

BOARD OF SUPERVISORS MEETING January 15, 2014

Minutes of the Pequea Township Board of Supervisors meeting held January 15, 2014 at 7:00 p.m. at the Pequea Township Municipal Building, 1028 Millwood Road, Willow Street, PA 17584.

Present at the meeting were:

Harry Lehman, Chairman
Rob Reidenbach, Vice-Chairman
Cynthia Evans-Herr, Supervisor

Others present:

Connie Kauffman, Twp. Secretary

Representative Bryan Cutler
Sign-in sheet attached

ANNOUNCEMENTS:

- Public Meetings may be both audio and video recorded.
- Christmas tree recycling drop off at Silver Mine Park until January 31, 2014 every day, dawn to dusk.
- A Conditional Use Hearing was held January 13, 2014 for the Willow Acres development. A decision will be rendered at the February 19 Board of Supervisors meeting. This development is on the corner of Millwood and Shultz Roads.
- The Board of Supervisors held an executive session on January 14, 2014 at 9:00 a.m. to discuss personnel issues.
- Introduction of new Township Positions: Jackie Johns was reappointed to Zoning Hearing Board. Neil Freidly was appointed as Alternate ZHB. Tim Weaver was appointed to the Park & Rec Board. Betsy Herr and Bob Heckrote were appointed to the Planning Commission and the Board of Supervisors is considering adopting an Ordinance to make the Planning Commission a five-member Board. Tony Williams was reappointed as EMC.

MINUTES OF PREVIOUS MEETING: Supervisor Lehman moved to approve the minutes of the Budget Adoption Meeting held December 17, 2013, the December 18, 2013 Regular Meeting, and the January 6, 2014 Reorganization Meeting. Supervisor Evans-Herr seconded the motion. All voted in favor, none opposed.

TREASURERS REPORT: A copy of the bill list is on the table. Supervisor Lehman moved to approve checks #8802 through #8848 of the General Fund, checks #1092 through #1096 of the Recreation Fund, and check #1014 from the Street Light Fund. Supervisor Reidenbach seconded the motion. All voted in favor, none opposed.

INTRODUCTION: Rep. Bryan Cutler gave a brief introduction and explained the redistricting and said Pequea Township will be part of the 100th District beginning December 1, 2014. Rep. Cutler opened up the opportunity for questions and said he is accessible on Facebook and Twitter and he welcomes phone calls and emails.

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Non-Legislative hearing:

DRAFT ORDINANCE TO AMEND THE PEQUEA TOWNSHIP SEWER CONNECTION ORDINANCE TO LOWER THE PERMITTED DAILY LEVEL OF MERCURY WHICH MAY BE DISCHARGED

- Notice has been properly advertised and a copy of the proposed Ordinance to Amend the Sewer Connection Ordinance was made available at the Township office as well as at the *Lancaster Newspapers, Inc.* office.

PUBLIC COMMENTS ON PROPOSED ORDINANCE: none

1. Amend the Sewer Connection **Ordinance # ___-2014** - Supervisor Lehman moved to adopt **Ordinance #176-2014** to amend the Pequea Township Sewer Connection Ordinance to reduce the allowable maximum daily limit of permitted discharge of mercury. Supervisor Reidenbach seconded the motion. All voted in favor, none opposed.

DRAFT ORDINANCE TO RESTATE THE PEQUEA TOWNSHIP NON-UNIFORMED PENSION PLAN

- Notice has been properly advertised and a copy of the proposed Ordinance to Restate the Pequea Township Non-Uniformed Pension Plan was made available at the Township office as well as at the *Lancaster Newspapers, Inc.* office.

PUBLIC COMMENTS ON PROPOSED ORDINANCE: none

2. Restate the Pequea Township Non-Uniformed Pension Plan **Ordinance # ___-2014** - Supervisor Lehman moved to adopt **Ordinance #177-2014** to update and restate the Pequea Township Non-Uniformed Employee's Pension Plan. Supervisor Reidenbach seconded the motion. All voted in favor, none opposed.

