

BOARD OF SUPERVISORS MEETING December 12, 2016

Minutes of the Pequea Township Board of Supervisors Budget Adoption hearing held at 7:00 PM on December 12, 2016 at the Pequea Township Municipal Building, 1028 Millwood Road, Willow Street, PA 17584.

Present at the meeting were:

Cynthia Evans-Herr, Chair
William F. Schall, Vice-Chair
Robert Race, Jr., Supervisor

Others present:

Lori Ann Leitch, Secretary-Treasurer
Sign-in sheet attached

Chair Evans-Herr called the assembly to order at 7:02 PM and announced Vice-Chair Schall will be leading the meeting as she is recovering from laryngitis.

Pledge of Allegiance

ANNOUNCEMENTS

- Public Meetings may be both audio and video recorded.
- Individuals interested in filling an open position on the Board of Auditors, the Planning Commission, or the Zoning Hearing Board are encouraged to submit a letter of intent to the Township by December 21, 2016.
- The annual organizational meeting for the Board of Supervisors will be held Tuesday, January 3, 2017 at 7PM.

MINUTES OF PREVIOUS MEETING(S):

Vice-Chair Schall moved to approve the minutes of Budget Workshop III held November 10, 2016. Chair Evans-Herr seconded the motion. All voted in favor; none opposed.

Vice-Chair Schall moved to approve the minutes of Board of Supervisors meeting held November 16, 2016. Chair Evans-Herr seconded the motion. All voted in favor; none opposed.

PUBLIC COMMENTS:

A reasonable opportunity for public comment will be provided before the Board of Supervisors takes official action on an item. Public comment on items included on the agenda will be taken at the appropriate time. Public comment on items not included on the agenda will be taken tonight. Please come to the lectern and limit your comments to three minutes so that others can speak if they wish. Additional time may be granted at the Board's discretion. Please give your name and address for the minutes. The first and foremost priority of this meeting is to publicly conduct Pequea Township business. In that effort, I sincerely ask everyone in attendance to stay focused on what is of best interest of our township and during that process be respectful towards other people's comments, concerns and/or feelings. Expression of personal feelings of disrespect or disruption of this meeting is not an option.

Items not on the agenda:

Ken Adams of 39 Cobblestone Drive strongly encouraged the Board to not assume sole ownership of the Southern Regional Police Department. He believes the department can be a viable entity with proper oversight from the Commission.

OLD BUSINESS:

1. Document retention and destruction plan for 2016 – Vice-Chair Schall moved to table this item. Supervisor Race seconded the motion. All voted in favor; none opposed.

BOARD OF SUPERVISORS MEETING December 12, 2016

2. Establish Capital Reserve and Operating Reserve Accounts – Vice-Chair Schall moved to table this item. Supervisor Race seconded the motion. All voted in favor; none opposed.
3. Municipal Trash Haulers Ordinance – Vice-Chair Schall moved to table this item. Supervisor Race seconded the motion. All voted in favor; none opposed.
4. Burning Ordinance – Vice-Chair Schall moved to table this item. Supervisor Race seconded the motion. All voted in favor; none opposed.
5. Peguea Township seat on the Suburban Lancaster Sewer Authority – Vice-Chair Schall moved to table this item. Supervisor Race seconded the motion. All voted in favor; none opposed.
6. Radcliff Road Bridge – Vice-Chair Schall moved to table this item. Supervisor Race seconded the motion. All voted in favor; none opposed.
7. Comcast Franchise Fee Agreement Renewal – Update – Vice-Chair Schall moved to table this item. Supervisor Race seconded the motion. All voted in favor; none opposed.
8. Review Noise Ordinance – Vice-Chair Schall moved to table this item. Supervisor Race seconded the motion. All voted in favor; none opposed.
9. Review Curfew Ordinance – Vice-Chair Schall moved to table this item. Supervisor Race seconded the motion. All voted in favor; none opposed.
10. Consider CPA Proposals for Annual Audit – Chair Evans-Herr moved to remove this item from the agenda. Vice-Chair Schall seconded the motion. All voted in favor; none opposed.
11. Consider Hiring Roadmaster and Review Job Description – Supervisor Race moved to hire Kenneth Scott Edwards as the Roadmaster with a Commercial Driver's License and MS4 responsibilities starting February 1, 2017 at an hourly rate of \$25.50. Vice-Chair Schall seconded the motion. All voted in favor; none opposed.

NEW BUSINESS:

1. Consider Resolution to Close Street Light Fund and Transfer Balance to General Fund – Vice-Chair Schall moved to adopt Resolution 444-2016, a Resolution of the Board of Supervisors of the Township of Pequea, Lancaster County, Pennsylvania, to transfer unencumbered moneys from the Street Light Fund to the General Fund. Supervisor Race seconded the motion. All voted in favor; none opposed.
2. Consider Adoption of Proposed 2017 Budget – Vice-Chair Schall moved to adopt the proposed General Fund budget with the current real estate tax rate of 1.9 mills for 2017, the proposed Recreation Fund budget for 2017, and the proposed State Highway Fund budget for 2017. Supervisor Race seconded the motion.

Mr. Adams predicts the Township will end 2017 with a higher reserve than projected.

BOARD OF SUPERVISORS MEETING December 12, 2016

Jackie Johns of 23 Pine Lane asked if there would be enough cash on hand to cover an emergency. Chair Evans-Herr replied the Township maintains a healthy reserve.

All voted in favor of adopting the 2017 proposed budgets; none opposed.

- 3. Levy Tax Resolution** – Vice-Chair Schall moved to adopt Resolution 445-2016 establishing tax rates for the year 2017 as follows: Real Estate Tax rate 1.9 mills, or \$0.19 on each one hundred dollars (\$100.00) of assessed valuation of taxable property; Earned Income Tax at $\frac{1}{2}$ of 1%; Street Light Tax at the rate of \$0.00 per front foot of improved property and \$0.00 per front foot of unimproved property; and Admission Tax at 10% as enacted under the Local Tax Enabling Act of December 31, 1965 P.L. 1257. Supervisor Race seconded the motion. All voted in favor; none opposed.

MEETING ADJOURNED at 7:44 PM.

Respectfully submitted,



Lori Ann Leitch, Secretary-Treasurer