

BOARD OF SUPERVISORS MEETING MINUTES | January 15, 2020 7:00 PM

Minutes of the Pequea Township Board of Supervisors Meeting held at 7:00PM on January 15, 2020 at the New Danville Fire Company, 43 Marticville Rd., Lancaster, PA 17603

Present at the meeting were:

Donald R. Purdum, Jr., Chair
Anthony Cazillo, III, Vice-Chair
E. John Hlavacek, Supervisor
K. Scott Edwards, Supervisor
Eric H. Lucas, Supervisor

Others present:

Kimberly S. Ulaky, Secretary
John R. Michener, Chief of Police
Michael J. Pykosh, Solicitor
Sign-in Sheet Attached

CALL TO ORDER

Chair Purdum called the meeting to order at 7:00 PM and led the recitation of the Pledge of Allegiance.

ANNOUNCEMENTS

- An Executive Session was held January 7, 2020 to discuss a legal matter

MINUTES OF PREVIOUS MEETING(S):

Chair Purdum moved to approve the minutes of the December 18, 2019 Board of Supervisors Budget Adoption Meeting. It was seconded by Vice-Chair Cazillo. The motion was passed with Chair Purdum, Vice-Chair Cazillo, Supervisor Hlavacek and Supervisor Edwards voting in favor. Supervisor Lucas did not vote as he was not officially a Supervisor until 1/6/2020.

Chair Purdum moved to approve the minutes of the December 18, 2019 Board of Supervisors Meeting. It was seconded by Vice-Chair Cazillo. The motion was passed with Chair Purdum, Vice-Chair Cazillo, Supervisor Hlavacek and Supervisor Edwards voting in favor. Supervisor Lucas did not vote as he was not officially a Supervisor until 1/6/2020.

Chair Purdum moved to approve the minutes of the January 6, 2020 Board of Supervisors Reorganization Meeting. It was seconded by Vice-Chair Cazillo. The motion passed with all voting in favor; none opposed.

TREASURER'S REPORT:

Chair Purdum moved to approved Checks 12492-12525 from the General Fund, Checks 1700-1703 from the Recreation Fund and Checks 33-34 from the Escrow Fund. It was seconded by Supervisor Edwards. The motion passed with all voting in favor; none opposed.

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Chair Purdum gave a quick run-down of items under Old Business and New Business, after which, Public Comments will begin for items on the agenda and off the agenda. Under Old Business:

We have received letters of resignation for serving on the Planning Commission from both Anthony and Eric. Thank you both for your willingness to serve on that Board. On that note, he welcomed Eric Lucas to the Board of Supervisors; who was elected in November 2019, by you, the residents of Pequea Township. Welcome, Eric! We hope the letters of resignation will be accepted this evening, as there are two individuals who have interest in filling those positions to serve on the Planning Commission and have submitted letters of intent to verify that interest. So, we hope to appoint 2 individuals to that Board this evening, on the next agenda item.

We also want to appoint an Alternate Engineer for the township plus an Engineer for Municipal Separate Storm Sewer System (MS4). We waited till this meeting vs. doing it at the 1/6 Re-Org meeting to appoint these 2 positions. At the last minute another Engineering Firm conveyed interest and the Board wanted to do their due diligence in comparing the fee structures, etc., of this firm prior to making the appointments.

Under New Business: Mr. Pipitone is with us this evening and will share the reasoning for the request for extension of approvals for Willow Acres.

Next we want to get ready to move ahead with the 2020 paving projects, the bid information is being put together and we want to authorize the Secretary to advertise those project bids for work to be done in the spring and/or summer.

We want to set the part time salary rate for the current part time Police Officers, for 2020 per their collective bargaining agreement.

We're going to discuss the Southern Regional Police (SRPC) Commission Bank Account as it has been a concern for a lot of residents over the past year or so. We've gotten some answers in the last few weeks regarding the account and so we want to go over that for the Public.

We're going to consider authorizing Russell Locksmith to change the Mosler Safe combination at the Township Office. It's a routine thing to do when you have personnel changes in the administrative office, i.e., the Treasurer's position.

