

BOARD OF SUPERVISORS SPECIAL MEETING MINUTES | SEPTEMBER 11, 2019

Minutes of the Pequea Township Board of Supervisors Special Meeting held at 7:00 AM on September 11, 2019 at the New Danville Fire Company, 43 Marticville Rd., Lancaster, PA 17603

Present at the meeting were:

Donald R. Purdum, Jr., Chair
Anthony Cazillo, III, Vice-Chair
E. John Hlavacek, Supervisor
K. Scott Edwards, Supervisor
Supervisor Cynthia Evans-Herr was not in attendance

Others present:

Kimberly S. Ulaky, Secretary
John R. Michener, Chief of Police
Sign-in Sheet Attached

CALL TO ORDER

Chair Purdum called the meeting to order at 7:04 AM and led the recitation of the Pledge of Allegiance.

ANNOUNCEMENTS

- None

PUBLIC COMMENTS:

- Public comments are encouraged and welcomed from Pequea Township residents and taxpayers, only. Please come to the podium and limit your comments to three (3) minutes. If the conversation dictates more than three (3) minutes, time will be extended. By having organized public comments, we will be allowing more of our citizens to express their views. Comments for items on the agenda and items not on the agenda will be taken prior to the start of the Business Meeting.

Chair Purdum quickly read through the items on the agenda – Most of the items are administrative, housekeeping items, having to deal with the hiring of the new Treasurer. There are 3 items that are dealing with Pension amounts. These are yearly agenda items that must be approved by September 30th for the coming year. Item 9 is to consider approving the EDU's for SLISA (car wash, gas station, retail stores-Steudler project) Item 10 is discuss the hiring of an additional part time Public Works employee for winter maintenance. Item 11 is discuss the Winter Snow contracts with 2 sub-contractors to work with the Road Crew on an as needed basis. Item 12 is scheduling the 2020 Budget Workshop dates.

Items on the agenda:

Jackie Johns, 23 Pine Ln, Willow Street: I have a question about these 7:00am meetings with one day notice. I think it's difficult for citizens to get here(as you can see) for a 7:00am meeting, especially with only 1 day notice and especially since one of the Supervisors can't be here as she was scheduled for surgery. This is the second meeting that you scheduled that one of the Supervisors couldn't make the meeting because they work. I think you should schedule the meetings when all Supervisors can make the meeting time.

Tim Weaver, 722 Baumgardner Rd., Willow Street: That is the same comment I was going to make.

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Items not on the agenda:

Meredith Cooke, 15 Lark Ln, Lancaster: I just wanted to check in on the police negotiations and to see how those negotiations are going. I'm wondering if you can give us an update?

Chair Purdum- Sure! We have been doing, over the last number of weeks, our analysis of the overall budget, as well as the police budget. The Treasurer and Chief Michener have this week, worked together to come up with a budget and in particular what the police budget looks like for: where we stand today, with 6 full time police officers; what it would look like with 5 and what it would look like with 4 and how it looks for the overall impact on the budget. The Chief has done his part and the Treasurer, today, is putting those figures into 3 different budget scenarios; and we will have that presentation ready for next week at the normal Business BOS Mtg. – 9/18/19 at 7:00pm

Given the high interest in the analysis you spoke about at the last meeting and that you would present at the next meeting; can this analysis be advertised on the township website and that it will be presented on 9/18/19. This will give people a chance to look at it ahead of time and be prepared when they come to the meeting?

Chair Purdum, yes that is reasonable; we can even talk about putting the packet itself on the website so people can look at it ahead of time.

I think that is a good idea so that people can be fully prepared with the information prior to the meeting. Is the analysis complete, at this point, in your opinion?

Chair Purdum, it's 90% complete.

Based on the analysis so far, do you anticipate making a decision at the next Board of Supervisors meeting?

Chair Purdum, yes, in all likelihood.

So you will likely take up a vote at the next regular Board of Supervisors Meeting on 9/18/19

Chair Purdum, yes

What is the capacity of this room? Do you have any concerns that this room will be at or over capacity for this next meeting?

Chair Purdum, no,

So the analysis, right now, is looking at the number of officers – with 6, with 5, with 4?

Chair Purdum, that's correct

Has the announcement taken into account any hourly shifts of officers, whether it's 24 hours, 18 hours, 12 hours of coverage?

Chief Michener, Officially in our talks, we haven't talked about that yet. But I was going to bring that up to the Board that they need to understand not just the financial end of things, but the operational end of things, as it relates to 4, 5, or 6 officers. Obviously, that will change some things. It's an important part of the discussion and it should be an important part of the decision making. As of now, that discussion has not taken place.

Do you have plans to meet within the next week?

Chair Purdum, the Chief are going to meet tomorrow morning.

