

BOARD OF SUPERVISORS MEETING December 16, 2015

Minutes of the Pequea Township Board of Supervisors final budget adoption meeting held December 16, 2015 at 6:30 p.m. at the Pequea Township Municipal Building, 1028 Millwood Road, Willow Street, PA 17584.

Present at the meeting were:

Harry D. Lehman III, Chairman
Rob Reidenbach, Vice Chairman
Cynthia Evans-Herr, Supervisor

Others present:

Sandra D. Graham, Secretary
Beth C. Sterling, Treasurer
Sign-in sheet attached
Resident budget comments attached

ANNOUNCEMENTS:

- Public Meetings may be both audio and video recorded.
- The purpose of the special meeting held today is for a budget hearing. In addition, other business items needing consideration, discussion and/or official action will be addressed.
- The Pequea Township Supervisors held two workshops on October 12 and the other on November 4, 2015 to arrive at the proposed budget for 2016.
- Notice has been properly advertised and a copy of the proposed 2016 Pequea Township Budget was made available at the Township office.

BUDGET NARRATIVE:

GENERAL FUND

Beginning Balance 2015:	\$ 851,987.45
Income to Date 2015: 111.0% of budget	\$1,510,497.59
Expenses to Date 2015: 94.8% of budget	(\$1,665,424.32)
Balance Sheet Current Assets	\$ 750,910.83
Estimated Income to End of Year 2015	\$ 25,000.00
Estimated Expenses to End of Year 2015	(\$ 31,862.00)
	\$744,048.83
(less holding accounts*)	(\$ 53,367.00)

*Traffic Contribution–PGC–Oak Hill Partners\$50,700.00

*EMS Contribution–EMC–Donation Willow Run\$2,667

\$690,681.83

Millage rate for 2016 to remain at 1.9 mills.

2016 PROJECTED INCOME :	\$1,451,519.85
2016 PROJECTED EXPENSES:	\$1,444,199.07
RESULTING IN A (SURPLUS) :	\$ 7,320.78
THE 2016 BUDGET WILL BE APPROX. \$293,655.93 (16.9%) LESS THAN THE 2015 BUDGET	

The General Fund is used for General Government, Emergency Services, Planning & Zoning, Highways & Road Construction, Cultural & Recreation, & Economic Development. See attached Budget.

Park and Recreation Fund – Active account for the operation of the Silver Mine Park.

See attached Budget.

Estimated 2015 Year-end Balance: \$10,894.48

Estimated 2016 Year-end Balance: \$10,894.48

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Park Donation Fund – Active Account for Park Projects – operates from donations (the total of Community Day

and T-Shirt line items must be earmarked for a Community Day event.)

Estimated 2015 Year-end Balance: \$9,896.68

Estimated 2016 Year-end Balance: \$7,896.68

Street Light Fund – Used for the operation of street lights in Manchester and Westwood Village. Residents are taxed each year to pay for the cost of street lighting in the developments. This tax is .74 cents per front foot of property.

See attached 2016 Budget.

Estimated 2015 Year-end Balance: \$11,658.98

Estimated 2016 Year-end Balance: \$11,658.98

PLGIT ACCOUNTS

State Highway Aid Account – money used for roads and bridges only.

Projects for 2016 include: Silver Mine Rd., Bauer Ave, Deerfield Rd., Carol Lynn Dr.

Revenue: Estimated Liquid Fuels Allocation for 2016 \$191,436.80.

Estimated 2015 Year-end Balance: \$54,249.15

Estimated 2016 Year-end Balance: \$34,695.95

PLGIT Plus Account (for W. Penn Grant Road Bridge) – This account was created with \$50,000.00 from SLA when building the pumping station on W. Penn Grant Road. This account has earned interest each year. This can only be used to replace or repair this bridge.

Estimated 2015 Year-end Balance: \$71,364.36

Estimated 2016 Year-end Balance: \$71,500.00

DEBT PAYMENTS - **NONE** (Pequea Township has **NO** debt).

ROADMASTER COMMENTS:

Roadmaster, Bruce Frymyer read his report of the 2016 road projects and how they will be funded.

Liquid Fuels:

Silver Mine Road - 6,247 square yards, 3" leveling, \$83,000.00

Bauer Avenue - 1,000 square yards, base and wearing, \$27,000.00

Deerfield Road - 4,919 square yards, cold-in-place recycling & wearing, \$79,000.00

Carolynn Drive - 1,572 square yards - 3" leveling, \$22,000.00

General Fund:

Benedict Road – 1,542 square yards, seal coat \$3,000.00

West Boehm's Road – 3,638 square yards, cold-in-place & wearing, \$59,000.00

Mr. Frymyer indicated that all the road projects scheduled on the five-six year plan will be completed by 2017, in four years instead of the expected six years. He said this was due to the extra funding the board approved as well as higher liquid fuels funding. He was happy to share that they are making headway on the roads. Mr. Frymyer will present a new five year plan at the end of the first quarter in 2016.

PUBLIC COMMENTS ON 2016 PROPOSED BUDGET:

Four township residents and Supervisor Evans-Herr submitted written comments which are attached to the minutes. Chairman Lehman addressed the comments accordingly.

Ken Adams – 39 Cobblestone Drive

Jackie Johns – 23 Pine Street

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Tim Weaver – 722 Baumgardner Road

Darren Huegel – 74 Silver Mine Road, Mr. Huegel made a comment about the board working more efficiently to keep cost down for the township.

1. Adopt the 2016 Pequea Township Budget - Chairman Lehman moved to adopt the 2016 Street Light Fund Budget. Vice Chairman Reidenbach seconded the motion. All voted in favor. None opposed. Chairman Lehman moved to adopt the 2016 Park and Recreation Budget. Vice Chairman Reidenbach seconded the motion. All voted in favor. None opposed. Chairman Lehman moved to adopt the 2016 State Highway Budget. Vice Chairman Reidenbach seconded the motion. All voted in favor. None opposed. Chairman Lehman moved to adopt the 2016 General fund Budget. Vice Chairman Reidenbach and Chairman Lehman voted in favor. Supervisor Evans-Herr voted NAY.
2. Resolution # _____-2015 Levy Tax for 2016 – Chairman Lehman moved to pass **Resolution No. 426-2015**, a resolution of the Township of Pequea, Lancaster County, Pennsylvania fixing the tax rate for the year 2016. Be it resolved and enacted and it is hereby resolved and enacted by the Board of Township Supervisors of Pequea Township, Lancaster County, Pennsylvania that a tax be and is hereby levied on all real property within the Township of Pequea subject to taxation for the fiscal year 2016, as follows: Real Estate Tax rate for general purposes, the sum of 1.9 mills, Earned Income Tax at ½ of 1%, Street Light Tax at the rate of \$.74 per front foot of improved property and \$.10 per front foot of unimproved property. Admission Tax at 10% as enacted under the Local Tax Enabling Act of December 31, 1965 P.L.1257. Supervisor Evans-Herr seconded the motion. All voted in favor. None opposed.

MEETING ADJOURNED at 7:55 p.m.

Respectfully submitted,

Sandra D. Graham, Township Secretary