Close Hearing

OLD BUSINESS:

1. Southern Lancaster County Inter-Municipal Agreement (EMC) – Supervisor Lehman gave a history on the Regionalization Agreement and said he would like to meet with our EMC and Martic Township to discuss the matter.
2. Authorize to Sign the Restated Pequea Township Non-Uniformed Pension Plan - Supervisor Lehman moved to authorize the Chairman to sign the Restated Pequea Township Non-Uniformed Pension Plan. Supervisor Reidenbach seconded the motion. All voted in favor, none opposed.

NEW BUSINESS:

1. Discuss and Consider Portable Restroom Contract - Supervisor Lehman moved to accept the Snyder & Mylin Septic Services, LLC Portable Restroom Proposal dated October 21, 2013 in the amount of \$3,420.00 for twelve months of service and accept the addendum dated January 10, 2014 for additional "will call" services in the amount of \$50.00 per cleaning. Supervisor Reidenbach seconded the motion and asked questions about the reasons for switching. All voted in favor, none opposed.
2. Discuss LCPC Review and Modifications of Final Draft Pequea Township Comprehensive Plan Amendment - Supervisor Lehman gave an update and moved to direct Rettew Associates to make

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the following changes relating to the Draft of the Comprehensive Plan Amendment based on the Lancaster County Planning Commission recommendations:

1. Remove the detailed zoning table and specifications in the amendment.
2. Add the maximum lot size of 2 acres for lots in the R-1 district without public sewer and water.
3. Revise the Funk farm to Agriculture on the Future Land Use map.
4. Revise the amendment to permit semi-detached dwellings by right in Section 2.2.2. if public sewer and water is provided.
5. Revise the amendment to define the term gross floor area.

Supervisor Evans-Herr seconded the motion. All voted in favor, none opposed.

3. Forward the Final Draft Pequea Township Comprehensive Plan Amendment to the Pequea Township Solicitor - Supervisor Lehman moved to forward the Draft of the Comprehensive Plan Amendment to the Township Solicitor after the aforementioned changes are made by Rettew Associates. Supervisor Reidenbach seconded the motion. All voted in favor, none opposed.
4. Discuss and Consider Draft Emergency Operations Plan - Supervisor Lehman moved to adopt **Resolution # 395-2014** to approve, adopt, and place into immediate effect the Pequea Township Emergency Operations Plan dated January 2014. Supervisor Reidenbach seconded the motion. All voted in favor, none opposed.
5. Authorize to Execute Wordpress Design and Production Contract with Albright Design Studio - Supervisor Lehman moved to authorize the Board of Supervisors to execute the Albright Design Studio: Contract ID: PT-006 WordPress Web Site Design and Production Contract dated January 10, 2014 in the amount of \$1,500.00. Supervisor Evans-Herr seconded the motion and pointed out that this is in the budget and it will be a six to eight week process for it to be reformatted. All voted in favor, none opposed.

ADDENDUM

1. Personnel Policy – Supervisor Lehman explained he had some work done on the Personnel Policy with the labor attorney last year that he would like to go back to the labor attorney to complete the work for consideration at the February meeting.

DEPARTMENTAL REPORTS:

Road Crew – Report on file. Supervisor Lehman said we have already exceeded our budget for snow removal for the year. Salt is creating potholes and if you know of any, call the office.

Zoning/Code Officer – Report on file.

Southern Regional Police Department –December Monthly Report is on the table. Officer Blank delivered the report.

Southern Regional Police Commission – December Meeting Minutes are on the table.

Southern Lancaster County Inter-Municipal Council – Supervisor Reidenbach said there is a meeting January 21.

Emergency Management Coordinator –

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PEQUEA TOWNSHIP ZONING HEARING BOARD: – Hearing held January 7, 2014. They meet again February 4 at 7:00 p.m.

ADVISORY BOARD REPORTS:

Pequea Township Planning Commission – Meeting held December 19, 2013. They meet again January 29 at 7:00.

Pequea Township Park & Recreation Board – Meeting held January 8, 2014. They meet again February 12.

MEETING ADJOURNED at 7:55 p.m.

Respectfully submitted,



Connie Kauffman, Township Secretary

Sign-In Sheet

2014-01-15 BOS meeting

Patti Lehman

John and Helen Miller

Clyde Thomas

Gov. off

Donald Cutler

Elaine Jones

Bryan Cutler

Barry Acker