

## **BOARD OF SUPERVISORS MEETING March 18, 2020**

Minutes of the Pequea Township Board of Supervisors meeting held at 7:00 on March 18, 2020 at the New Danville Fire Co.

### **Present at the meeting were:**

Harry Lehman, Chairman  
Anthony Cazillo, Vice-Chairman  
Scott Edwards, Supervisor  
E. John Hlavacek, Supervisor  
Eric Lucas, Supervisor

### **Others present:**

Robert Reidenbach, Twp. Assistant/  
Recording Sec.

Sign-in sheet attached:

**CALL TO ORDER:** Chmn. Lehman called the meeting to order at 7:00PM

Pledge of Allegiance

### **ANNOUNCEMENTS:**

- The township is now accepting letters of intent for a second alternate zoning hearing board member.
- Road bids will be opened at the twp. building on March 30, 2020 at 10:00 am.
- Supervisors Edwards and Lucas have completed the three day (3) PSATS workshops. Supervisor Hlavacek has completed two of the sessions to date.
- Supervisor Edwards and road master Fry attended flagger training for recertification.
- Supervisors held an executive session on Saturday, March 14, 2020 to discuss personnel matters.
- SLISA is postponing the March 19<sup>th</sup> meeting until April 7<sup>th</sup> and the April 16<sup>th</sup> meeting until April 30<sup>th</sup>.

**MINUTES OF PREVIOUS MEETING:** Vice-Chair Cazillo moved to approve the minutes of the Feb. 19, 2020 regular meeting. Sup. Lucas seconded the motion. All voted in favor with Chmn. Lehman abstaining.

**MINUTES OF FEBRUARY 26, 2020 MEETING:** Vice-Chair Cazillo moved to approve the minutes of the Feb. 26, 2020 Special Meeting and Chmn. Lehman seconded the motion. All voted in favor, none opposed

**TREASURER'S REPORT:** Chmn. Lehman reported a copy of the bill list is on the table. Chmn. Lehman moved to approve checks #12581-12621 from the general fund and checks #1712-1718 from the recreation fund. Sup. Lucas seconded the motion. All voted in favor, none opposed.

### **PUBLIC COMMENT:**

### **ITEMS ON THE AGENDA:**

Jackie Johns questioned if the assistant/recording secretary position would be advertised.

Tom Haas thanked Chmn. Lehman for acting on his right to know request regarding the accounting of the police commission funds.

#### **ITEMS NOT ON THE AGENDA:**

Jackie Johns told the audience of an on-line early voting option for the April primary election. She then gave tips on hand washing and other cleaning measures to protect from the Coronavirus-19.

Officer Blank requested advice and help on the destruction of old police records that are taking much space in the office.

Pauline Minder asked the BOS to commend the workers who have improved the Silver Mine Park conditions and therefore the experience of visitors compared to conditions there in recent years.

#### **OLD BUSINESS: none**

#### **NEW BUSINESS:**

1. Assistant/recording secretary-  
Chmn. Lehman moved to appoint Robert Reidenbach as the assistant/recording secretary. Vice-Chair Cazillo seconded the motion. Following discussion on correct hiring procedures, the scope of job responsibilities and the cost to the township, all voted in favor, none opposed.  
  
