

BOARD OF SUPERVISORS MEETING MINUTES | OCTOBER 18, 2017

Minutes of the Pequea Township Board of Supervisors meeting held at 7:00 PM on October 18, 2017 at the Pequea Township Municipal Building, 1028 Millwood Road, Willow Street, PA 17584.

Present at the meeting were:

Robert Race, Jr., Chair
Cynthia T. Evans-Herr, Vice-Chair
E. John Hlavacek, Supervisor/Roadmaster

Others present:

Lori Ann Leitch, Secretary-Treasurer
Sign-in Sheet Attached

CALL TO ORDER

Pledge of Allegiance

ANNOUNCEMENTS

- The first and foremost priority of this meeting is to publicly conduct Pequea Township business. In that effort, the Supervisors sincerely ask everyone in attendance to stay focused on what is of best interest for our township and during that process be respectful towards other people's comments, concerns and/or feelings. Expression of personal feelings of disrespect or disruption of this meeting is not an option.
- Budget workshops will be held October 26th at 10 AM, November 9th at 10 AM, and November 21st at 7 PM.

CONSENT AGENDA

Chair Race moved to approve the following items by consent agenda:

- Minutes of the September 20, 2017 Board of Supervisors regular meeting
- Minutes of the October 16, 2017 Board of Supervisors special meeting
- Checks 11117-11173 from the General Fund
- Checks 1406-1413 from the Recreation Fund
- Checks 0012-0014 from the Escrow Fund

Vice-Chair Evans-Herr seconded the motion. All voted in favor; none opposed.

Vice-Chair Evans-Herr moved to add the following items to the agenda under New Business:

4a. Consider New Danville Fire Company's request to conduct a search training session after dusk at Silver Mine Park

4b. Consider Resolution to recognize New Danville Fire Company as the official first due response Fire Company within Pequea Township

4c. Consider Ordinance to recognize New Danville Fire Company as the official first due response Fire Company within Pequea Township and authorize the Secretary to advertise a hearing

Chair Race seconded the motion. All voted in favor; none opposed.

REPORTS/UPDATES:

Pequea Township Road Crew – Roadmaster Hlavacek delivered the Roadmaster Report.

Southern Regional Police Department – Officer Grimasuckas presented the Southern Regional Police Department report for August.

Southern Regional Police Commission – The Police Commission meeting scheduled for September 26, 2017 was cancelled due to lack of a quorum. Their next meeting will be held October 24, 2017.

BOARD OF SUPERVISORS MEETING MINUTES | OCTOBER 18, 2017

Lancaster County Inter-Municipal Committee – A meeting was held on October 11, 2017, but our representative was unable to attend.

Pequea Township Zoning Hearing Board – No hearings scheduled.

Pequea Township Planning Commission – At their meeting held September 27, 2017, the Planning Commission recommended the Board of Supervisors approve the revised Zoning Ordinance amendment.

Pequea Township Park and Recreation Board – The Park Board met on October 11, 2017. They discussed having a Facebook page for Silver Mine Park.

PUBLIC COMMENTS:

Public comments for items not on the agenda will be taken at this time. Please come to the lectern, state your name and address, and limit your comments to three minutes so that others can speak if they wish. Additional time may be granted at the Board's discretion.

Christian Larrick, Assistant Fire Chief of the New Danville Fire Company, read a statement prepared by New Danville Fire Chief Bradley Shenk and New Danville Fire Company President Kenneth Stauffer regarding their assumption of primary responsibility for fire protection services in Pequea Township due to the closure of the West Willow Fire Company.

Jackie Johns of 23 Pine Lane encouraged the Board to resolve Old Business items instead of tabling them. She also thanked the Supervisors for pursuing representation on the Suburban Lancaster Sewer Authority Board, notified them of a free tree program, and urged everyone to get a flu shot.

OLD BUSINESS:

1. **Consider draft Burning Ordinance** – Supervisor Hlavacek moved to delete Section 4.E. of the draft Burning Ordinance which prohibits fires between sunset and sunrise. Chair Race seconded the motion.

Tom Feeman of 343 Nolt Avenue advocated stricter regulations for burning in high density residential districts.

Dennis Miller of 336 Pleasant View Drive believes banning all burning in developments would be extreme.

After discussion, Supervisor Hlavacek rescinded his motion and Chair Race rescinded his second. Vice-Chair Evans-Herr moved to table the item and authorize the Secretary to post the Burning Ordinance draft to the Pequea Township website for public input. Chair Race seconded the motion. All voted in favor; none opposed.

2. **Consider proposed Zoning Ordinance and Subdivision & Land Development Ordinance amendments** – Vice-Chair Evans-Herr moved to set the hearing for the Zoning Ordinance and Subdivision and Land Development Ordinance Amendments on November 15, 2017 at 6:50 PM and authorized the Secretary to advertise it. Chair Race seconded the motion. All voted in favor; none opposed.
3. **Consider Resolution establishing form of notice of Tree Removal to Abutting Property Owners** – Chair Race moved to adopt Resolution 457-2017 determining the form of notice of tree removal to abutting property owners. Supervisor Hlavacek seconded the motion.

BOARD OF SUPERVISORS MEETING MINUTES | OCTOBER 18, 2017

Jackie Johns of 23 Pine Lane complained about the Road Crew trimming branches hanging in the right-of-way in front of her property over the summer. She suggested waiting until autumn when the trees are dormant.

