

BOARD OF SUPERVISORS MEETING MINUTES | MARCH 20, 2019

Minutes of the Pequea Township Board of Supervisors Meeting held at 7:00 PM on March 20, 2019 at the New Danville Fire Company, 43 Marticville Road, Lancaster, PA 17603.

Present at the meeting were:

Donald R. Purdum, Jr., Chair
Anthony Cazillo, III, Vice-Chair
Robert Race, Jr., Supervisor
Cynthia T. Evans-Herr, Supervisor
E. John Hlavacek, Supervisor

Others present:

Lori Ann Leitch, Secretary-Treasurer
Robert P. Burger, Sergeant/Detective
Sign-in Sheet Attached

CALL TO ORDER

Chair Purdum called the meeting to order at 7:00 PM and led the recitation of the Pledge of Allegiance.

ANNOUNCEMENTS

- The first and foremost priority of this meeting is to publicly conduct Pequea Township business. In that effort, the Supervisors sincerely ask everyone in attendance to stay focused on what is of best interest for our township and during that process be respectful towards other people's comments, concerns and/or feelings. Expression of personal feelings of disrespect or disruption of this meeting is not an option.
- An opportunity for public comment will be given before the Board takes official action on agenda items. Public comment for items not on the agenda will be taken before Old Business. When the Chair opens the floor, please come to the lectern, state your name and address, and limit your comments to three minutes. Additional time may be granted at the Board's discretion.
- Supervisor Race's resignation is effective March 31, 2019. Chair Purdum thanked him for his service and announced the Township is accepting letters from residents interested in appointment.

MINUTES OF PREVIOUS MEETING(S): Supervisor Race moved to approve the minutes of the February 27, 2019 Board of Supervisors Meeting. Vice-Chair Cazillo seconded the motion. Chair Purdum, Vice-Chair Cazillo, Supervisor Race and Supervisor Hlavacek voted in favor; Supervisor Evans-Herr voted nay.

TREASURER'S REPORT: Supervisor Race moved to approve Checks 12016-12064 from the General Fund, Checks 1598-1608 from the Recreation Fund, and Check 0029 from the Escrow Fund. Vice-Chair Cazillo seconded the motion.

Jackie Johns of 23 Pine Lane questioned the Snow Removal expense. She asked if money could be saved on overtime by scheduling the Road Crew to work on Fridays. Supervisor Evans-Herr informed her payroll is not included in that line item. Chair Purdum added employee hours are part of the collective bargaining agreement negotiations.

All voted in favor of approving the checks on the Treasurer's Report; none opposed.

PRESENTATION: Andrew Kehl, CPA and Manager of RKL LLP's Audit Service Group, presented the 2018 Financial Audit Results. The Township ended the year with sufficient cash on hand. The lack of segregation of duties, which is prevalent among smaller Townships with limited staffing, will be mitigated by implementing a new review procedure.

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PUBLIC COMMENTS:

Richard Cummings of 320 Pleasant View Drive sought clarification on a comment he heard from Supervisor Evans-Herr regarding the possible dissolution of the Pequea Township Police Department. Chair Purdum responded the Board of Supervisors has not had any such discussion. Vice-Chair Cazillo and Supervisor Race concurred. Supervisor Evans-Herr said she is glad the rumor is being dispelled.

Tom Haas of 2194 New Danville Pike is appalled Supervisor Evans-Herr perpetuated a rumor about disbanding the Police Department. He then requested an accounting of the Southern Regional Police Commission funds. Chair Purdum offered to share the redacted bank statement. Lastly Mr. Haas asked for a report on the archery hunt at the next meeting.

Keith Haun of 16 Cobblestone Drive believes the Township should address the stormwater issue on his property because the Board of Supervisors approved the plan thirty years ago. Supervisor Hlavacek replied stormwater requirements were not the same then as they are today. Chair Purdum added the Township is not responsible for personal property. Supervisor Evans-Herr stated the Township Engineer has evaluated the site and will determine the best solution.

Ken Adams of 39 Cobblestone Drive appreciated hearing the positive audit results. He then thanked Supervisor Race for dedicating his time to Pequea Township.

OLD BUSINESS:

1. **Discuss proposed Zoning Ordinance Amendment to delete a section relating to Fences and Walls, to delete a section relating to Screening, and to provide Regulations for the Governing of Short-Term Rentals** – Chair Purdum moved to direct the Pequea Township Planning Commission to prepare a draft Zoning Ordinance Amendment for the Board of Supervisors to consider. Supervisor Race seconded the motion. All voted in favor; none opposed.

