

## BOARD OF SUPERVISORS MEETING - July 21, 2021

Minutes of the Pequea Township Board of Supervisors meeting held at 7:00 on July 21, 2021 at the Pequea Township Municipal Building.

### Present at the meeting were:

Harry Lehman, Chairman  
Scott Edwards, Vice-Chairman  
Eric Lucas, Supervisor  
E. John Hlavacek, Supervisor  
Tom Haas, Supervisor

### Others Present:

Elaine Walmer                      John Michener  
Barry & Jean Edwards      Brad Shenk  
Don Homsher                      Jackie Johns  
Judge Benner                      Jason Topper  
John & Evie Birkenbine  
Richard & Shannon Haas  
Frank & Susan Cazillo      Michael Novak  
Jeff & Della Kreider              Sandra Bonilla  
Rob Reidenbach-Twp, Asst./Rec. Sec.

**CALL TO ORDER:** Chmn. Lehman called the meeting to order at 7:00 PM.

Pledge of Allegiance

Moment of Silence to honor deceased Vice-Chairman Anthony Cazillo

### ANNOUNCEMENTS:

Public meetings may be both audio and video recorded.

The Township has received the first tranche of the American Rescue Plan monies. It has been deposited in a separate account as per Resolution 566-2021. Chairman Lehman mentioned some possible uses for the funds such as our fire companies, police department, ambulance service and SLISA, among others.

Supervisors Hlavacek, Lucas and Edwards gave personal thoughts, praise and appreciation for our recently deceased Vice-Chairman Anthony Cazillo.

### MINUTES OF PREVIOUS MEETING:

Supervisor Lucas moved to approve the minutes of the June 16, 2021 Board of Supervisors meeting.

Supervisor Edwards seconded the motion. All (Lehman, Edwards, Hlavacek, and Lucas) voted in favor; none opposed.

Supervisor Lucas moved to approve the minutes of the Supervisors' Special Meeting of June 26, 2021.

Supervisor Edwards seconded the motion. All (Lehman, Edwards, Hlavacek and Lucas) voted in favor; none opposed.

**TREASURER'S REPORT:** A copy of the bill list is on the table. Chairman Lehman moved to approve checks 13401-13453 from the General Fund, checks 1851-1857 from the Recreation Fund, checks 47-49 from the Escrow Fund, check 404 from the Highway Fund and void check 403 from the Highway Fund. Supervisor Edwards seconded the motion. All voted in favor; none opposed.

**PUBLIC COMMENTS:** Chairman Lehman gave a synopsis of all 8 items on the agenda.

**ITEMS ON THE AGENDA:**

- Jackie Johns expressed her approval of the hiring of another part-time township police officer. She asked the Chairman for clarification of the waiver requested by the church at 1162 W. Penn Grant Road.

**ITEMS NOT ON THE AGENDA:**

- Frank Cazillo, Anthony Cazillo's father, accompanied by his wife and Anthony's mother Susan, praised the quick emergency response of our police, West Willow Fire Co. and our ambulance service at the time of Anthony's death. Frank told of the importance of Pequea Townships' supervisors and supporters in Anthony's life and growth as a young man. The Cazillos then presented the Township with an enlarged framed picture and article about Anthony that had appeared in the Lancaster Newspapers. Chairman Lehman told the Cazillos that it would proudly hang in the Township's meeting room.
- Jackie Johns questioned the timeline for using the American Rescue Plan Monies. She also received clarification on the process for adding items to the agenda after the agenda is posted. Chairman Lehman explained that our process is PSATS approved and exceeds legal requirements.
- Supervisor Hlavacek spoke of the need for a ventilation system with a HEPA filter in our garage and felt it would be an approved use of our American Rescue Funds.

**OLD BUSINESS:** none

**NEW BUSINESS:**

**1. Appoint and swear-in new Supervisor**

Supervisor Edwards moved to appoint Tom Haas as Township Supervisor to fill Vice-Chairman Anthony Cazillo's vacancy. Supervisor Lucas seconded the motion. All (Lehman, Edwards, Hlavacek and Lucas) voted in favor; none opposed.

Justice Benner then administered the oath of office to Thomas Haas.

**2. Reorganization to appoint a Vice-Chairman**

Supervisor Haas moved to appoint Supervisor Edwards as the Township's Vice-Chairman. Chairman Lehman seconded the notion. All voted in favor; none opposed.

**3. Reorganization to appoint LIMC (Lancaster Intermunicipal Committee) Representative**

Chairman Lehman moved to appoint Supervisor Hlavacek as our representative to LIMC. Vice-Chairman

Edwards seconded the motion. All voted in favor; none opposed.