All voted in favor of adopting Resolution 457-2017; none opposed.

NEW BUSINESS:

1. **Consider enforcement action for violations at 134 Run Valley Road** – Chair Race moved to authorize the Township Code Enforcement Officer to pursue civil action against David and Elizabeth Esh of 134 Run Valley Road for conducting agricultural activities without a Conservation Plan or Erosion & Sedimentation Control Plan. Vice-Chair Evans-Herr seconded the motion. All voted in favor; none opposed.
2. **Consider Intergovernmental Insurance Cooperative Agreement** – Vice-Chair Evans-Herr moved to set the hearing for the Ordinance to join the Intergovernmental Insurance Cooperative on November 15, 2017 at 6:55 PM and authorized the Secretary to advertise it. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.
3. **Consider Snow Removal Contracts** – Supervisor Hlavacek moved to authorize Chair Race to execute the Snow Removal Contracts with Future View Farms and J. Martin Harnish on behalf of the Township. Chair Race seconded the motion. All voted in favor; none opposed.
4. **Consider compensation increase for Assistant Secretary** – Chair Race moved to increase the hourly rate of Assistant Secretary Kimberly Ulaky to sixteen dollars and fifty cents (\$16.50). Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.
- 4a. **Consider New Danville Fire Company's request to conduct a search training session after dusk at Silver Mine Park** – Chair Race moved to approve New Danville Fire Company's request to conduct a search training session after dusk at Silver Mine Park on October 23, 2017. Vice-Chair Evans-Herr seconded the motion. All voted in favor; none opposed.
- 4b. **Consider Resolution to recognize New Danville Fire Company as the official first due response Fire Company within Pequea Township** – Chair Race moved to adopt Resolution 458-2017 to recognize the New Danville Volunteer Fire Company as the official first due response Fire Company within Pequea Township. Vice-Chair Evans-Herr seconded the motion. All voted in favor; none opposed.
- 4c. **Consider Ordinance to recognize New Danville Fire Company as the official first due response Fire Company within Pequea Township and authorize the Secretary to advertise a hearing** – Vice-Chair Evans-Herr moved to set the hearing for the Ordinance to recognize the New Danville Fire Company as the official first due response Fire Company within Pequea Township for November 9, 2017 at 9:45 AM and authorize the Secretary to advertise it. Chair Race seconded the motion. All voted in favor; none opposed.

RECESS at 7:40 PM on 10/18/17

Chair Race recessed the meeting to reconvene at the Pequea Township Municipal Building on Wednesday, October 25, 2017 at 8:30 AM.

RECONVENE at 8:31 AM on 10/25/17

BOARD OF SUPERVISORS MEETING MINUTES | OCTOBER 18, 2017

Chair Race reconvened the meeting on Wednesday, October 25, 2017 at the Pequea Township Municipal Building.

5. **Discuss assignment of Police Pension Plan** – Vice-Chair Evans-Herr moved to accept Resolution 2017-01 adopted by the Southern Regional Police Commission on October 24, 2017 regarding the assignment of the Police Pension Plan. Chair Race seconded the motion. All voted in favor; none opposed. Vice-Chair Evans-Herr then moved to authorize the Secretary to advertise a hearing to consider adopting an Ordinance regarding the assignment of the Police Pension Plan for November 9, 2017 at 9:30 AM. Chair Race seconded the motion. All voted in favor; none opposed.

Vice-Chair Evans-Herr moved to add an agenda item to consider rescheduling the first budget workshop. Chair Race seconded the motion. All voted in favor; none opposed.

- 5a. **Consider Rescheduling Budget Workshop I** – Vice-Chair Evans-Herr moved to change the date of the first budget workshop from Thursday, October 26, 2017 at 10:00 AM to Thursday, November 2, 2017 at 10:00 AM and authorize the Secretary to advertise the rescheduling. Chair Race seconded the motion. All voted in favor; none opposed.

ADJOURNMENT at 8:37 AM on 10/25/17

Chair Race adjourned the meeting.

Respectfully Submitted,



Lori Ann Leitch, Secretary



Sign In Sheet

Board of Supervisors Meeting 10/18/2017

Walt Kuhl

Seth Bristow

MICHAEL KUNTZ

RICHARD CUMMING

Jean Karr

Cover Stauffer

Emil Houghton

Joe Kecki
Natalie Kecki

David Lefever

Robert McFall Jr

Janice Martin

Julie Burkholder

Hetcher Miller

Diane Lefever

E. Kelley

K. Stoffa - CORC

~~Tom Lopez~~

Tom Feaman

Scott Edwards

Ernie Edwards

Shun ~~_____~~

Susan Rene

Michael Rene

Ann Domest

Kenneth Simone

Jackie Johns

Rodney Stettin

Glenn Jones

Leann Lopez

Peggy Jee

Xauline Minder

Diane Prou

Jim Rudy

Kruder

2017-10-25 Reconvening of the Recessed 2017-10-18 Board of
Supervisors Meeting - Sign-in Sheet

1) Scott Edwards
Covey Stauffer
Joe Kecki
Dave Topper
Ron Simone
Tad Topper
Martin Horniss
Cheryl Steberger