Chmn. Lehman moved to pay the assistant/recording secretary at an all-inclusive rate of \$100.00 per meeting Vice-Chair Cazillo seconded the motion. All voted in favor, none opposed.
2. Park Committees-  
Sup. Hlavacek supported the formation of a park committee. Chmn. Lehman spoke in support of ad hoc committees, citing history of park committees and boards. Chmn. Lehman moved to continue the policy of establishing ad hoc committees when necessary projects become available at the park. Sup. Edwards seconded the motion. Supervisors Lehman, Edwards and Cazillo voted in favor, Supervisors Lucas and Hlavacek opposed.
3. **Resolution #540-2020**-document destruction-  
Chmn. Lehman moved to pass Resolution 540-2020 whereas by virtue of Resolution 334-2010, adopted July 21,2010, Pequea Township declares its intent to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual approved Dec. 16, 2008. Vice-Chair Cazillo seconded the motion. Following discussion of required retention duration, all voted in favor, none opposed.
4. Penn Manor Soccer Club-soccer field request-  
Supervisor Edwards moved for the BOS to approve the Penn Manor Soccer Club's request for reservation of the Silver Mine Park soccer fields. Sup. Lucas seconded the motion. All voted in favor, none opposed.
5. Uniform Construction Code Appeals Board/LIMC-  
Vice-Chair Cazillo moved to have Pequea Twp officially join LIMC again for 2020. Chmn. Lehman seconded the motion. Lehman stated the dues were budgeted for 2020 and will be paid soon. All voted in favor, none opposed.
6. Appoint LIMC Representative-  
Sup. Edwards moved to appoint Vice-Chair Cazillo as our LIMC representative. Sup. Hlavacek seconded the motion. All voted in favor, none opposed.
7. Penn Grant Road Paving Project-

Sup. Edwards moved to postpone bidding on the Penn Grant Road paving project until further notice. Chmn. Lehman seconded the motion. Following discussion about possible future widening of the roadway, all voted in favor, none opposed.

8. Release Commission Funds-  
Chmn. Lehman moved that we go back to the practice of paying Police Commission bills. Sup. Edwards seconded the motion. All voted in favor, none opposed.
9. Final Subdivision Plan for Eric Probst-  
Chmn. Lehman moved to approve the Eric Probst final subdivision plan dated 12/20/2010 last revised 2/27/2010 and a waiver of Section 403.3.B (existing features) subject to the conditions stated in a March 11, 2020 Solanco Engineering review letter. Sup. Edwards seconded the motion. All voted in favor, none opposed.
10. Waiver of Land Development Plan Processing for Richard Goebel-Eshelman Mill Garden and Landscapes-  
Sup. Lucas moved that we accept this waiver as requested per Mark Deimler's recommendation. That plan accompanies the waiver of the land development dated Jan. 29, 2020 and revised Feb. 10, 2020. Lucas emphasized the inclusion of the eight (8) conditions recommended by Solanco Engineering. Vice-Chair Cazillo seconded the motion. All voted in favor, none opposed.
11. (addendum item)-  
Chmn. Lehman moved that the BOS instruct Solanco Engineering to handle the administrative tasks and the planning and the zoning of the township. Vice-Chair Cazillo seconded the motion. All voted in favor, none opposed.
12. ( addendum item)-  
Sup. Lucas moved that we accept this declaration of disaster/emergency for Pequea Township regarding the Covid 19 virus to continue for 28 days. Supervisor Edwards seconded the motion. All voted in favor, none opposed.

#### REPORTS/UPDATES:

Pequea Township Police Department-chief's report on the table  
Pequea Township Road Department-Road crew February report on table  
Lancaster Inter-Municipal Committee-Representative's update  
Suburban Lancaster Sewer Authority-Report on table  
Zoning/Code Enforcement Officer-Report on file  
Pequea Township Zoning Hearing Board-April 7 meeting will be held but location unknown now due to the Covid 19. Meeting was to be held at the New Danville Fire Co. regarding 250 Rawlinsville Road-lot add-on plan of .18 acres which has been maintained as part of the lot since the lot was created in 1989.  
Pequea Township Planning Commission-none

Meeting adjourned at 7:43 p.m.

Respectfully submitted,



Rob Reidenbach, Township assistant/recording secretary



2020 Lequea Township Board of Supervisors  
March 18, 2020 meeting

Sign in sheet

1. Jackie Johns
2. ~~Angie Wynn~~
3. Bob Kerdenbach
4. Pauline M. Munder
5. Elaine Jones
- 6.
- 7.
- 8.
- 9.
- 10.