#### **4. Reorganization to appoint Fire Companies Liaison**

Vice-Chairman Edwards moved to appoint Supervisor Haas as our fire department liaison. Supervisor Lucas seconded the motion. All voted in favor; none opposed.

#### **5. Consider hiring a part-time Police Officer**

Supervisor Lucas moved to hire Richard Imhoff as a part-time police officer. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

Chairman Lehman then moved that we set Richard Imhoff's wages at \$23.00 per hour. Vice-Chairman Edwards seconded the motion. All voted in favor; none opposed. Lehman noted that Imhoff is a township resident.

#### **6. Return of Financial Security to Hannah Koch, 135 Leaman Road**

Supervisor Lucas moved that the Pequea Township BOS return all remaining escrow, in the amount of \$1000.00, currently held by Pequea Township to Hannah Koch, 135 Leaman Road as recommended by Solanco Engineering's "Escrow Reduction Request #4" letter dated June 30, 2021. Vice-Chairman Edwards seconded the motion. All voted in favor; none opposed.

#### **7. Land development Plan Waiver Request-1162 Penn Grant Road-Iglesia Evangelica Cristo Viene Church**

Chairman Lehman moved to conditionally approve the waiver of Article 3 Plan Process of the Pequea Township Subdivision and Land Development Ordinance for the Iglesia Evangelica Cristo Viene Church. The conditions are as follows:

- (1) the applicant shall obtain a sewage permit from the sewage enforcement officer for the proposed holding tank installation
- (2) the applicant shall obtain a building permit for the change in use of the existing building
- (3) the applicant shall provide a copy of the existing access and maintenance agreement, which specifies the rights of access to the existing driveway
- (4) the applicant shall be required to obtain a stormwater management permit exemption
- (5) the applicant shall install the lighting as shown on Sheet SP-3
- (6) the applicant shall install the landscaping as shown on Sheet SP-2

Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

#### **8. Destruction of documents per State approved Municipal Records Manual and Pequea Township Resolution #568-2021**

Supervisor Lucas moved to approve the destruction of documents per state approved Municipal Records Manual and Pequea Township Resolution #568-2021. Supervisor Haas seconded the motion. All voted in favor; none opposed.

**\* Chairman Lehman requested, as per PA's Second-Class Code, Tom Haas's resignation from the Township Zoning Hearing Board. Supervisor Haas verbally offered his resignation effective immediately.** Chairman Lehman moved to accept his resignation. Vice-Chairman Edwards seconded the motion. All voted in favor; none opposed.

Chairman Lehman then said the Township is accepting letters of interest for current and future openings on

the Township Zoning Hearing Board and the Township Planning Commission.

**REPORTS/UPDATES:**

**Pequea Township Police Report-** Chief's report on table

**Pequea Township Road Department-** June report on table

**Lancaster Inter-Municipal Committee- Representative's Update-**none

**Suburban Lancaster Sewer Authority- Representative's Update-**none

**Zoning/Code Enforcement-** report on file

**Pequea Township Zoning Hearing Board-**

**Pequea Township Planning Commission-**

**Meeting adjourned at 7:45 PM**

**Respectfully submitted,**

*Robert Reidenbach* / *RSU*

**Robert Reidenbach, Township assistant/recording secretary**

Pequea Township Board of Supervisors  
August 18, 2021 Meeting - 7:00pm

Sign-In Sheet

Sign in please

1. John, Evie Birkenbine
2. ~~John Tapp~~
3. Frank Cazillo
4. Susan Cazillo
5. Barrie Edwards
6. Jean Edwards
7. William E. Benner, Jr.
8. Shannon Haas
9. Richard Haas
10. Jackie Johna
11. Jeff + Della Kreider
12. Michael D. Nork
13. Elaine Walmer
14. Dan John
15. Linda Billa Billa
16. B. Sherk

Super Township Board of Supervisors  
 July 31, 2021 Meeting - 7:00pm  
 8th St. East

Agenda

1. John C. Dickinson
2. ~~John C. Dickinson~~
3. Frank Casillo
4. Frank Casillo
5. Frank Casillo
6. Frank Casillo
7. William E. Barker, Jr.
8. Shannon Hoot
9. Rebecca Hoot
10. Rebecca Hoot
11. Rebecca Hoot
12. Rebecca Hoot
13. Rebecca Hoot
14. Rebecca Hoot
15. Rebecca Hoot
16. Rebecca Hoot