We're going to consider a request to change the Public Works Department name back to Road Crew. There is some basis for this and Supervisor Edwards will explain more when the motion is made.

We're going to consider an hourly pay increase for Public Works Park employee, who was hired back in the Fall. Normally after the 90 day probation period, an employee in good standing is given a slight increase. We didn't do that at the 90 day mark, so we need to consider doing that now.

And finally we will consider the Summerfield request to the Township Engineer for a Line of Credit reduction. This is an administrative task/site visit that is completed by the Township Engineer in recognition of satisfactory completion of certain portions of work on a project. These reductions are not to be construed as final acceptance of the work for the total project plan.

One other thing that the board is aware of and has been emailing data and information around is regarding 3 addendum items to be added to the agenda. 1 is to discuss contracting BK Business Solutions for IT Services. The second is to appoint Dennis Miller to fill the vacancy left on the Board of Auditors after the elected auditor, Mr. Cummings, had to resign when they moved out of Pequea Twp., to address health concerns for his wife. Dennis has submitted a letter of intent to be considered to fill this vacancy for the next 2 years until the next election. And finally we want to consider hiring a part time "as needed basis" CDL Driver.

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So with that, I'll go ahead and open it up for Public Comments on items that are on the agenda followed by Public Comments for items not on the agenda this evening:

PUBLIC COMMENTS:

- Public comments are encouraged and welcomed from Pequea Township residents and taxpayers, only. Please come to the lectern and limit your comments to three (3) minutes. If the conversation dictates more than three (3) minutes, time may be extended. When your 3 minutes are up, the Chair will tap the gavel to signal that time is up. By having organized public comments, we will be allowing more of our citizens to express their views. Comments for items on the agenda and items not on the agenda will be taken prior to the start of the Business Meeting.

Items on the agenda:

Jackie Johns, Millwood Village: On the agenda, under Old Business, you have accept the resignation letters from Anthony Cazillo and Eric Lucas - that was never on the agenda, so why is it on under Old Business? Also the appointments to the Planning Commission; was that advertised? I didn't see that anywhere - it wasn't announced at the last meeting because the letter of resignation hadn't been received yet? On the Public Works name reverting to Road Crew, I thought they changed it to Public Works because they are all encompassing working on the Roads and also in the park, so why change it back? On the increase for the Public Works Park employee, I thought that was something that would be driven by their Union contract - why is the Board considering a pay increase for the employee? It was stated that the employee is not part of the union. The CDL Driver you want to hire, I don't see where that was budgeted; I don't recall a budget item for an additional CDL Driver. I'm sure that's not cheap.

Cynthia Evans-Herr, 642 Millwood Rd: I resonate what Jackie was saying on Planning Commission - as a Supervisor in 2019, I was privileged to all the emails until the evening of 1/5/20. There was never any discussion by the board for an agenda item for Anthony Cazillo or Eric Lucas leaving the Planning Commission; so the public would not have known that there were going to be 2 vacancies on the Planning Commission, nor were there any letters of intent for these vacancies seen. In fact, there was only one letter of intent submitted. Having this agenda item #1 item under Old Business is kind of a rue in that the public wouldn't know what you were doing. Under New Business agenda #1 - As a Supervisor in 2018, the Board of Supervisors did receive that request from Willow Acres, so I question why it is extended to February of 2020? What I'm confused about on your agenda item is why Wellington Development - Mr. Pipitone is a consultant, so I don't understand why it's not Willow Acres? Your agenda item says "Consider Wellington Development's request for - Mr. Pipitone is Mr. Desmond's consultant, so that is really a misnomer and really not appropriate whatsoever. It's misleading that Wellington Development is the developer for Willow Acres and they're not. And I think this should be under Public Comments for items on the agenda, but would the Board state what Resolution for Public Comments are they going by? Is it the Resolution that was passed in 2019 that repealed the Resolution from 2016? Or is it the resolution that was passed on June 6, that didn't repeal anything? So you're already not following your own resolution. That Resolution you approved in January of 2019 is very clear that the Public has to have comments after deliberation and before every agenda item, so what is the board doing? Every meeting I've recorded starting with the January 6 Re-Org Meeting where the chair came up with a different set of rules regarding Public Comments that they weren't going to take Public Comments for item not on the agenda at this meeting. I'm confused in that the 2019 Board wrote a

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Resolution when Mr. Purdum was Chair that repealed something and then you don't even follow that. So is this a violation of the Sunshine Law? I guess we'll find out, won't we.

