

BUDGET WORKSHOP III MINUTES | OCTOBER 25, 2018

Minutes of the Pequea Township Budget Workshop III held at 6:30 PM on October 25, 2018 at the New Danville Fire Company, 43 Marticville Road, Lancaster, PA 17603.

Present at the meeting were:

Robert Race, Jr., Chair
Cynthia T. Evans-Herr, Vice-Chair
E. John Hlavacek, Supervisor

Others present:

Lori Ann Leitch, Secretary-Treasurer
Sign-in Sheet Attached

CALL TO ORDER

Chair Race called the meeting to order at 6:30 PM and led the recitation of the Pledge of Allegiance.

ANNOUNCEMENTS

- The first and foremost priority of this meeting is to publicly conduct Pequea Township business. In that effort, the Supervisors sincerely ask everyone in attendance to stay focused on what is of best interest for our township and during that process be respectful towards other people's comments, concerns and/or feelings. Expression of personal feelings of disrespect or disruption of this meeting is not an option.
- An opportunity for public comment will be given before the Board takes official action on agenda items. Public comment for items not on the agenda will be taken at the end of the meeting. When the Chair opens the floor, please come to the lectern, state your name and address, and limit your comments to three minutes. Additional time may be granted at the Board's discretion.
- The final budget workshop is scheduled for November 8, 2018 at 10AM.

OLD BUSINESS:

1. Review 2019 Proposed Budget

The Treasurer provided the Board of Supervisors with the Lancaster County Tax Collection Bureau's projection for 310.200 Earned Income Taxes. The Bureau's estimate was based on an average growth of 4.33% over the past three years. Vice-Chair Evans-Herr believes the trend will continue as more housing units are built in the Township. She advocated increasing the budgeted amount of \$636,370.16 to the LCTCB projection of \$647,533.80. Supervisor Hlavacek agreed to the change.

Ken Adams of 39 Cobblestone Drive requested clarification of certain revenue streams.

The Supervisors discussed stormwater management projects for 2019. Vice-Chair Evans-Herr recommended reducing 436.246 Storm Sewer Supplies from \$13,000.00 to \$10,000.00.

Vice-Chair Evans-Herr suggested changing 430.384 Rent of Machinery and Equipment from \$6,000.00 to \$2,500.00.

Vice-Chair Evans-Herr expressed concern about the \$40,000.00 budgeted for 432.245 Snow Removal Materials and Supplies not being sufficient. Chair Race and Supervisor Hlavacek did not agree to raise it.

BUDGET WORKSHOP III MINUTES | OCTOBER 25, 2018

Jackie Johns of 23 Pine Lane questioned the expense for 414.310 Professional Zoning Services.

The Supervisors discussed the staffing of the Public Works Department.

Don Purdum of 129 Marticville Road drew a comparison to the staffing level of a neighboring township.

Due to the negotiation of the non-uniformed collective bargaining agreement, Vice-Chair Evans-Herr moved to postpone the final budget workshop to Tuesday, November 20, 2018 at 6:30 PM. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

Vice-Chair Evans-Herr moved to postpone the budget adoption hearing to Wednesday, December 19, 2018 at 7 PM. Chair Race seconded the motion. All voted in favor; none opposed.

Tom Haas of 2194 New Danville Pike asked why the budget process is being delayed by the contract negotiation. Vice-Chair Evans-Herr replied the parties are not close to agreement.

Mr. Adams stated the budget can be finalized without a contract. He also cautioned the Supervisors against commenting publicly on their negotiating position.

Supervisor Hlavacek suggested cutting 404.310 Legal Services. Chair Race and Vice-Chair Evans-Herr did not concur.

Mr. Adams advocated greater reliance on available resources instead of consulting attorneys.

Mr. Haas inquired about paying the New Danville Fire Company for the use of their meeting room. Vice-Chair Evans-Herr responded the Board of Supervisors has offered compensation.

Mr. Haas then proposed leasing a portion of the building owned by the West Willow Fire Company to house the police station so Board of Supervisors meetings could be held at the municipal office again. Chair Race replied the Supervisors need to consider their options regarding the township building.

Supervisor Hlavacek recommended reevaluating the Fee Schedule to confirm the costs of services are being covered.

PUBLIC COMMENTS: None

ADJOURNMENT

Chair Race adjourned the meeting at 8:29 PM.

Respectfully Submitted,



Lori Ann Leitch, Secretary