

BOARD OF SUPERVISORS MEETING September 16, 2020

Minutes of the Pequea Township Board of Supervisors meeting held at 7:00 on September 16, 2020 at the New Danville Fire Co.

Present at the meeting were:

Harry Lehman, Chairman
Anthony Cazillo, Vice-Chairman
Scott Edwards, Supervisor
Eric Lucas, Supervisor
E. John Hlavacek, Supervisor

Others Present:

Robert Reidenbach, Twp. Assistant/
Recording Sec.
Elaine Juliett
Jackie Johns
Nate Smolen
Jerre Pietsch
Mary Pietsch
Charles Morris
Jeffrey Graziano

CALL TO ORDER: Chmn. Lehman called the meeting to order at 7:00 PM

Pledge of Allegiance

ANNOUNCEMENTS:

Chairman Lehman announced an item not on the agenda. He mentioned a front page article in the Advertiser which pointed out the new home for our police will be the upper room of the New Danville Fire Company, allowing us to reclaim our meeting room in the township building. The new five year lease provides a "beautiful" new room for our police. "All kinds of good things are happening in Pequea Township. The future is bright, folks."

Chairman Lehman reminded that Pequea Township needs all residents to complete their 2020 Census information to be included in the count for allocations of State and Federal funding for Roads and Bridges, Medicare/Medicaid, and Fire and Emergency Services. Online: www.my2020census.gov or via phone: 844-330-2020. Deadline October 31, 2020. The census determines money we will receive for our roads as the funding is based on our township road miles and population as determined by the census.

Chairman Lehman announced the Pequea Township Police Department has received a \$28,000.00 grant from the DCED (Dept. of Community and Economic Development) to be used towards the purchase of a new police cruiser.

Chairman Lehman added another new announcement that the Police Donation Fund received a check for \$5,000.00 from K&A Appliance Inc. for our new police station improvements. He thanked K&A for the tremendous start to our fund drive.

MINUTES OF PREVIOUS MEETING:

Chairman Lehman moved to approve the minutes of the August 19, 2020 Board of Supervisors meeting. Supervisor Lucas seconded the motion. All voted in favor; none opposed.

TREASURER'S REPORT:

A copy of the bill list is on the table. Chmn. Lehman moved to approve checks 12880-12919 (12918 void) from the General Fund and checks 1772-1777 from the Recreation Fund. Vice-chairman Cazillo seconded the motion. After discussion, Supervisors Lehman, Cazillo, Edwards and Lucas voted in favor; Supervisor Hlavacek voted nay.

PUBLIC COMMENT:

ITEMS ON THE AGENDA: none

ITEMS NOT ON THE AGENDA:

Jackie Johns questioned the amount of vehicle and equipment maintenance and repair expenses and wondered if anyone was "on top" of the costs for the one month which was so expensive. Chairman Lehman said the Board was aware and these expenses are periodic and unavoidable, especially with the age of vehicles and equipment and with preparing equipment for winter use.

OLD BUSINESS: none

NEW BUSINESS:

1.(Res.# 2020-550) Set rate for employee contribution for the Police Pension Plan

Chairman Lehman moved to pass Res.# 2020-550, a resolution of the Board of Supervisors of the Township of Pequea, Lancaster County, Pennsylvania, to establish the rate of required member contributions to the the Pequea Township Police Pension Plan at 1%. Supervisor Edwards seconded the motion. All voted in favor; none opposed.

2. Approve Minimum Municipal Obligation for the Police Pension

Chairman Lehman moved to approve the minimum municipal obligation for the Police Pension Plan in the amount of \$61,151.58. Vice-Chairman Cazillo seconded the motion. All voted in favor; none opposed.

3. Approve the Minimum Municipal Obligation for the Non-Uniform Employee Pension Plan

Chairman Lehman moved to approve the minimum municipal obligation for the non-uniform employee pension plan in the amount of \$13,411. 55. Supervisor Lucas seconded the motion. All voted in favor; none opposed.

4. Proposal for Silver Mine Bridge Repair

Supervisor Edwards moved to approve Rettew and Associates to provide the following:

1. Pre-plan and bid specifications of Silvermine Road bridge
2. Provide construction administration of repair work
3. The total proposed fee for both items of \$9,950.00
4. And, if approved by PennDot, to be paid from the State Highway Fund. If not, the project will be paid from the General Fund.

Vice-Chairman Cazillo seconded the motion. All voted in favor; none opposed.

5. (Res. #2020-551) Appointment of representative for the Lancaster Inter-Municipal Committee, Central Lancaster County Uniform Construction Code Board of Appeals Appointment Committee and representative for the LIMC Central Lancaster County UCC Board of Appeals

Item tabled

6. Discuss scheduling dates for Budget Workshops

Chairman Lehman moved to hold budget workshops at 9:00 am on Saturday, October 17; Saturday, October 31; and, if necessary, Saturday, November 7. Supervisor Lucas seconded the motion. All voted in favor; none opposed.

7. Laserfiche upgrade and backup; Computer networking backup

Supervisor Lucas moved that we approve the 9/9/2020 Proposal #2739 from BK Business Solutions to install and configure a Datta Siris 4-X2 computer server, along with local and and cloud-based data storage at a cost of \$1933.00 and approve the 9/8/2020 proposal from ELA Technologies for installation and setup, data transfer, and onsite training for Laserfiche Cloud Conversion at a cost of \$2716.30. Supervisor Edwards seconded the motion. Following discussion, all voted in favor; none opposed.

8. Radcliff Road Bridge engineering

Chairman Lehman moved to notify Providence Township of our intent to split the cost of design engineering for the Radcliff Road bridge- total cost approximately \$18,000.00, equating to \$9000.00 per township. Supervisor Edwards seconded the motion. All voted in favor; none opposed.

9. Discuss Snow Removal Contracts

Supervisor Edwards moved for approval of snow removal contracts with Future View Farms and Middle Willow Farms. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

10. Discuss hiring part-time CDL drivers

Supervisor Edwards moved to give the Board the authority to hire personnel necessary for winter maintenance at the appropriate rate per hour. Vice-Chairman Cazillo seconded the motion. All voted in favor; none opposed.

REPORTS/UPDATES

Pequea Township Police Department- Chief's report on table, Supervisor Lehman informed the residents we are applying for a 50/50 grant to purchase body cameras for officers.

Pequea Township Road Department-Road Department August report on table

Lancaster Inter-Municipal Committee- Representative's update- none

Suburban Lancaster Sewer Authority- Representative's update- none

Zoning/Code Enforcement Officer- Report on file

Pequea Township Zoning Hearing Board- Oct. 6, 2020-continuation Small-Engine Repair Shop-262 Millwood Road

Pequea Township Planning Commission- Sept. 30, 2020- Ag Security Addition-41&132 Run Valley Road

ADJOURNMENT: 7:26 pm

Respectfully submitted,

Rob Reidenbach, Township assistant/recording secretary