Items not on the agenda:

Jackie Johns, Pequea Township: #1, at the Re-Org meeting, no one was appointed to the LIMC, so you need to publish who the UCC Board of Appeals is; as every township by law has to have a UCC Board of Appeals. I hope you will publish who that is.

The Auditor's Board is one member short. The time was changed to 6PM on January 7, but there was no posting on the township board, on the Fire Co. door or on the website. The public needs to know if that meeting occurred and what transpired at that meeting(if there was one) with the 2 members of the Board. Mr. Cummings moved November 5th so why wasn't someone appointed before? Anyway, we really need to see the report audit report from that committee.

On Budget concerns, I'm wondering if the layer, Mr. Pykosh, is going to present at every meeting, cause that's extra money and for many, many years, we didn't have a lawyer at every meeting.

The Roadmaster pay was not in the budget. The pay went from \$25.22 to \$28.00 or something like that. So it went from \$52,457.00 plus 25-30K in benefits making it \$58,240.00. So, it was an increase of \$5783.00 + benefits. The Roadmaster, according to the position description is supposed to do evaluations, road bids, and write-ups for the bids in the newspaper. So, he should do this for an extra \$6K + benefits and not have the Twp. Engineer do this at an extra cost to the township. The Twp. Engineer should not be paid to do this when the new Roadmaster is supposed to do these items. My understanding is that the Roadmaster hasn't taken any PennDOT courses, so I'm not sure he knows how to do those things? I also wonder if the vehicle vendors got a 1099 and did the Township get a W9 from each vendor? I'll do a RTK (Right to Know) on the 1099's that are supposed to be issued by the end of January.

For your information, check details for October and November were a bit late: \$1060.00 for small tools. At the end of 12/2019, we had quite a bit of money in the budget. You have to consider the General Fund which is usually used to take monies from the General Fund to balance the budget; so enough about not having enough money for the Police. The posted budget on 1/15/20 on the website was incorrect; it was changed. I think there was \$40K that was for the park and

Cynthia Evans-Herr 642 Millwood Rd.: I unfortunately was not able to attend my last Board of Supervisor's meeting due to an unfortunate health issue and I was hospitalized. So, it was my understanding that budget adoption happened. In an email that I authored on Dec. 27 reads that there were 2 hours worked in the Park on Dec. 9th by Mr. Herr and the monies for that work came out of the General Fund, why? All hours worked at the Park in 2019 were expensed against the Rec Fund. Could it be deliberate by the majority of the Board because the Recreation Fund cash balance is \$132,750.73 and the 2020 Budget was approved with a bottom line of \$-134,797.98. There isn't enough cash on hand for the approved budget and despite my urging not to transfer from the General Fund to the Recreation Fund to balance the budget. The response was "just because it's in the budget, doesn't mean it has to be spent". That is terribly irresponsible with the fees in lieu of parkland. Also, I have yet to obtain the approved General Fund budget. It is my understanding that \$40K or so was added to that budget to pave trails in the park. Why would the General Fund be paying for park repairs? It was my understanding from the discussions at the 2 budget workshops, that any surplus funds would be used for municipal road repairs. I need an explanation of why that was changed on the 2020 General Fund,. That was December 27th, and it was sent to the current Board at that time and nobody responded. So the next day, I sent an email to the Solicitor; I have yet to receive an explanation for the actions of the

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majority of the board. The proposed budget that was on the website dated November whatever date that was and is still on the website as of today is what you guys put out for the public to view. It shows a surplus of \$62,288.85. So when is the public going to receive the budget that you changed? What line items, did you add those items to? Did you take \$40K and then another \$22K to buy a mower from the general fund? What line item did you put those to? There are restrictions on what you can do changing a budget when it's already been advertised. So why is it as an elected official until midnight on January 5th, four of you failed to even pick up the phone and call me or respond to an email, or do anything? Gentlemen, I will be getting an answer!

