

BOARD OF SUPERVISORS BUDGET WORKSHOP I MINUTES | October 15, 2019 9:00am

Minutes of the Pequea Township Board of Supervisors Budget Workshop I held at 9:00 AM on October 15, 2019 at the New Danville Fire Company, 43 Marticville Rd., Lancaster, PA 17603

Present at the meeting were:

Donald R. Purdum, Jr., Chair
Anthony Cazillo, III, Vice-Chair
Cynthia Evans-Herr, Supervisor
E. John Hlavacek, Supervisor
K. Scott Edwards, Supervisor

Others present:

Kimberly S. Ulaky, Secretary
John R. Michener, Chief of Police
Christopher Gleeson, Solicitor
Sign-In Sheet attached

CALL TO ORDER

Chair Purdum called the meeting to order at 9:00 AM and led the recitation of the Pledge of Allegiance.

ANNOUNCEMENTS

- Budget Workshop II to be held Tuesday, October 29, 2019 9:00 AM at the New Danville Fire Co.
- Budget Workshop III to be held Tuesday, November 5, 2019 6:30 PM – if necessary at the New Danville Fire Co.
- Chair Purdum shared the essence of the Budget Workshop: Today we are here to conduct Budget Workshop I, that is one of 3 scheduled Budget Workshops – 3 if needed. The Budget Workshop is not a typical business meeting. It simply a workshop to prepare a proposed budget that will eventually be advertised in a public hearing in December. At that time, being a hearing, also different from a typical business meeting, the public will not only be able to make comments, they will be able to ask questions. The budget can be and has been in the past changed at public hearing. Budget workshops are structured for the Supervisors and the Public is welcome to witness. As Chair, I will allow after the expense and income sections, not individually, but when we're totally done today, a quick comment from anyone in the public. Again, this is a workshop, not a budget hearing. We'll also be making some recommendations by addendum at the end of the meeting, for a couple items, the Board may need to consider. To the Board, I simply ask that we work diligently and if a Supervisor feels something should be changed, please give a new number and then we'll need 2 others for a total of 3 Board members to agree to the change. If no one desires a change, we will move on to the next item.

NEW BUSINESS:

1. Review 2020 Proposed Budget

- Highway Aid Fund**
- State Highway Fund (Liquid Fuels)**
- Recreation Fund**
- General Fund**

2. Addendum to Budget Workshop – 3 items – Chair Purdum made a motion to add to the agenda

these 3 items:

- a. Effective immediately, Secretary Kim Ulaky will also be the Assistant "Interim" Treasurer
- b. Effective with the payroll ~~9/29/19 – 10/11/19~~, 10/06/19-10/19/19 paid 10/18/19, increase Kim Ulaky's hourly rate to \$20/hr. This retro pay was paid out on payroll of 11/01/19.
- c. Authorize the Chair to find alternative ways to bring in an Administrative Assistant to conduct normal township business.

Supervisor Evans-Herr seconded the motion. The motion passed with all voting in favor; none Opposed.

Motions:

- a. Chair Purdum made a motion to authorize Resolution 2019-526 to appoint Kim Ulaky as the Assistant "Interim" Treasurer to replace Amy L. Addis. Vice-Chair Anthony Cazillo seconded the motion. The motion was passed with all voting in favor; none opposed.
- b. Chair Purdum made a motion to increase Kim Ulaky's hourly rate to \$20.00 effective immediately. It was seconded by Supervisor Hlavacek. Supervisor Evans-Herr commented that the increase should start with the current payroll 10/6/19 – 10/18/19. Chair Purdum modified the motion to have the increase start at the beginning of the payroll 10/7/19-10/18/19. It was seconded by Supervisor Evans-Herr. The motion passed with all voting in favor; none opposed.
- c. Chair Purdum made a motion to authorize the Chair to find alternative ways to bring in an Administrative Assistant/Bookkeeper to conduct normal township business. The motion was seconded by Vice-Chair Cazillo. The motion passed with all voting in favor; none opposed. In addition, Chair Purdum made a motion to authorize Supervisor Evans-Herr to look in to staffing services to hire a clerical person to assist the Secretary for up to 20 hours/week. The motion was seconded by Supervisor Hlavacek. The motion passed with all voting in favor; none opposed.

PUBLIC COMMENTS

- Public comments are encouraged and welcomed from Pequea Township residents and taxpayers, only. Please come to the podium and limit your comments to three (3) minutes. If the conversation dictates more than three (3) minutes, time will be extended. By having organized public comments, we will be allowing more of our citizens to express their views. Comments for items not on the agenda will be taken prior to the start of the Workshop Meeting.

Items not on the agenda:

None

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ADJOURNMENT

Chair Purdum adjourned the meeting at 3:50 PM

Respectfully Submitted,



Kimberly S. Ulaky, Secretary

Pegues, Twp, BOS Workshop I-2020 Budget 10/15/19 - 9⁰⁰ AM

1. Rob Reidenbach
2. Roger Killian
3. MARY BURGER
4. Suzanne Roland
5. Walt Hall
6. Jackie John
7. Gillian McGoldrick
8. Jeff Kreider
9. Keith Hawn
- 10.

Sheet
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10/12/19 10:00 AM

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