

BOARD OF SUPERVISORS MEETING January 20, 2016

Minutes of the regular Board of Supervisors meeting held January 20, 2016 at 7:08 p.m. at the Pequea Township Municipal Building, 1028 Millwood Road, Willow Street, PA 17584.

Present at the meeting were:

Board of Supervisors:
Robert R. Reidenbach, Chairman
Donald G. Flick, Vice-Chairman
Cynthia Evans-Herr, Supervisor

Others present:

Sandra D. Graham, Twp. Secretary
Mark Deimler, Solanco Engineering
SRPD Chief Fiorill
Sign-in sheet attached

ANNOUNCEMENTS:

- Public Meetings may be both audio and video recorded.
- Supervisor Evans-Herr announced that former Pequea Township Zoning Officer James Hindes passed away January 16, 2016. A service will be held this Saturday, January 23, 2016 at Melanie B Scheid Funeral Services.
- Supervisor Evans-Herr announced a meeting tomorrow evening at 7:00 p.m. to held at Providence Township in regards to the Radcliff Road Bridge. Everyone is welcome to attend.

MINUTES OF PREVIOUS MEETING: Chairman Reidenbach moved to approve the minutes of the December 16, 2015 Budget Adoption Hearing. Vice-Chairman Flick seconded the motion. Chairman Reidenbach and Vice Chairman Flick voted Aye. Supervisor Evans-Herr voted Nay. Chairman Reidenbach moved to approve the minutes of the regular December 16, 2015 meeting. Vice Chairman Flick seconded the motion. All voted in favor. None opposed. Chairman Reidenbach moved to approve the minutes of the January 4, 2016 Reorganization meeting. Vice Chairman Flick seconded the motion. Chairman Reidenbach and Vice Chairman Flick voted Aye. Supervisor Evans-Herr voted Nay.

TREASURERS REPORT: A copy of the bill list is on the table. Chairman Reidenbach moved to approve checks EFTs & Checks No. 10017 through 10107 of the General Fund, EFTs & Checks No. 1235 through 1238 of the Recreation Fund and Check No. 1046 through 1047 of the Street Light Fund. Supervisor Evans-Herr seconded the motion. All voted in favor. None opposed.

POLICE REPORT: Southern Regional Police Chief Fiorill was present to read the December report. The reports are on the table. Chief Fiorill explained that a new state law was passed to eliminate the Statute of Limitations for child sexual abuse. The law created more frequent investigations for the officers but Chief Fiorill reassured everyone that the police are patrolling as usual.

PUBLIC COMMENTS:

Items on the agenda: Jackie Johns – 23 Pine Lane Willow Street – Ms. Johns asked if the Township will make the traffic and parking violation fee schedule available for the public. Ms. Johns also asked about the letter to Conestoga. Chairman Reidenbach said it's in response to a letter Pequea Township received from Conestoga requesting the board to meet with them.

Items not on the agenda:

Darren Huegel - 74 Silver Mine Road Conestoga – Mr. Huegel welcomed Don Flick to the board. He said the board needs to get along but he fears Supervisor Evans-Herr could cause the township residents a lot of money. Supervisor Evans-Herr suggested that Mr. Huegel send her an email to discuss his fears on expenditures.

Helen Miller – 4 Bauer Avenue Willow Street – Mrs. Miller hoped snowplowing for Bauer Avenue would not be overlooked or delayed since the school is closed. Chairman Reidenbach said he believes Bauer Avenue will be done in the same rotation as in the past; however, he will have a discussion with the Roadmaster.

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Earl Houghton – 339 Pleasant View Drive Willow Street – Mr. Houghton wanted to know if Pequea Township has an ordinance for door-to-door solicitation. Chief Fiorill said he agreed to write a solicitation and a nuisance house ordinance for Conestoga and Pequea Townships. He will present it to the board as soon as he has it ready.

Jackie Johns – 23 Pine Lane Willow Street – Ms. Johns said she has always received a list of appointments, board members and their contact information, but she hasn't received the list and hopes it will be available soon. The secretary stated the information Ms. Johns is requesting is listed on the Township web-site and on the bulletin board outside. She also wanted to know if the Township is considering an energy audit as she said she has mentioned this in the past. Ms. Johns said that her impression of a liaison is to receive information and pass it on to all board members but she has heard some information is filtered or not passed on at all. She hopes the board will take their liaison positions seriously. Ms. Johns said there was mention that she was looking in one of the township windows but has no need to do so since she has a key to the building. Vice Chairman Flick said he told the staff someone pulled along the building but he didn't say who it was. Ms. Johns said the board should listen and consider public comments because it appears to her that decisions are made on the topics before the meetings. She also wanted to know who to call with Township questions. She was told she could call the Township or any of the Supervisors. Ms. Johns wanted to know why she didn't know the Chief of Police received a salary increase until after it occurred.

