beth Sterling, Treasurer or Sandra Graham, Assistant Treasurer as Chief Administrative Officer as of June 29, 2015 for the purpose of carrying information to the Department of the Auditor General and to administer funds with the Principal Financial Group - Chairman Lehman moved to approve **Resolution No. 424-2015**, naming Beth Sterling, Treasurer or Sandra Graham, Assistant Treasurer as Chief Administrative Officer as of June 29, 2015 for the purpose of carrying information to the Department of the Auditor General and to administer funds with the Principal Financial Group. Vice Chairman Rob Reidenbach seconded the motion. All voted in favor. None opposed.
- PennDot winter maintenance agreement. Chairman Lehman moved to execute the PennDot winter maintenance agreement no. 3900036616. Vice Chairman Rob Reidenbach seconded the motion. All were in favor. None opposed
- Authorize donation to fire companies – Chairman Lehman authorized a donation in the amount of \$60,900.00, divided equally between New Danville Fire Company and West Willow Fire Company. Vice Chairman Reidenbach seconded the motion. All voted in favor. None opposed.
- Set new township office hours – Chairman Lehman moved to set new office hours from 9:00 A.M to 3:30 P.M. Vice Chairman Reidenbach seconded the motion. All voted in favor. None opposed.
- Cost of living increase (part-time employees). Chairman Lehman moved to approve all part-time non-probationary hourly wage employees a cost of living increase of 1.7% per hour effective July 13, 2015. Vice Chairman Reidenbach seconded the motion. All voted in favor. None opposed.
- Letter of Support – Farmland Trust – Chairman Lehman moved to send a Letter of Support to Lancaster Farmland Trust and send a copy to the township engineer and stormwater coordinator, Kara Kalupson and Rettew Associates. Vice Chairman Reidenbach seconded the motion. All voted in favor. None opposed.
- Route 741 and New Danville Pike Signal Repair –Chairman Lehman moved to accept the quote in the amount of 15,789.40 from Signal Service Incorporated, to do the work on the intersection of 741 and New Danville Pike. Vice Chairman Reidenbach seconded the motion. All voted in favor. None opposed.

DEPARTMENTAL REPORTS:

Road Crew – Report on file.

Zoning/Code Officer – Report on file.

BOARD OF SUPERVISORS MEETING JULY 15, 2015

Southern Regional Police Department – Monthly report on table

Southern Regional Police Commission-Chairman Reidenbach – Vice Chairman Reidenbach stated the “Project Life Saver” for the officers is underway and training will continue for approximately one to two more months. Mr. Reidenbach also noted that he has tickets available for the for chicken barbecue being held at Conestoga Fire Company on August the benefit of Southern Regional K-9 training.

Southern Lancaster County Inter-Municipal Council – Supervisor Evans-Herr – No meeting
Emergency Management

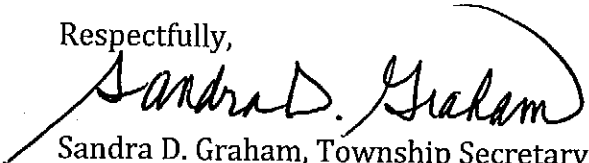
Pequea Township Zoning Hearing Board – Meeting held July 7, 2015. Next meeting scheduled August 4, 2015. (if needed)

ADVISORY BOARD REPORTS:

Pequea Township Planning Commission – Meeting held May 27, 2015. Next meeting scheduled July 29, 2015 (if needed)

MEETING ADJOURNED at 7:37 P.M.

Respectfully,


Sandra D. Graham, Township Secretary

Sign-In July 15th BOS Meeting & Hearing

Jackie Johns

Kim Womack

Earl Hightower

Neddy [unclear]

Helen + John Miller

T.M.R.

Denise Rice

Elaine Jones

Robert Rana

Kirk [unclear]

[unclear]

Wanda Walford

Gary [unclear]

Tim Kutz

Daniel Steels

Mike [unclear]

Sam Zeiset

Lois Zeiset

Jim Rudy

J. Martin Harnish

Don Flick

B.R. Shenk