

BOARD OF SUPERVISORS MEETING Budget Workshop II Minutes November 04, 2015

Minutes of the Pequea Township Board of Supervisors Budget Workshop II meeting and other business items held November 04, 2015 at 10:00 a.m. at the Pequea Township Municipal Building, 1028 Millwood Road, Willow Street, PA 17584.

Present at the meeting were:

Board of Supervisors:
Harry Lehman, Chairman
Robert Reidenbach, Vice Chairman
Cynthia Evans-Herr, Supervisor – Excused Absence

Others present:

Sandra Graham, Secretary
Kara Kalupson, Stormwater Coordinator
Melissa Kelly, Rettew
Sign-in Sheet attached

ANNOUNCEMENTS:

- Public Meetings may be both audio and video recorded.
- The purpose of the special meeting held today is for a budget workshop. In addition, other business items needing consideration, discussion and/or official action will be addressed.
- This special meeting has been properly advertised in the *Lancaster Newspapers*.

PUBLIC COMMENTS:

Items on the agenda: No comments

Items not on the agenda: No comments

OLD BUSINESS:

NEW BUSINESS:

- Map Shed – Analysis for Pequea Creek Watershed – Kara Kalupson talked about the development of the Chesapeake Bay Pollution Reduction Plan which is used annually for reporting to DEP to support our compliance with NPDES permit requirements. She said in the next few years, DEP is making changes to the NPDES permit requirements, seeking a ten percent reduction in sediment and five percent reduction in phosphorus. She said to support the reduction we need a base-line determining our current pollution rate. Kara said we could use the Chesapeake Bay Model and make it specific to our municipality or we could consider uniting with surrounding municipalities to participate in a Map Shed analysis of the Pequea Creek Watershed. The Best Management Practices (BMP) study conducted by Lancaster Farmland Trust in Pequea Township is a great benefit as it provided us with most of the agricultural data needed to help develop a baseline. Kara outlined the many benefits of the Map Shed analysis, including cost sharing, lowering base-line and Grants for using three or more municipalities. Before leaving, Kara gave the board information on a DEP/EPA MS4 audit webinar hosted by West Lampeter on November 18, 2015.

Melissa Kelly, from Rettew said from all the information she has gathered, she believes the Map Shed analysis sounds promising for Pequea to be a part of. She also thinks it makes good sense working with your neighbor.

Chairman Lehman said he would like to have Stephanie Armpriester from Lancaster Farmland Trust, attend our November 18, 2015 Board of Supervisors meeting, to get her input on the Map Shed.

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He wants as much input from the groups involved so the board can make an educated decision on Pequea Township's participation in the analysis.

SECOND BUDGET WORKSHOP FOR 2016 PROPOSED BUDGET:

All income and expense accounts were reviewed, one new account was established for consideration of a Township Manager in the future.

Income Account Budget Amount Changes:

310.100 Real Estate Transfer Tax to \$85,000.00

310.210 Earned Income Taxes to \$560,000.00

361.330 Zoning Permit Fee to \$19,000.00

Expense Account Budget Amount Changes:

402.175 Township Manager to \$15,000.00

402.201 PT Office Staff-Intern Scanning to \$0.00

404.310 General Legal to \$10,000.00

408.313 Engineering Services MS4 to \$22,500.00

409.251 Equipment-Building Maintenance to \$6,000.00

414.350 New Ordinances to \$2,500.00

430.374 2006 CAT Loader to \$1,000.00

439.661 Road Construction-Other \$79,000.00

486.163 Unemployment Compensation to \$6,425.00

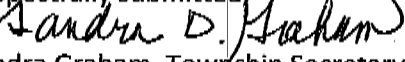
Chairman Lehman asked the board if they were in favor of the Park and Recreation Fund Budget. Vice Chairman Reidenbach said yes, he was in favor. Chairman Lehman said yes, he was in favor. Supervisor Evans-Herr was not present at the meeting. Chairman Lehman asked the board if they were in favor of the State Highway Fund Budget. Vice Chairman Reidenbach said yes, he was in favor. Chairman Lehman said yes, he was in favor. Supervisor Evans-Herr was not present at the meeting. Chairman Lehman asked the board if they were in favor of the Street Light Fund Budget. Vice Chairman Reidenbach said yes, he was in favor. Chairman Lehman said yes, he was in favor. Supervisor Evans-Herr was not present at the meeting. Chairman Lehman asked the board if they were in favor of the General Fund Budget. Vice Chairman Reidenbach said yes, he was in favor. Chairman Lehman said yes, he was in favor. Supervisor Evans-Herr was not present at the meeting.

Chairman Lehman moved to adopt the draft 2016 budget as proposed. Vice Chairman Reidenbach seconded the motion. Chairman Lehman and Vice Chairman Reidenbach were in favor. Supervisor Evans-Herr was not present.

The 2016 proposed budget will be available to the public at the township building for twenty days prior to the adoption. The Adoption Hearing is scheduled for December 16, 2015 at 6:30 P.M.

MEETING ADJOURNED: The meeting adjourned at 11:20 a.m.

Respectfully submitted,


Sandra Graham, Township Secretary