Dean and Jen Enck, Pequea Township: My wife and I would like the Board of Supervisors to consider allowing homes to be used as short term or AirBnB. We currently own a home in Pequea Township that we would like to use as an AirBnB or short term. We do not want to rent to long term tenants that may not care for the property as we would. We would prefer to be able to access the home frequently to be sure that everything is in working order. We can best do that by renting out on a short term basis. We know that currently there are several other homes being used as ABnB's in this township, but we want to be sure we are following the ordinances set by the township. We would like to ask the Supervisors to consider making the change.

OLD BUSINESS:

1. Accept Resignations of Anthony Cazillo and Eric Lucas from the Planning Commission

Chair Purdum made a motion to accept the resignations of Anthony Cazillo and Eric Lucas from the Planning Commission. It was seconded by Supervisor Edwards. The motion passed with all voting in favor; none opposed.

2. Appointments to the Planning Commission

Chair Purdum made a motion to appoint Frank Altdoerfer to be a member of the Planning Commission. It was seconded by Vice-Chair Cazillo. The motion passed with Chair Purdum, Vice-Chair Cazillo, Supervisors Edwards and Lucas voting in favor; Supervisor Hlavacek was opposed.

Chair Purdum made a motion to appoint Craig Patterson to the Pequea Township Planning Commission. It was seconded by Vice-Chair Cazillo. Vice-Chair Cazillo commented that he can vouch for Mr. Patterson's character and temperament; I have known him for a long time and he will make a fine member of the Planning Commission. The motion passed with Chair Purdum, Vice-Chair Cazillo, Supervisors Edwards and Lucas voting in favor; Supervisor Hlavacek was opposed.

3. Appoint Alternate Engineer

The Board received a late letter of intent from Rettew Associates, Inc. expressing interest in providing this service for the Township. After reviewing the 2 firms' services and rate schedules, it was determined that Hanover Engineering should be appointed in this capacity for 2020. The 2020 rate schedule for Rettew was higher than Hanover Engineering for the services that the Township is looking for from an Alternate Engineer.

Chair Purdum made a motion to appoint Hanover Engineering as the Alternate Engineer and set pay according to their 2020 rate schedule. It was seconded by Vice-Chair Cazillo. The motion passed with all voting in favor; none opposed.

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4. Appoint Engineer for Municipal Separate Storm Sewer System (MS4)

Chair Purdum made a motion to appoint Hanover Engineering as the Engineer for Municipal Separate Storm sewer System (MS4) and set pay according to their 2020 rate schedule. It was seconded by Vice-Chair Cazillo. The motion passed with all voting in favor; none opposed.

NEW BUSINESS:

1. Consider Wellington Development's Request for Extension of Approvals for Willow Acres

Mr. Pipitone was invited to explain his letter on this request and why the Board should approve another one year extension for the project.

Mr. Pipitone stated that Mrs. Herr was correct that he is Wellington Development Group and is a consultant for Millwood Landco LLC, who is the owner of the property. They were given approval by the Township in 2014 and the plan was ultimately recorded in 2016. It was in the time that the County was conveying "hours" for developers to work directly with the individual townships on land development plans. Under the Pennsylvania's Planning Code, the developer has a 5 year window in which to complete improvements. If the developer doesn't complete those within the 5 years, they are at risk that the township may change their zoning laws or other regulations that can negatively impact the developer. Whether it's a requirement or not, we as a developer will go to the individual township as a courtesy to request a one year extension when a project starts and then stops prior to full completion. In this case, Mr. Desmond did complete all the PennDOT work as required by the permit, including an emergency access onto a state highway, some sewer work, a manhole and a few other items. The PennDOT permit was closed out. The only permanent real concern actually is the conservation district DEP permit and that was renewed back in June, 2019. The Township did receive a letter stating that the permit was renewed and is good until June 23 2024. Mr. Desmond's intent is to move forward with the project, either by virtue of a joint venture or sale of the property. He wanted to ask the Township for another one year extension, whether he needs or not, is another question. For the Board members who aren't familiar with the project, it is the R2 zoning district and was done under the Township's NDO Ordinance. It was for proposed cluster units under a single ownership and it consisted of approximately 160 dwelling units or 4.5 dwelling units per acre. That is considerably less than the County recommends.

