

BOARD OF SUPERVISORS MEETING - September 15, 2021

Minutes of the Pequea Township Board of Supervisors meeting held at 7:00 on September 15, 2021 at the Pequea Township Municipal Building.

Present at the meeting were:

Harry Lehman, Chairman
Scott Edwards, Vice-Chairman
Eric Lucas, Supervisor
E. John Hlavacek, Supervisor
Tom Haas, Supervisor

Others Present:

Bob May
Jeff Kreider
Sis Haas
Jackie Johns
Michael Novak
Christine Haas
Rob Reidenbach-Twp, Asst./Rec. Sec.

CALL TO ORDER: Chmn. Lehman called the meeting to order at 7:00 PM.

Pledge of Allegiance

GUEST SPEAKER

- Bob May, Executive Director, Lancaster EMS (LEMSA)

Mr. May gave an informative presentation and fielded questions from the supervisors and audience. Among the many topics discussed, Mr. May emphasized:

- a.levels of services offered and LEMSA locations
- b.Pequea Township's usage
- c. the quality of LEMSA's personnel, equipment and training
- d. the need for more citizen memberships and funding support from townships
- e. the lack of adequate compensation from many insurance companies, Medicare and Medicaid
- f. the difficulty of retaining staff due to wage constraints
- g. the reasons for the disappearance of many ambulance services locally, statewide and nationally

ANNOUNCEMENTS:

- Public meetings may be both audio and video recorded.
- Special thanks to Jeff Kreider, Sis and Tom Haas, Scott Edwards and Rob Reidenbach for the terrific job they did refurbishing and painting our Township's Municipal sign.

MINUTES of PREVIOUS MEETING:

Supervisor Lucas moved to approve the minutes of the August 18, 2021 Board of Supervisors meeting. Supervisor Edwards seconded the motion. All voted in favor; none opposed

TREASURER'S REPORT: A copy of the bill list is on the table.

Supervisor Lucas moved to approve checks 13502-13549 from the General Fund/ checks 1864-1873 from the Recreation Fund/ and Check 407 from the Highway Fund. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

PROPOSED ADDENDUM:

Chairman Lehman moved to add an addendum to discuss authorizing a BOS member to hire a part time employee. Supervisors Lucas and Edwards seconded the motion. All voted in favor; none opposed

PUBLIC COMMENTS: Chairman Lehman gave a synopsis of all 12 items on the agenda.

ITEMS ON THE AGENDA:

- Jackie Johns expressed her pleasure for the new flag and the refurbished township sign in the front of the municipal building. She thanked the volunteers for their work.

ITEMS NOT ON THE AGENDA:

- Jackie Johns questioned how the Township intended to spend the American Rescue Plan funds and when. Chairman Lehman said we are awaiting clear guidelines on the approved categories. She then said our real estate transfer tax prospects are good for the near future due to some recently sold large properties.

OLD BUSINESS: none

NEW BUSINESS:

1. **Consider approving the 2022 Minimum Municipal Obligation (MMO) for the Uniformed Employee Pension Fund-Resolution**

Vice-Chairman Edwards moved to pass **Resolution 569-2021[Resolution of the Board of Supervisors of Pequea Township, Lancaster County, Pennsylvania, establishing a policy for the procurement of professional services for the uniformed employee pension plan]**, the Minimum Municipal obligation for the uniformed employee pension plan in the amount of \$64,012.46. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

2. **Approve Resolution to correct and add the dates of the year for the Uniformed Employee Pension Plan Required Member Contribution rate**

Supervisor Haas moved to approve **Resolution 570-2021 [A Resolution of the Board of Supervisors of the Township of Pequea, Lancaster County, Pennsylvania, to establish the rate of the required member contribution to the Pequea Township Police Pension Fund]** to correct and add the dates of the year for the uniformed employee pension plan required member contribution rate of 1%. Vice-Chairman Edwards seconded the motion. All voted in favor; none opposed.

3. Resolution to correct the Chief Administrative Officer for the Uniformed Employee Pension Plan

Supervisor Hlavacek moved that we approve the resolution to correct the Chief Administrative Officer for the uniformed employee pension plan to be Dawn and that would be **Resolution 571-2021 [A Resolution of the Board of Supervisors of Pequea Township, Lancaster County, Pennsylvania, appointing the Treasurer and/or the Chief of Police as the Chief Administrative Officer(s) of the Uniformed Employee Pension Plan]**. Supervisor Lucas seconded the motion. All voted in favor; none opposed.

4. Consider approving the 2022 Minimum Municipal Obligation (MMO) for the Non-uniformed Employee Pension Plan-Resolution

Vice-Chairman Edwards moved to pass **Resolution 572-2021 [Resolution of the Board of Supervisors of Pequea Township, Lancaster County, Pennsylvania, establishing a policy for the procurement of professional services for the Non-Uniformed Employee Pension Fund]** the minimum municipal obligation for the non-uniformed employee pension plan in the amount of \$18,620.31. Supervisor Haas seconded the motion. All voted in favor; none opposed.

5. Approve Resolution to update Act 44 per pension audit of 2021 for Uniformed Employees

Supervisor Lucas moved that we approve **Resolution 573-2021 [A Resolution of the Board of Supervisors of Pequea Township, Lancaster County, Pennsylvania establishing a policy for the procurement of professional services for the Uniformed Employee Pension Fund]** to update Act 44 per pension audit of 2021 for uniformed employees. Supervisor Haas seconded the motion. All voted in favor; none opposed.

