

# BOARD OF SUPERVISORS MEETING MINUTES | JULY 19, 2017

Minutes of the Pequea Township Board of Supervisors meeting held at 7:00 PM on July 19, 2017 at the Pequea Township Municipal Building, 1028 Millwood Road, Willow Street, PA 17584.

## Present at the meeting were:

Robert Race, Jr., Chair  
Cynthia T. Evans-Herr, Vice-Chair  
E. John Hlavacek, Supervisor/Roadmaster

## Others present:

Lori Ann Leitch, Secretary-Treasurer  
Kimberly S. Ulaky, Assistant Secretary

## ANNOUNCEMENTS

- The first and foremost priority of this meeting is to publicly conduct Pequea Township business. In that effort, the Supervisors sincerely ask everyone in attendance to stay focused on what is of best interest for our township and during that process be respectful towards other people's comments, concerns and/or feelings. Expression of personal feelings of disrespect or disruption of this meeting is not an option.
- There is a vacancy on the Zoning Hearing Board. Residents interested in being considered for the position should submit a letter to the Township.

## CONSENT AGENDA

Vice-Chair Evans-Herr moved to approve the following items by consent agenda:

- Minutes of the June 21, 2017 Board of Supervisors meeting
- Checks 10959-11012 from the General Fund
- Checks 1384-1392 from the Recreation Fund
- Check 1032 from the Park Donation Fund
- Checks 383-385 from the State Highway Fund
- Check 0009 from the Escrow Fund

Chair Race seconded the motion. All voted in favor; none opposed.

## OLD BUSINESS:

1. **Municipal Trash Haulers Ordinance** – Vice-Chair Evans-Herr moved to add this item to the Consent Agenda. Chair Race seconded the motion. All voted in favor; none opposed.
2. **Consider draft Burning Ordinance** – The Board of Supervisors reviewed a draft Burning Ordinance (renamed Air Pollution Ordinance) provided by the Solicitor and asked the Fire Chiefs for input. Chair Race moved to table this item. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.
3. **Consider revisions to draft Personnel Policy** – Vice-Chair Evans-Herr moved to add this item to the Consent Agenda. Chair Race seconded the motion. All voted in favor; none opposed.
4. **Consider Vacation of Radcliff Rd Bridge** – Vice-Chair Evans-Herr moved to add this item to the Consent Agenda. Chair Race seconded the motion. All voted in favor; none opposed.
5. **Consider approval of Southern Regional Police Officers' Association Contract 2018-2021** – Vice-Chair Evans-Herr moved to add this item to the Consent Agenda. Chair Race seconded the motion. All voted in favor; none opposed.

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6. **Consider approval of Chief of Police Contract 2018-2021** – Vice-Chair Evans-Herr moved to add this item to the Consent Agenda. Chair Race seconded the motion. All voted in favor; none opposed.

## NEW BUSINESS:

Vice-Chair Evans-Herr moved to add “Consider additional repairs to John Deere Tractor” to the agenda under New Business. Chair Race seconded the motion. All voted in favor; none opposed.

1. **Consider hiring part-time Public Works employees** – Chair Race moved to authorize the Roadmaster to interview applicants Carl Groff and Adam Frey. Motion died due to lack of a second. Chair Race moved to hire Carl Groff as a part-time as needed Public Works Laborer. Vice-Chair Evans-Herr seconded the motion. All voted in favor; none opposed. Vice-Chair Evans-Herr moved to set Carl Groff’s wages at fourteen dollars (\$14.00) per hour. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed. Chair Race moved to authorize the Roadmaster to interview Adam Frey for a Public Works position. Vice-Chair Evans-Herr seconded the motion. All voted in favor; none opposed.
2. **Consider executing PennDOT Winter Maintenance Agreement** – Supervisor Hlavacek moved to adopt Resolution 453-2017 authorizing the Chair to execute the PennDOT Winter Maintenance Agreement. Vice-Chair Evans-Herr seconded the motion. All voted in favor; none opposed.
3. **Consider additional repairs to John Deere Tractor** – Chair Race moved to authorize Tim Weaver to contact Hunsberger Tractor Repair for an estimate and further moved to authorize Vice-Chair Evans-Herr to contact neighboring townships for a quote to provide mowing services. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

## ADDENDUM:

1. **Consider letter to LIMC requesting reinstatement of membership** – Vice-Chair Evans-Herr moved to authorize the Secretary to submit a letter to the Lancaster Inter-Municipal Council (LIMC) requesting reinstatement of Pequea Township’s membership. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

## REPORTS/UPDATES:

Pequea Township Road Crew – Roadmaster Hlavacek delivered his monthly report to the Board.

Southern Regional Police Department – The Chief of Police requested three more speed limit signs be posted on Run Valley Road.

Southern Regional Police Commission – The K-9 unit retired on July 7, 2017.

Pequea Township Planning Commission – Proposed Zoning Ordinance and SALDO amendments will be discussed at the next meeting scheduled for July 26, 2017.

Pequea Township Park and Recreation Board – Tim Weaver, Chair of the Park and Recreation Board, provided an update on the projects at Silver Mine Park. Picnic tables have been installed, and areas are being cleared for primitive campsites. Tom Haddad donated barley straw to retard the growth of algae on the pond. An Eagle Scout inquired about rebuilding the boardwalk at the North Pond. Ben Lefever requested to hold his wedding at the park on June 2, 2018.

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## **PUBLIC COMMENTS:**

Public comments will be taken at this time. Please come to the lectern and limit your comments to three minutes so that others can speak if they wish. Please give your name and address for the minutes. Additional time may be granted at the Board's discretion.

Jackie Johns of 23 Pine Lane thanked Supervisor Hlavacek for promptly responding to her concern about debris on Oak Lane.

Ms. Johns stated Radcliff Road is in bad shape. She encouraged the Roadmaster to address it.

Ms. Johns asked when the township's Pollution Reduction Plan will be in place. Vice-Chair Evans-Herr informed her we are not required to do one at this point.

Ms. Johns expressed concern about compliance with the Clean Indoor Air Act. Supervisor Hlavacek assured her No Smoking signs have been posted.

Ms. Johns referenced a newspaper article about a blight citation issued against a property owner.

Tom Haas of 2194 New Danville Pike requested a hot patch on Stoney Lane near Marticville Road.

Mr. Haas also asked about a stormwater issue on Stoney Lane near New Danville Pike. Brian Herr, Public Works Equipment Operator/Laborer, said the Road Crew plans to replace the pipe and install a catch basin.

## **ADJOURNMENT**

Chair Race adjourned the meeting at 8:05 PM.

Respectfully Submitted,



Lori Ann Leitch, Secretary-Treasurer



2017-07-19

Board of Supervisors Meeting - Sign in sheet

Scott Edwards

CHRIS & HOLLY ROHWAND

J. Johnson

Eric W. ...

Ken Stoff - ADPC

Elaine Jones

Eric D.

Joe Jeff