Is it just the 2 of you meeting; or Tony, are you in these meetings continuously, or no, as it was going to be the 3 of you.

Supervisor Cazillo, No it's just going to be Don and the Chief.

Has the Board of Supervisors or the Police Dept. reached out to any of the other municipalities looking for another partner, looking to team up again for services?

Chair Purdum, well like I said in the last meeting; I had informal conversations with 2 different townships, and they both said, absolutely not.

And, who are those townships?

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Chair Purdum, Martic and Providence townships

And when were those conversations?

Chair Purdum, over the last 3 or 4 months, and they were very informal conversations

Are you open to re-engaging in those conversations again when the new Board takes seat?

Chair Purdum, well, right now, that is very premature, so we're not entertaining anything like that, right now. We're looking at our budget right now and what can we afford for a budget, today. But if those opportunities come up down the road, we'll address those when they come.

Have you reached out to W. Lampeter Twp. to see if they are willing? *Chair Purdum, No*

Can you do that before the next meeting? *Chair Purdum, No. Why not?*

Chair Purdum, Well, they're going to tell us the same thing, that they're not looking to do that. I've already kind of talked with Dee Dee McGuire at W. Lampeter. Right now, no one wants to touch any of this. So Dee Dee McGuire said officially that they're not interested? Chair Purdum, I've not said officially, anywhere. But now is probably the time to get an official statement before you make your decision. Chair Purdum, No, we need to make a decision right now and what's best for us and our budget. If those conversations were going to happen, they would be lengthy conversations and could take days, weeks or even months. So, you're going to make a decision in September's meeting and the budget workshops go to November, then finalized. Could the decision and the Business Meeting on 9/18 be tabled to the October BOS meeting so more investigations/research could be done?

Chair Purdum, I appreciate where you're coming from Meredith, but we are not going to wait. Why not?

Chair Purdum, because we can't wait. We need to get our affairs in order as there could be other potential issues that may come up along the way that need to be addressed and if you wait too long to make a decision; you have a Union that you have to work through the processes as well and other factors that come into play with this decision. We're not going to wait.

I understand and I put my trust in you to manage and mitigate all of those; they are not in my purview. But I still think if we wait until October there enough time to do more research as the budget is not due until Dec. 31, is that not enough time? *Chair Purdum, I'd be happy to talk with you about more of those details, offline. There was an officer returned to Pequea Twp. from the Drug Task Force (DTF), what happened with that? Chair Purdum, The County DA's office was having some financial issues and since Pequea Twp had not been contributing to the DTF, in the amount of donation, they were looking for, they released those officers. In 2018 the twp. that Board contributed ½ of the amount and this year, the Board contributed none. Well, they were paying his salary, but last year and this year, we paid his full benefits and next year it would us paying ½ of his benefits. So, we felt as though we were contributing to the DTF. So what effect did that have on the police dept. decision; is an officer going to be terminated immediately, based on that? We have had to terminate one officer; but we gave him 2 weeks of pay and he'll work part time with PTPD until he finds his next opportunity. So we are now staffed at what?*

Chief Michener, until the end of this week we're at 7 and after that we'll be at 6 full time and 3 part time officers, who only work a shift if there is no full time officer able to work that shift.

To finish up the last budget items, where are we with the Fiorell legal issue?

Chair Purdum, we can't talk about that. But we haven't paid out on that, correct? Chair Purdum, that is something that will be settled monetarily with the insurance companies. So that is not a line item on the budget? No.

And has anything been decided with Officer Carter? *Chair Purdum, no not at this moment.*

So she will not be part of the 2020 budget? *Chair Purdum, well I can't get into that publicly at the moment, but by the time the budget workshops come around, it may be public information.*

What is the \$ figure that you're calling a short fall or hole in the budget?

Chair Purdum, the profit and loss statement that the treasurer had provided was/is approximately 200K.

And when will the budget workshops start and are they once a month, once a week?

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Chair Purdum, we will discuss that in this meeting and we will do as it has been done, historically, 3 workshops, 2 in the morning and 1 in the evening. They will be advertised meetings and there will be more notice than this special meeting; however it was advertised according to the 2nd class township code. This meeting happened quickly because of getting the new treasurer up and running to be able to sign checks and administer insurance & pension duties.

NEW BUSINESS:

1. Consider a Resolution to appoint Amy L. Addis as Treasurer and as Signatory for depository accounts - PNC Bank and PLIGIT Accounts

Chair Purdum made a motion to adopt Resolution 520-2019 to appoint the Treasurer, Amy Addis to replace the interim treasurer, Connie Kauffman. Vice-Chair Cazillo seconded the motion. The motion was passed with all voting in favor; none opposed. Supervisor Evans-Herr was not present at the meeting.