Ken Adams – 39 Cobblestone Drive – Pleaded with the Board of Supervisors to keep things professional.

OLD BUSINESS:

NEW BUSINESS:

1. Floodplain Management Ordinance and Floodplain Zoning Ordinance Amendments -
Mark Deimler explained that the draft of the county wide amended floodplain maps will go into effect on April 5, 2016. To comply with the new maps and regulations, Mark Deimler has prepared amendments to remove floodplain language from the zoning ordinance and create a stand-alone Floodplain Management Ordinance.
2. Zoning Ordinance Amendments, Driveway Ordinance and Road Ordinance Amendments -
Mark Deimler said the Driveway and Road Ordinance amendments are related to the Saldo and are not complicated or costly and will require an advertised hearing and board action only. The zoning amendments will have to go through the typical MPC process and will take longer. The focus is on meeting the April 5, 2016 Floodplain deadline. Chairman Reidenbach moved to authorize the Township Engineer to coordinate the preparation of the required floodplain Management Ordinance and all necessary amendments to the Pequea Township Zoning Ordinance related to floodplains (item 1). Supervisor Evans-Herr seconded the motion. All voted in favor. None opposed. Chairman Reidenbach moved to authorize the Township Engineer to coordinate the preparation of the required amendments necessary in preparation to adopting the Pequea Township Subdivision and Land Development Ordinance (item 2). Vice Chairman Flick seconded the motion. All voted in favor. None opposed.
3. **Resolution No. _____-2016**, Establishing and adopting a schedule of fees and fines to be imposed for violation of Ordinance No. 187-2016 pertaining to regulation of traffic, parking and stopping and standing of vehicles in the township - Chairman Reidenbach moved to adopt **Resolution No. 433-2016** establishing and adopting a schedule of fees and fines to be imposed for violation of Ordinance No. 187-2016 pertaining to the regulation of traffic, parking and stopping and standing of vehicles in the township. Vice Chairman Flick seconded the motion. Chairman Reidenbach withdrew his motion. Supervisor Evans-Herr moved to adopt Resolution No. 433-2016 establishing and adopting a schedule of fees and fines to be imposed for violation of Ordinance No. 187-2016 pertaining to the regulation of traffic and to amend Pequea Township Fee Schedule. Vice Chairman Flick seconded the motion. All voted in favor. None opposed.
4. Letter to Conestoga Township – Chairman Reidenbach said the letter from Conestoga requested a meeting with Pequea to discuss reviewing the Articles of Agreement. Chairman Reidenbach wished to respond to Conestoga with a letter stating Pequea declined their request but supported the Police Commission

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Representatives to meet and return the matter to the board for discussion. Chairman Reidenbach moved to send the letter as read to Conestoga at the secretary's earliest convenience. Vice Chairman Flick seconded the motion. Supervisor Evans-Herr expressed her disapproval of the letter and strongly suggested that the members of the board meet with Conestoga. Police Chief Fiorill said the commission was created to remove the politics from the police department. He firmly agreed the best course of action would be to have the Police Board Commission and the Township Police Commission Representative discuss at SRPC meeting and report back to the board of supervisors. Vice Chairman Flick retracted his second. Chairman Reidenbach urged passage of the letter indicating Conestoga deserves a response. Motion died due to lack of second.

OTHER TOPIC OF DISCUSSION:

Vice Chairman Flick asked to add a topic to this evening's agenda. He recommended Pequea Township modify the Police Commission payment schedule for February and March. Chairman Reidenbach moved to make a onetime advance and release February and March payments on the next check run to the SRPD and then return to the monthly cycle in April. Supervisor Evans-Herr seconded the motion. All voted in favor. None opposed.

Vice Chairman Flick asked to add another topic to the agenda. He addressed an issue that was presented to him by Supervisor Evans-Herr in regards to Chief Fiorill receiving a pay increase that she had no knowledge of. Chief Fiorill explained to Supervisor Evans-Herr that the Police Commission held an executive meeting and agreed to the Chiefs request to forfeit his \$10,000.00 pension funds due to him in order to save the Township funds in exchange for a three percent raise.

DEPARTMENTAL REPORTS:

Road Crew – Report on file.

Zoning/Code Officer – Report on file.

Southern Regional Police Department – Monthly report on table

Southern Regional Police Commission - Chairman Reidenbach

Southern Lancaster County Inter-Municipal Council – Supervisor Evans-Herr

Emergency Management

Pequea Township Zoning Hearing Board – Meeting held December 1, 2015. Next meeting scheduled January 5, 2015 - reorganizational meeting

ADVISORY BOARD REPORTS:

Pequea Township Planning Commission – Meeting held November 16, 2015. Next meeting scheduled December 30. (if needed)

MEETING ADJOURNED at 9:00 p.m.