NEW BUSINESS:

1. **Consider approving the Millwood Road Lot 1 Preliminary/Final Land Development Plan and Stormwater Management Plan** – Chair Purdum moved to approve the Millwood Road Lot 1 Preliminary/Final Land Development Plan and Stormwater Management Plan subject to the terms and conditions stated in the Solanco Engineering Associates, LLC review letter dated February 20, 2019. Supervisor Evans-Herr seconded the motion.

Mr. Adams expressed a safety concern with the clear sight triangle modification. Supervisor Evans-Herr informed him the plan adheres to PennDOT requirements. Todd Vaughn of David Miller/Associates, the firm engineering the plan, explained the clear sight triangle is not the same as the safe stopping sight distance.

All voted in favor of conditionally approving the plan; none opposed.

2. **Consider approving Holding Tank Agreement for 3650 Willow Street Pike South** – Chair Purdum moved to approve the Holding Tank Agreement for 3650 Willow Street Pike South subject to the applicant providing a properly notarized signature on the document. Supervisor Evans-Herr seconded the motion. All voted in favor; none opposed.

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3. **Consider amount of Treasurer Bond** – Supervisor Evans-Herr moved to take no action on this agenda item, keeping the Treasurer Bond at two million dollars. Supervisor Race seconded the motion. All voted in favor; none opposed.
4. **Consider request from Lancaster County Drug Task Force** – The Lancaster County Drug Task Force requested a contribution from Pequea Township. No funds were budgeted for this expense. Supervisor Evans-Herr moved to take no action. Chair Purdum seconded the motion. All voted in favor; none opposed.
5. **Consider approving Chapter 1 and Chapter 2 of revised Police Policy** – Chair Purdum moved to approve Chapter 1 and Chapter 2 of the revised Police Policy. Supervisor Race seconded the motion. All voted in favor; none opposed.
6. **Consider reorganizing union negotiating committee** – Chair Purdum moved to dissolve the union negotiating committee and hold an Executive Session immediately following the public meeting to discuss the matter further. Supervisor Evans-Herr seconded the motion.

Mr. Adams encouraged the Board to have a Supervisor present for all union negotiations and not turn the matter over to an attorney.

All voted in favor of dissolving the union negotiating committee; none opposed.

7. **Consider planting 100 tree seedlings in the fall in the riparian buffer between Boxelder Row and the Pequea Creek** – Vice-Chair Cazillo moved to approve volunteers planting 100 tree seedlings provided by The Chesapeake Bay Foundation in Silver Mine Park subject to sample probes confirming there are no drain tiles in the area. Chair Purdum seconded the motion.

Rob Reidenbach of 330 Pleasant View Drive asked if the Township is current with its Municipal Separate Storm Sewer System (MS4) compliance. Supervisor Evans-Herr informed him the Township secured a five-year waiver in 2018.

All voted in favor of conditionally approving the planting; none opposed.

REPORTS/UPDATES:

Pequea Township Police Department – Sergeant/Detective Burger delivered the monthly police report.

Pequea Township Road Crew – Chair Purdum provided an update on the activities of the Road Crew.

Lancaster Inter-Municipal Committee – Vice-Chair Cazillo verified the Township is automatically a member of the Lancaster County Clean Water Consortium through its LIMC membership.

Suburban Lancaster Sewer Authority – Supervisor Evans-Herr reported the Suburban Lancaster Sewer Authority is in a strong financial position as it begins its budget process.

Pequea Township Planning Commission – The Planning Commission reviewed the Preliminary/Final Land Development Plan and Stormwater Management Plan for Millwood Road Lot 1 at their February 27, 2019 meeting.

ADJOURNMENT

Chair Purdum adjourned the meeting at 8:28 PM.

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Respectfully Submitted,



Lori Ann Leitch, Secretary

2019-03-20 Board of Supervisors Meeting Sign-in Sheet

~~Paul [unclear]~~
~~Bill [unclear]~~

Jackie Johns
Richard & Patricia Gunning

Kenneth Adams
Satt [unclear]

Pauline Minder
Bob Kadenbach

Joslyn McCracken

Kenneth Garrett
Andrew Katz RKL LLP

Walter [unclear]
Porter & Stevens

Eric Lucas

Frank Cazillo

Brad Sherk

DAVID FIDLER

LAURA FIDLER

DENNIS MILLER

RPO BULLER

Jeff Kreider