2. Consider a Resolution to appoint Amy L. Addis (Treasurer) as a signer to the Southern Regional Police Commission PNC Account

Chair Purdum made a motion to adopt Resolution 523-2019 to appoint Amy Addis as signatory for Southern Regional Police Commission. It was seconded by Vice-Chair Cazillo. The motion passed with all voting in favor; none opposed. Supervisor Evans-Herr was not present at the meeting.

3. Consider a Resolution to appoint Amy L. Addis (Treasurer) as Chief Administrative Officer of the Uniformed Employees' Pension Plan

Chair Purdum made a motion to adopt Resolution 521-2019 to appoint Amy Addis as Chief Administrative Officer of the Uniformed Employees' Pension Plan. It was seconded by Supervisor Edwards. The motion was passed with all voting in favor; none opposed. Supervisor Evans-Herr was not present at the meeting.

4. Consider a Resolution to appoint Amy L. Addis (Treasurer) as Chief Administrative Officer of the Non-Uniformed Employees' Pension Plan

Chair Purdum made a motion to adopt Resolution 522-2019 to appoint Amy Addis as Chief Administration Officer of the Non-Uniformed Employees' Pension Plan. It was seconded by Supervisor Edwards. The motion was passed with all voting in favor; none opposed. Supervisor Evans-Herr was not present at the meeting.

5. Consider appointing Treasurer as Benecon Benefits Administrator

Chair Purdum made a motion to appoint the Treasurer (Amy Addis) as the Benecon Benefits Administrator. It was seconded by Vice-Chair Cazillo. The motion passed with all voting in favor; none opposed. Supervisor Evans-Herr was not present at the meeting.

6. Consider a Resolution to waive the Employee Contribution Rate for the Police Pension Plan

Chair Purdum made a motion to adopt Resolution 524-2019 to waive the Employee Contribution Rate for the Police Pension Plan. It was seconded by Vice-Chair Cazillo. The motion passed with all voting in favor; none opposed. Supervisor Evans-Herr was not present at the meeting.

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7. Consider approving the Minimum Municipal Obligation for the Police Pension Plan

Chair Purdum made a motion to approve the Minimum Municipal Obligation of \$70,941.00 For the Police Pension Plan as submitted by the Treasurer. The motion was seconded by Vice-Chair Cazillo. The motion was passed with all voting in favor; none opposed. Supervisor Evans-Herr was not present at the meeting.

8. Consider approving the Minimum Municipal Obligation for the Non-Uniformed Employee Pension Plan

Chair Purdum made a motion to approve the Minimum Municipal Obligation of \$12,373.92 for the Non-Uniformed Pension Plan as submitted by the Treasurer. It was seconded by Supervisor Edwards. The motion was passed with all voting in favor; none opposed. Supervisor Evans-Herr was not present at the meeting.

9. Consider Steudler Tract EDUs for sewer capacity

Chair Purdum made a motion to approve 23 EDU's for the Steudler Tract for the Pequea Twp. Zoning Officer. It was seconded by Supervisor Edwards. The motion passed with all voting in favor; none opposed. Supervisor Evans-Herr was not present at the meeting.

10. Discuss hiring part-time CDL drivers for Winter Maintenance

Supervisor Edwards made a motion to give the Board the authority to hire personnel necessary for winter maintenance at the appropriate rate per hour. It was seconded by Chair Purdum. The motion passed with all voting in favor; none opposed. Supervisor Evans-Herr was not present at the meeting.

11. Discuss Snow Removal Contracts

Chair Purdum made a motion to approval the Snow Removal Contracts for FutureView Farms and Middle Willow Farms. It was seconded by Supervisor Edwards. The motion passed with all voting in favor; none opposed. Supervisor Evans-Herr was not present at the meeting.

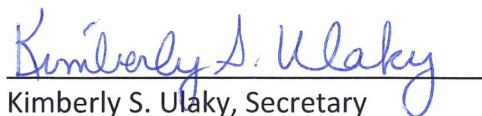
12. Discuss scheduling dates for 2020 Budget Workshops

Chair Purdum made a motion to schedule the Budget Workshops for the following dates & times: Tuesday, October 15 @ 9 AM, Tuesday, October 29 @ 9 AM and Tuesday, November 5 at 6:30 PM, if needed. It was seconded by Supervisor Edwards. The motion passed with all voting in favor; none opposed. Supervisor Evans-Herr was not present at the meeting.

ADJOURNMENT

Chair Purdum adjourned the meeting at 7:25 AM

Respectfully Submitted,


Kimberly S. Ulaky, Secretary

Sequea Township

Sign In
sheet

BOS Special Mtg. Sept. 11, 2019

1. J. Johns
2. Tim & Pat Weaver
3. Gillian McGoldrick - LNP
4. Meredith Cooke
5. Rob Reidenback
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
12. Ben VanderHeide