Respectfully,



Sandra D. Graham, Township Secretary

SOUTHERN REGIONAL POLICE COMMISSION
Meeting Minutes
Tuesday, December 8, 2015

The Southern Regional Police Commission (SRPC) meeting was held at the Conestoga Volunteer Fire Company. SRPC members attending were: Craig Eshleman, Conestoga Twp Supervisor/SRPC Chairman; Robert Reidenbach, Pequea Twp Supervisor/SRPC Vice-Chairman; Robert Hershey Jr, Civilian Representative, Conestoga Twp; and Chief John Fiorill, SRPD.

Attendance: Jill Kelley, John Berry.

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The SRPC monthly meeting convened at 7:02 PM. 6 people total were in attendance.

Discussion by Chief Fiorill and SRPC and John Berry (CT BOS) explaining correction to previously submitted SRPD budget. Reminder by Chief the SRPC is separate entity but SRPD budget questions should be addressed at SRPC meeting or contact Chief in his office at any time. Always at discretion of SRPC to accept budget after October 1, due to unavailability of rate information (mainly health care) and estimates for 2016. Budget forwarded to SRPC members October 4/5, 2015, prior to submission to township supervisors in October.

Announcements: None

Approval of Minutes: Motion by Mr. Hershey to approve the November 10, 2015, SRPC monthly meeting minutes. Second by Mr. Eshleman. Motion carried.

Treasurer's Report: (Mr. Hershey)
For November 11, 2015, through December 8, 2015: Payroll transactions were \$50,838.52. Vendor expenses were \$20,020.81. Total liabilities and equities were \$147,543.00. Checking/Savings Balance was \$149,687.13. Motion by Mr. Eshleman to approve the November 10, 2015, report. Second by Mr. Hershey. Motion carried.

Old Business:

- 1) Pequea Township Parking Ordinance/Tickets - Mr. Reidenbach reported ordinance was not adopted by Pequea BOS at November meeting due to a technicality. Plan to review at January meeting after another legal review and is re-advertised. Pequea will provide Conestoga with ordinance for adoption for SRPD consistency.
- 2) Noise and Solicitation Ordinances - Noise ordinance in place. Chief expects work on both solicitation and nuisance house ordinances in January.
- 3) Corrected SRPD budget has been submitted by Chief Fiorill to both townships. Increase limited to .56%. (Draft budget submitted to SRPC and each township in October).

4) 2016 SRPC meeting dates are second Tuesday of each month, with exception of November (second Thursday) due to election day and use of fire house meeting room for voting. Submitted to Conestoga Township for advertising.

New Business:

1) Resignation/Hiring of Officers. Timothy Ferrell's employment ended December 5, 2015. Chris Pfeiffer was changed to fulltime officer effective December 6, 2015.

Chief's Report: Chief Fiorill

See the attached November monthly report for crime and clearance rates, traffic enforcement, hours, mileage, and training. The Lancaster County K-9 officers thank Robert Hershey, Jr, for allowing training at Jason's Woods. Note various community outreach actions in the report.

Commission Comments:

Mr. Eshleman was asked by a Conestoga resident to verify if SRPD patrols in Martic Township (incident referenced Thanksgiving Day)? Chief Fiorill responded with 4 possibilities: 1) Assault case involving a suspect who lives in Martic Township. 2) Interview with a sexual assault case victim moved from Conestoga Township to Martic Township. 3) SRPD takes short cuts in certain locations between Pequea and Conestoga Townships depending on calls. 4) The SRPD collected two full Thanksgiving dinners and delivered them to a family in need in Martic Township.

Executive Session: (7:25-7:27 pm) Personnel Issue

SRPC discussed salary of Chief Fiorill, who has had no pay raise for several years. Voted to provide a 3% pay raise in 2016 for Chief Fiorill, with no pay raise in 2017. Chief stated has only received 3 pay raises in last 7 years.

Public Comments:

Jill Kelley was asked by a resident if there is active shooter training available in the community? Chief Fiorill responded none at this time, but SRPD was contacted by Turkey Hill (Manor Twp) to provide same training, and Chief Fiorill contacted Manor Township PD. Joint police department training for Turkey Hill being discussed.

Next Meeting Date: Tuesday, January 12, 2016, 7:00 pm, at Conestoga Volunteer Fire Company.

Adjournment: Motion to adjourn at 7:28 pm by Mr. Eshleman. Second by Mr. Reidenbach. Motion carried.

Respectfully Submitted,

Jill Kelley
SRPC Secretary