Chair Purdum moved to approve the request made by Nathan Pipitone for a one year extension on the plan for Willow Acres, Pequea Township per his letter of December 10, 2019. It was seconded by Vice-Chair Cazillo. The motion was passed unanimously with all voting in favor; none opposed.

2. Consider 2020 Paving Projects

Supervisor Edwards made a motion to authorize the Secretary to advertise the acceptance of bids for paving Segment 40, of West Penn Grant Road from Millwood Road to Rout 272S and the paving of Silver Mine Road, Segments 10 & 20 from the New Danville Pike to the Township line. It was seconded by Vice-Chair Cazillo. The motion passed with all voting in favor; none opposed.

3. Set part time salary for current part time Police Officers

Chair Purdum made a motion to set the part time salary for current part time Police Officers in accordance with the collective bargaining unit at \$22.00/hour. It was seconded by Vice-Chair Cazillo. Chief Michener agreed with the \$22.00/hour but noted that this rate is not an increase for the part time officers that went from full time to part time – it is actually a decrease from \$24.00/hour. The part time rate of \$22.00/hour is across the board, for all part time officers. The motion was passed with all voting in favor; none opposed.

4. Discuss Southern Regional Police Commission Accounting Issues

In February of last year, Chair Purdum started asking some questions, but noted that this has nothing to do with the current police department, nothing at all! This is a look back at the Southern Regional Police Commission (SRPC) and an update status as to where we are and a process for a solution for this, as of today. Again, he wanted to make it very clear that it has nothing to do with officers, anything about the officers or the Pequea Township Police Department, or money missing from this account! In February 2019, he started asking general questions about what does this process look like, moving forward, how much money is in the bank and how are we accounting for the spending of this money. There weren't very clear answers, if any answers were even given. With other impending issues, the Board lost site or the issue until July, when Supervisor Edwards came to the Board and started asking some questions about the process of managing these funds. In 2018, the Board knew at one point that there was \$240K in the account, so in July we started looking at it again when Ms. Johns was asking questions about the account and we couldn't get any clear answers. There were hand written checks being written to pay invoices by the signatories of the account, the Treasurer and one Supervisor who were authorized by the Board to pay expenses. The checks would then go to Conestoga Township for their signatories of the account, the Treasurer and one Supervisor and the check(s) would be sent back to Pequea Township and mailed to satisfy vendor invoices. The Treasurer at the time was asked why it was being done this way and the answer was that it had been this way previously. Special Counsel was then asked the same questions and there weren't many answers given. There was a Right to Know submitted by Mr. Haas looking for the same information in November. [that information has been "in-pro" since the Right to Know]. The Board is looking for the expenditures that have taken the account to just over \$20K. There are no reports issued regarding this SRPC Account. However, the invoices, checks and check detail is scanned into the Laser Fiche database and can be manually accounted for. After talking with the Solicitor and Special Counsel again, there had been a lengthy discussion in 2018 about hiring a bookkeeper. They tried and hired 1 who left after a short time, 1 who left in 2 days and 1 who never even showed up for day one of the job. The bottom line here is, if there is going to be an audit of the SRPC account in the next number of weeks or months, how are they going to audit if there are no books? It doesn't seem to be an acceptable practice if you have manually figure out where all the taxpayer dollars are going?

Supervisor Edwards also commented on some items – Dec 6, 2017, Jackie Johns asked if the balance in the police commission account will cover the budget gap. Vice-Chair Evans-Herr responded in the affirmative. Supervisor Edwards commented that you can't use that money for that purpose. In January of 2018, Mr. Adams inquired about what the expenses were in the account. Vice-Chair Evans-Herr responded that payroll liabilities, pension monies, tail end insurance premiums and utility invoices were paid from that account.