6. Approve Resolution to update Act 44 per pension audit of 2021 for Non-uniformed Employees

Supervisor Lucas moved to approve **Resolution 574-2021 [A Resolution of the Board of Supervisors of Pequea Township, Lancaster County, Pennsylvania establishing a policy for the procurement of professional services for the Non-Uniformed Employee Pension Plan]** to update Act 44 per pension audit of 2021 for non-uniform employees. Vice-Chairman Edwards seconded the motion. All voted in favor; none opposed.

7. Consider Sewer Capacity Request of 1 EDU for 163 W. Willow Rd.-Dale & Maria Mylin

Supervisor Hlavacek moved that we approve the request for the sewer capacity of 1 EDU for 163 West Willow Road-Dale & Marcia Mylin. Supervisor Lucas seconded the motion. All voted in favor; none opposed.

8. Set Budget Workshop dates and times

Chairman Lehman moved that we set the dates of Saturday, October 23 from 9:00 until 12 noon and a second one, if needed, on Wednesday, November 3 at 6:00 pm. Supervisor Lucas seconded the motion. All voted in favor; none opposed.

9. Discuss Snow Removal Contracts

Supervisor Lucas moved to approve the agreement to provide snow plowing and removal services to Future View Farm LLC. Vice-Chairman Edwards seconded the motion. All voted in favor; none opposed.

Supervisor Lucas moved that we approve the agreement to provide snow plowing and removal services to Middle Willow Farm LLC. Vice-Chairman Edwards seconded the motion. All voted in favor; none opposed.

Chairman Lehman moved that we hire Tom Haas as a Township employee for the purpose of plowing snow as a contractor as a Township employee, if necessary. Vice-Chairman Edwards seconded the motion. All voted in favor; none opposed; Supervisor Haas recused.

Chairman Lehman added that he will instruct the secretary to contact Dennis Miller, the Chairman of the Township Board of Auditors, who will set an advertised meeting date to set the wages for Mr. Haas.

10. Discuss hiring part-time CDL Drivers

Vice-Chairman Edwards moved to authorize the secretary to advertise for part time CDL drivers and he further moved to authorize Vice-Chair Edwards to gather potential candidates for Board approval. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

11. Consider approval of Resolution to transfer unencumbered monies from the General Fund to the Capital Reserve Fund

After lengthy deliberation and discussion, Chairman Lehman moved that we instruct the Township secretary to prepare a resolution defining the two (2) Capital Reserve Accounts, one at approximately \$50,000 and the other at approximately \$300,000 to be defined for procurement of a new salt shed. Supervisor Haas seconded the motion. All voted in favor; none opposed.

Following discussion, Supervisor Edwards named roads needing paving/tar & chip in 2022 and elaborated on the specific needs of each road. Chairman Lehman said the secretary will prepare two resolutions for the October BOS meeting, defining salt money and operating expenses. Chairman Lehman then moved to pass **Resolution 575-2021 [A Resolution of the Board of Supervisors of the Township of Pequea, Lancaster County, Pennsylvania, authorizing the transfer of unencumbered monies from the General Fund to the Capital Reserve Fund]**. Whereas the Board wishes to transfer \$250,000 to the Capital Reserve Fund for roads, culverts, and bridge replacement/repair/improvement. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

12. ADDENDUM:

Chairman Lehman moved to authorize Vice-Chair Edwards to hire a part time park temporary employee at \$16.00 per hour and formal approval to be made at the next BOS meeting. Vice-Chairman Edwards seconded the motion. All voted in favor; none opposed.

REPORTS/UPDATES:

Pequea Township Police Report- Chief's report on table

Pequea Township Road Department- August report on table

Lancaster Inter-Municipal Committee- Representative's Update-none

Suburban Lancaster Sewer Authority- Representative's Update-none

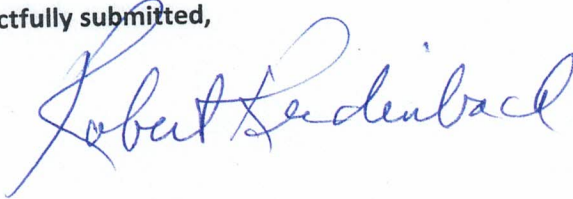
Zoning/Code Enforcement- reports on file

Pequea Township Zoning Hearing Board- September 7, ZHB Mtg-Bo-Beth LLC, 647 Millwood Rd-Special Exception to construct 2 dwelling units within existing single family dwelling. Property is R-2 Residential

Pequea Township Planning Commission- September 29, PTPC Mtg-Land Dev Plan-159 (161) Long Lane-B. Myers

Meeting adjourned at 8:37PM

Respectfully submitted,



Robert Reidenbach, Township assistant/recording secretary

Lequea Township Board of Supervisors Meeting
Wednesday, October 20, 2021 7:00pm

Sign In
Sheet

Name

Address

1. BARRIE Jean Edwards 12 LEAMAN RD.
2. Jeff Kreider 13 Newswanger Rd
3. John Birkenbine 110 Lawton Court
4. Cate Birkenbine 110 Lawton Court.
5. Jackie Johns Millwood Village
6. Michael D. Novak Longhane
7. Elean W...
- 8.
- 9.
- 10.