

## **BOARD OF SUPERVISORS MEETING April 15, 2020**

Minutes of the Pequea Township Board of Supervisors meeting held at 7:00 p.m. on April 15, 2020 at the Pequea Township Municipal Building's maintenance garage.

### **Present at the meeting were:**

Harry Lehman, Chairman  
Anthony Cazillo, Vice-Chairman  
Scott Edwards, Supervisor  
E. John Hlavacek, Supervisor  
Eric Lucas, Supervisor

### **Others present:**

Robert Reidenbach, Twp. Assistant/  
Recording Sec.  
Jason Topper  
Elaine Jones  
Jackie Johns  
Tom Haas  
Christine Haas

**CALL TO ORDER:** Chmn. Lehman called the meeting to order at 7:00 p.m.

### **Pledge of Allegiance**

### **ANNOUNCEMENTS:**

- Chairman Lehman-Pequea Township Board of Supervisors wish to thank all those who have donated items to the Township Police, Office Staff and Road Crew.
- Chairman Lehman-The Board of Supervisors meetings will be held at the Pequea Township Municipal Building's garage until further notice.
- Supervisor Lucas-COVID-19-Residents are reminded to protect themselves and others against the "Coronavirus" which causes the COVID-19 illness. This includes following guidelines provided by the CDC and other authorities, including limiting contact with others, social distancing, wearing facemasks, proper and frequent handwashing and/or using hand sanitizer, and cleaning & disinfecting surfaces. Additional information from the CDC is available online at [cdc.gov/coronavirus](https://cdc.gov/coronavirus). There are some copies of CDC information on the handout table.
- Supervisor Lucas-Census- The 2020 census is underway. Residents are reminded to complete the census online, by phone, or by mail. Data from the census is used to direct the distribution of federal and state funds. Every township resident not counted results in a loss of funding to the township, including funds specifically designated for roads. Please remind your friends and neighbors of this important responsibility. Additional information is available at [2020census.gov](https://2020census.gov) or by calling 844-330-2020.

**MINUTES OF PREVIOUS MEETING:** Chairman Lehman moved to approve the minutes of the March 18, 2020 Board of Supervisors Meeting. Supervisor Edwards seconded the motion. All voted in favor; none opposed.

**TREASURER'S REPORT:** A copy of the bill list is on the table. Chairman Lehman moved to approve checks 12626 thru 12680 from the general fund (checks 12622-12625 were voided), checks 1719-1728 from the recreation fund, and checks 9236-9239 from the Southern Regional Police Commission fund. Supervisor Edwards seconded the motion. All voted in favor; none opposed.

Supervisor Lehman explained each item on the agenda.

**PUBLIC COMMENT:**

**ITEMS ON THE AGENDA:** none

**ITEMS NOT ON THE AGENDA:**

Jackie Johns inquired as to the absence of previously approved of "No Smoking" signs in the maintenance garage. Supervisor Hlavacek stated that he had the signs placed when he was road master but some were missing. Supervisor Edwards said he would look into the matter.

**OLD BUSINESS:** none

**NEW BUSINESS:**

1. Hire part time employee Allison Kauffman and set wages

Chairman Lehman moved to hire Allison Kauffman on an as needed basis at the rate of \$16 per hour. Vice-chair Cazillo seconded the motion. All voted in favor; none opposed.

2. Disaster Emergency Proclamation (Resolution #542-2020)

Chairman Lehman moved to pass Resolution #542-2020. NOW, THEREFORE, be it resolved by the Board of Supervisors of Pequea Township, pursuant to the provisions of Section 7501 of the Pennsylvania Emergency Management Services Code, (35 PA C.S., Section 7501) as amended, do hereby proclaim the existence of a disaster emergency in Pequea Township on this 18th day of March, 2020 at 8:00 pm. This emergency declaration resolution 542-2020 is effective immediately and shall remain in place until rescinded by the Board.

Vice-chair Cazillo seconded the motion. All voted in favor; none opposed.

3. Escrow Reduction-Kia & Ian Weber

Supervisor Lucas moved to accept the recommendation of engineer Mark Diemler for the Weber escrow reduction. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

4. Award bids for: 1) Silver Mine Rd. 2) Baumgardner Rd. & Stoney Lane 3) Shultz & Newswanger Rds.

Silver Mine Rd-bids-Long's Asphalt Inc.-\$57,680.00  
Pennsy Supply-\$73,024.00

Supervisor Edwards moved to award the Silver Mine Road paving bid to Long's Asphalt Inc @ \$57,680.00 and to be paid from the state highway fund. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed

Baumgardner Road & Stoney Lane bids- Long's Asphalt Inc.\$ 87,711.00  
Pennsy Sipply Inc.-\$115,989.72  
Lacock Paving-\$181,955.00

Supervisor Edwards moved to award Baumgardner Road/Stoney Lane shoulder and base repair to Long's Asphalt Inc. @ \$87,711.00 and to be paid from the general fund. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed. Supervisors Hlavacek and Edwards noted that this is the first time in 4 years that money from the township's general fund was used for road maintenance.

Shultz & Newswanger Roads bids-Long Asphalt Inc.-\$20,964.00  
Pennsy Supply-\$26,871.02  
Lacock Paving-\$43,300.00

Supervisor Edwards moved to award Shultz Road and Newswanger Road paving bid to Long's Asphalt Inc. @ \$20,964.50 and to be paid from the general fund. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

5. Appoint Alternate Zoning Hearing Board Member

Chairman Lehman moved to appoint Chris Brosey as an Alternate Zoning Hearing Board member with term ending in 2022. Supervisor Edwards seconded the motion. All voted in favor; none opposed.

6. Letter of support for New Danville and West Willow Fire Companies/Grant

Chairman Lehman moved to approve a letter of support to attach to a grant application by adoption of Resolution 543-2020 EMW-2019-FG-05314. This grant is for the West Willow and New Danville Fire Companies for the purpose of procuring new radio equipment to comply with the Lancaster County-wide communications standards. Vice-chair Cazillo seconded the motion. In discussion, Supervisor Hlavacek thought our existing radios could be re-programmed to meet the standards. Supervisor Lucas disagreed. All voted in favor; none opposed.

## REPORTS/UPDATES

**Pequea Township Police Department-Report on table**

**Pequea Township Road Department-Road Crew March report on table**

**Suburban Lancaster Sewer Authority-Report on file**

**Zoning/Code Enforcement Officer-Report on file**

**Pequea Township Zoning Hearing Board—Report on file**

**Pequea Township Planning Commission-Report on file**

Meeting adjourned at 7:13 p.m.

Respectfully submitted,



Rob Reidenbach, Township assistant/recording secretary