

# BOARD OF SUPERVISORS MEETING AGENDA | NOVEMBER 16, 2016

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## Pledge of Allegiance

## ANNOUNCEMENTS

- Public Meetings may be both audio and video recorded.
- Individuals interested in filling the vacant seat on the Board of Auditors should submit a letter of intent to the Township.
- The budget adoption hearing is scheduled for December 12, 2016 at 7PM.
- An Executive Session was held from 6–8PM on November 14, 2016 to discuss personnel matters. The results of that meeting will be addressed tonight under New Business Items 6 and 7.

## MINUTES OF PREVIOUS MEETING(S):

Approve the minutes of the October 19, October 25, and November 3, 2016 Meetings.

**TREASURER’S REPORT:** A copy of the bill list is on the table.

## POLICE REPORT:

## PUBLIC COMMENTS:

*A reasonable opportunity for public comment will be provided before the Board of Supervisors takes official action on an item. Public comment on items included on the agenda will be taken at the appropriate time. Public comment on items not included on the agenda will be taken momentarily. Please come to the lectern and limit your comments to three minutes so that others can speak if they wish. Additional time may be granted at the Board’s discretion. Please give your name and address for the minutes. The first and foremost priority of this meeting is to publicly conduct Pequea Township business. In that effort, I sincerely ask everyone in attendance to stay focused on what is of best interest for our township and during that process be respectful towards other people’s comments, concerns and/or feelings. Expression of personal feelings of disrespect or disruption of this meeting is not an option.*

## Items not on the agenda:

## OLD BUSINESS:

1. Document retention and destruction plan for 2016 – Action Plan - Treasurer
2. Establish Capital Reserve and Operating Reserve Accounts – Discussion – Treasurer and Roadmaster
3. Municipal Trash Haulers Ordinance – Review current Ordinance
4. Burning Ordinance – Review Template from Mark Deimler, Solanco Engineering
5. **Pequea Township seat on the Suburban Lancaster Sewer Authority – Discussion\***
6. **Radcliff Road Bridge – Update from Vice-Chair Schall\***
7. Comcast Franchise Fee Agreement Renewal – Update
8. Review Noise Ordinance
9. Review Curfew Ordinance

\*The Board plans to address these Old Business items at tonight’s meeting.

## NEW BUSINESS:

1. **Koch Stormwater Management Plan**
2. **2952 Willow Street Pike Waiver of Land Development**

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- 3. Consider Park Board's Proposal for Picnic Tables and Grills**
- 4. Consider CPA Proposals for Annual Audit**
- 5. Set Hearing for Articles of Agreement**
- 6. Consider Hiring Roadmaster and Review Job Description**
- 7. Final Review of Road Crew and Park Crew Staffing for 2017**
- 8. Revise General Fund Budget and Recreation Fund Budget**

### **ADDENDA:**

- 1. Consider Well Waiver Request for 820 Baumgardner Road**
- 2. Consider Well Waiver Request for 417 Long Lane**

### **DEPARTMENTAL REPORTS:**

**Route 272 Advisory Committee**

**Pequea Township Road Crew**

**Zoning/Code Officer** – Report on file

**Southern Regional Police Department**

**Southern Regional Police Commission**

**Southern Lancaster County Inter-Municipal Council**

**Pequea Township Zoning Hearing Board**

### **ADVISORY BOARD REPORTS:**

**Pequea Township Planning Commission** – Meeting scheduled for November 30, 2016.

**Pequea Township Park and Recreation Board** – Meeting scheduled for December 14, 2016.

**MEETING ADJOURNED**