Cynthia Evans-Herr commented that there were emails circulated stating what had occurred regarding the Police Commission Treasurer not paying into the pension as it should have been doing and there were large sums of money that had to be paid, in addition to the current year pension monies. Chair Purdum said that there will be a bookkeeper hired by the Police Commission and they will input the information into the same Quickbooks that were used by them previously and then an audit will done. Without having the past information entered into Quickbooks, there is nothing for the account to be audited against. Then there will be reports available for the public at monthly BOS meetings. This is just a responsible practice that should have been/will be done for accounting purposes; there is no missing monies from this account.

Chair Purdum made a motion to instruct the Treasurer and Assistant Treasurer not to sign any checks for SRPC expenses/invoices until the Board has satisfaction that the books have been created and we have

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access. It was seconded by Supervisor Lucas. The motion passed with Chair Purdum, Vice-Chair Cazillo and Supervisors Edwards and Lucas voting in favor; Supervisor Hlavacek was opposed.

5. Consider authorizing Russell Locksmith to change the Mosler Safe combination

Chair Purdum made a motion to authorize Russell Locksmith to change the combination on the Mosler Safe at a cost of \$95.00 per their estimate. It was seconded by Vice-Chair Cazillo. Supervisor Lucas noted that it is \$95.00 well spent to protect the past personnel as they no longer have the combination if something were to go missing. Chair Purdum stated that only the Secretary and the Treasurer have access to the safe; he thought the Chief had access as well, but he does not. The motion passed with all voting in favor; none opposed.

6. Consider changing Public Works Department name back to Road Crew

Supervisor Edwards made a motion to change the Public Works Department name back to Road Crew. It was seconded by Chair Purdum. Supervisor Edwards noted that it's a 3 man work crew. There are no sewers, utilities or public water issues for them to deal with; they work at the Park, take care of certain facility issues and work on the roads = Road Crew. This is only a formality in that forms, etc. will not need to be changed. The Roadmaster actually brought the subject up so he is good with the changing back to Road Crew. The motion passed with all voting in favor; none opposed.

7. Consider hourly pay increase for ~~Public Works~~ Park Employee

Supervisor Edwards made a motion to increase the hourly wage for part time Park employee, Carroll Herr by \$1.00 per hour effective 2019-09-23, which is retro-active to when his 90 day probation period was complete. It was seconded by Vice-Chair Cazillo. The increase of \$1.00 per hour brings his hourly rate to \$16.38 per hour. The motion passed with all voting in favor; none opposed.

8. Consider Summerfield Line of Credit reduction request #6

Chair Purdum made a motion in accordance with the recommendation of the Pequea Township Engineer, for the Letter of Credit reduction request #6 for Summerfield by \$196,178.67 to establish the new balance of \$18,900.00. It was seconded by Supervisor Lucas. The motion passed with all voting in favor; none opposed.

Addendum(s) to Agenda must first have a motion with two (2) seconds from the Board to constitute a majority vote to add; and a second motion to be made and voted on to pass said motion with a majority vote.

9. Consider a motion to contract BK Business Solutions for IT Services

Chair Purdum moved to add the item to the agenda. It was seconded by Vice-Chair Cazillo and Supervisor Lucas.

Supervisor Hlavacek thought changing the IT guy is a bad idea with 3 or 4 systems running Windows 7; a vulnerable spot to be in with Microsoft ending support of Windows 7 January 14, 2020. He commented that Pete of PNTR knows our systems and passwords, knows the rules of 2nd class Townships and the Police regarding IT securities and functions. He believes Pete has and does a great job plus he doesn't know anything about BK Business Systems other than Pete worked for them at one time. Chair Purdum said that it is basically a customer service and response time issue from PNTR. Chief Michener commented that he hadn't heard of BK Business Systems but that it's all encompassing with the Municipal and the Police systems, plus the over and above security rules that must be complied with for the police IT systems. The person must also be finger printed and vetted with the State, by the PTPD, as

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well as being knowledgeable about the specific rules of security for police systems before taking over the IT systems for the police department. Chair Purdum contacted BK Business Systems after Chief Michener mentioned this to him previously and this won't be an issue as they are familiar with those rules and procedures. Supervisor Hlavacek is concerned that even the Better Business Bureau doesn't have any information on this vendor.

