

BUDGET WORKSHOP I MINUTES | SEPTEMBER 27, 2018

Minutes of the Pequea Township Budget Workshop I held at 10:00 AM on September 27, 2018 at the New Danville Fire Company, 43 Marticville Road, Lancaster, PA 17603.

Present at the meeting were:

Robert Race, Jr., Chair
Cynthia T. Evans-Herr, Vice-Chair
E. John Hlavacek, Supervisor

Others present:

Lori Ann Leitch, Secretary-Treasurer
Sign-in Sheet Attached

CALL TO ORDER: Chair Race called the meeting to order at 10:01 AM and led the recitation of the Pledge of Allegiance.

ANNOUNCEMENTS

- The first and foremost priority of this meeting is to publicly conduct Pequea Township business. In that effort, the Supervisors sincerely ask everyone in attendance to stay focused on what is of best interest for our township and during that process be respectful towards other people's comments, concerns and/or feelings. Expression of personal feelings of disrespect or disruption of this meeting is not an option.
- An opportunity for public comment will be given before the Board takes official action on agenda items. Public comment for items not on the agenda will be taken at the end of the meeting. When the Chair opens the floor, please come to the lectern, state your name and address, and limit your comments to three minutes. Additional time may be granted at the Board's discretion.
- Additional Budget Workshops will be held October 11 at 10AM, October 25 at 6:30PM, and November 8 at 10AM.
- The Board of Supervisors held an Executive Session at 9AM on Tuesday, September 25, 2018 to discuss the staffing of the Police Department. As a result, a Special Meeting has been scheduled for Wednesday, October 3, 2018.
- The Board of Supervisors held an Executive Session at 10AM on Wednesday, September 26, 2018 to discuss personnel matters with employees.

NEW BUSINESS:

1. Review 2019 Proposed Budget

Vice-Chair Evans-Herr moved to not address the police budget until after the Special Meeting scheduled for October 3, 2018. Chair Race seconded the motion. All voted in favor; none opposed.

Vice-Chair Evans-Herr proposed starting with the Highway Aid Fund and Section 430 of the General Fund. The Board reviewed the recommendations of the Township Engineer, which consisted of leveling and wearing courses on Erb Avenue and West Penn Grant Road as well as improving stormwater facilities throughout the Township.

Vice-Chair Evans-Herr moved to authorize Supervisor Hlavacek to consult with the Township Engineer regarding the Township's right-of-way along Erb Avenue for the Board to consider installing

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a turnaround for the plow trucks. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

Vice-Chair Evans-Herr moved to authorize Chair Race to consult with the Township Engineer regarding the repair of the culvert wing walls on Silver Mine Road. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

Jim Rudy of 313 Radcliff Road suggested cleaning the side gutters to prevent damage to the road.

Ken Adams of 39 Cobblestone Drive expressed concern about not having a Roadmaster to prepare a prioritized list of roads in need to attention.

Don Purdum of 129 Marticville Road reiterated Mr. Adams' sentiment regarding the lack of a plan.

Jackie Johns of 23 Pine Lane encouraged the Board of Supervisors to budget for a Roadmaster.

Chair Race moved to hire a Roadmaster at an annual salary of fifty-five thousand dollars. Motion died due to lack of a second.

Vice-Chair Evans-Herr advocated hiring a Public Works Director instead of a Roadmaster.

RECESS: Chair Race called a recess at 11:57 AM. The Board reconvened at 12:04 PM.

The Supervisors reviewed the Treasurer's proposed figures for revenue. Vice-Chair Evans-Herr recommended reducing Real Estate Transfer Taxes 310.100 from \$84,075.72 to \$80,000.00.

Following a recounting of pending legal matters, Vice-Chair Evans-Herr suggested increasing 404.310 General Legal Services from \$62,000.00 to \$75,000.00.

Mr. Adams criticized the governing body for its reliance on Special Counsel.

The Board removed \$20,000.00 from 410.740 Capital Machinery Purchase which was intended to save for a new police vehicle.

RECESS: Chair Race called a recess at 1:35 PM. The Board reconvened at 1:40 PM.

Vice-Chair Evans-Herr advocated eliminating the contribution of \$2,302.50 to the Lancaster County Drug Task Force under 463.530.

Supervisor Hlavacek reduced 430.260 Small Tools from \$4,000.00 to \$3,000.00.

Based on Mr. Purdum's recommendations for printing and mailing the Pequea Pulse, 406.215 Postage was decreased from \$3,000.00 to \$2,500.00 and 406.342 Printing was increased from \$1,000.00 to \$1,500.00.


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Vice-Chair Evans-Herr lowered 406.471 Pre-employment Background Checks from \$1,000.00 to \$350.00.

PUBLIC COMMENTS: None

ADJOURNMENT: Chair Race adjourned the meeting at 2:23 PM.

Respectfully Submitted,



Lori Ann Leitch, Secretary



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Sign-in Sheet

Les Turdum

Jackie Johns

Kenneth J Adams

James & Ruth