9a. Chair Purdum made a motion to instruct the Solicitor to draft a contract with BK Business Solution for IT Services and within two weeks, instruct PNTR to relinquish all passwords and any other information regarding our Network that are in his possession. It was seconded by Vice-Chair Cazillo. The motion passed with Chair Purdum, Vice-Chair Cazillo, Supervisors Edwards and Lucas voting in favor; Supervisor Hlavacek was opposed.

10. Consider a motion to appoint Dennis Miller to fill the vacancy on the Board of Auditors

Chair Purdum moved to add the item to the agenda. It was seconded by Vice-Chair Cazillo and Supervisor Edwards.

This is a vacancy that was created when Mr. Cummings notified a couple weeks ago that he and his wife were moving out of the township and relocating due to some health issues his wife has. We need to make an appointment to fill the vacancy on the Board of Auditors.

10a. Chair Purdum made a motion to appoint Dennis C. Miller to fill the vacancy on the Pequea Township Board of Auditors; that will last until the next municipal election. It was seconded by Supervisor Edwards. The motion passed with all voting in favor; none opposed.

11. Consider hiring a CDL Driver

Chair Purdum moved to add the item to the agenda, contingent upon passing the required background checks. It was seconded by Vice-Chair Cazillo and Supervisor Edwards.

11a. Supervisor Edwards made a motion to hire Sean Windle as an "as needed" CDL Operator at \$18.54 per hour, effective 15 January 2020. It was seconded by Supervisor Lucas, but he also requested clarification on what the motion means and doesn't mean. Supervisor Edwards clarified that Sean is an experienced CDL "A, B, C" Operator that can operate the plows and he would work on an "as needed basis". This means i.e., the full time 3 operators & 1 part time operator have been plowing for the full number of hours they can plow per shift in a large snow storm, now need to rest. The other part time "as needed" operators can take over the road plowing if deemed necessary. The "as needed" operators can also fill in for someone who may be ill, on vacation, or committed to other appointments. We have 4 plow trucks and would like to have the operators to run them if necessary. The motion passed with all voting in favor; none opposed.

REPORTS/UPDATES:

Pequea Township Police Department – Chief's Report is on the table

Pequea Township Public Works Department – Public Works December report on table

Suburban Lancaster Sewer Authority – Representative's Update

Zoning/Code Enforcement Officer – Report on File

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Pequea Township Zoning Hearing Board - January 7, 2020 ZHB Mtg.

Consider Variance – Property set-back for
detached garage for 518 Byerland Church Rd

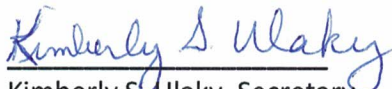
The first part of this meeting will be the re-organization mtg.
for the Zoning Hearing Board

Pequea Township Planning Commission – Consider Eric Probst Subdivision Component 2-Onlot Disposal of
Sewage. Project site is the north corner of Radcliff Rd and Hill Rd,
Willow Street, PA 17584

ADJOURNMENT

The meeting was adjourned at 8:15PM

Respectfully Submitted,


Kimberly S. Ulaky, Secretary

2020 Lequea Township Board of Supervisors
mtg.
January 15, 2020

Sign In
Sheet

1. Earl ~~Har~~
2. ~~John Tapp~~
3. Bob Rangeland
4. Bruce Hines
5. Jackie Johns
6. ~~Nitt Nitt~~
7. ~~Spide De~~
8. Alan ~~Th~~
9. Jeff & Della Kroider
10. Dean & Jen Enck
11. Elaine Jones
12. Meredith Cooke
13. Wren Cooke
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