

BOARD OF SUPERVISORS MEETING - October 20, 2021

Minutes of the Pequea Township Board of Supervisors meeting held at 7:00 on October 20, 2021 at the Pequea Township Municipal Building.

Present at the meeting were:

Harry Lehman, Chairman
Scott Edwards, Vice-Chairman
E. John Hlavacek, Supervisor
Tom Haas, Supervisor
Eric Lucas, Supervisor

Others Present:

Jeff Kreider Jean Edwards
Jackie Johns Elaine Walmer
Michael Novak John Birkenbine
Barry Edwards Evie Birkenbine
Rob Reidenbach-Twp, Asst./Rec. Sec.

CALL TO ORDER: Chmn. Lehman called the meeting to order at 7:00 PM.

Pledge of Allegiance

ANNOUNCEMENTS:

- Public meetings may be both audio and video recorded.
- Budget Workshops are scheduled for Saturday, October 23 @ 9:00 am and Wednesday, November 3 @ 6:00 pm, if needed.
- Trick or Treat Night will be Friday, October 29 from 6:00-8:00 pm.
- The Board of Supervisors held a personnel meeting tonight at 6:30.
- Supervisor Lehman thanked Tom Haas, Jeff Kreider and Scott Edwards for taking care of the park maintenance until the new park employee was hired and trained.
- Tom Haas reported that the Big 4 Fire Companies (Lampeter, New Danville, Refton and West Willow) founded in 1920, celebrated 100 years of service and congratulated them for their service to their communities.

MINUTES of PREVIOUS MEETING:

Supervisor Lucas moved to approve the minutes of the September 15, 2021 Board of Supervisors meeting. Vice-Chairman Edwards seconded the motion. All voted in favor; none opposed

TREASURER'S REPORT: A copy of the bill list is on the table.

Chairman Lehman moved to approve checks 13550-13636 from the General Fund / checks 1874-1884 from the Recreation Fund / check 408-409 from the Highway Fund / and checks 50-55 from the Escrow Fund. Check 13574 from the General Fund **voided**. Supervisor Lucas seconded the motion. All voted in favor; none opposed.

PUBLIC COMMENTS: Chairman Lehman gave a synopsis of all 12 items on the agenda.

ITEMS ON THE AGENDA: none

ITEMS NOT ON THE AGENDA: none

OLD BUSINESS: none

NEW BUSINESS:

1. Radcliff Road Bridge

Chairman Lehman moved to inform Providence Township that Pequea Township has agreed to partner with them for the removal of the Radcliff Road bridge. Vice-Chairman Edwards seconded the motion. All voted in favor; none opposed.

2. Consider appointing a CPA Firm (MaherDuessel) to audit the 2021 Pequea Township books (Res # 576-2021)

Chairman Lehman moved to consider appointing CPA firm MaherDuessel to audit the 2021 Pequea Township books, done by Resolution # 576-2021 (to appoint a Certified Public Accountant to audit the accounts of the township of Pequea and to establish the compensation to be paid to the certified public accountant in accordance with the provisions of the Second Class Township Code as reenacted by Act 60 of 1995 and as amended by Act 172 of 1996). Supervisor Lucas seconded the motion. All voted in favor; none opposed.

3. Formally hire new Part-Time Park Maintenance Employee

Vice-Chairman Edwards moved to hire John Schickel as part-time park maintenance worker effective 27 September, 2021 at \$16.00 per hour and to not exceed 30 hours per week. Supervisor Haas seconded the motion. All voted in favor; none opposed.

4. Roadmaster Evaluation and Set Wages for Roadmaster

Vice-Chairman Edwards stated Roadmaster Herr has successfully passed his 90-day evaluation. Vice-Chair Edwards also moved to adjust the Roadmaster's wages to \$25.18 per hour with an effective date of 27 September, 2021; and to adjust the Roadmaster's wages to \$27.18 per hour, effective the date of completing the manual transmission up-grade to his CDL license. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

P2-10/20/21

5. Set Wages for Road Department Employee

Vice-Chairman Edwards moved to set road crew employee Jeff Fry's wages to \$26.84 per hour with an effective date of tomorrow, 21 October, 2021. Chairman Lehman seconded the motion. All voted in favor; none opposed.

6. Consider approving Resolution for Trick or Treat night (Res # 577-2021)

Supervisor Haas moved to approve Resolution # 577-2021 (A resolution to set the date and time for the observance of Trick or Treat for Halloween in Pequea Township). Vice-Chairman Edwards seconded the motion. All voted in favor; none opposed.

7. Approve Joint Resolution with Conestoga Township-signatories for the SRPC checks (Res # 578-2021)

Supervisor Lucas, after correcting the spelling on Page 2 of John Berry's name, moved to approve joint Resolution # 578-2021 (A joint resolution of the Township of Conestoga, Lancaster County, Pennsylvania and the Township of Pequea, Lancaster County, Pennsylvania, (A) authorizing the appointment of signatories for the Southern Regional Police Commission checking account with the PNC bank, (B) requiring execution of all future checks drawn against said account by four (4) persons, and (C) ratifying issuance of certain checks drawn against said account. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

8. Consider Line of Credit final release request for Willow Run, Phases II and III

Supervisor Lucas moved that the Pequea Township BOS approve final release of Letter of Credit reduction-request #6 for Willow Run, Phases II and III, thus releasing the \$20,000 credit currently held by Pequea Township. The final balance after this requested reduction will be zero dollars (\$0.00, exclusive of any auto renewal increases), as recommended by Solanco Engineering Associates letter dated October 7, 2021. Vice-Chairman Edwards seconded the motion. All voted in favor; none opposed.

9. Consider Stormwater Management Waiver Request for 332 Nolt Avenue

Chairman Lehman moved to grant conditional approval with the following conditions:

1. The applicant shall insure that all impervious runoff is conveyed to the rear of the property via downspout piping and/or swales.
2. No flow may be directed onto Nolt Avenue, or an adjoining property, or onto the SLSA sewer easement.

All seconded the motion. Supervisors Edwards, Haas, Lehman and Lucas voted in favor; Supervisor Hlavacek opposed.

10. Authorize placement of maximum, 6 foot high, Willow Street Pike fence within the stormwater drainage easement granted to Pequea Township by 2956/2958 Willow Street Pike

Supervisor Haas moved to authorize the placement of a max, 6 foot high fence within the stormwater drainage easement granted to Pequea Township from Heap Lean Ngo and Kech Chou Lonhky, as recorded in the Record Book 5612, Page 65. The approval is conditioned upon the following:

1. Removing all fencing within the Budview right of way and removing all existing fencing contained within the drainage easement unless authorized by this Board's action.
 2. The applicant shall only be permitted to install fencing parallel and adjacent to the west wall of the beer distributor building. The fence shall not be placed more than 5 feet from the structure wall.
 3. All other conditions of the recorded drainage easement shall remain in full force and effect.
- Vice-Chairman Edwards seconded the motion. All voted in favor; none opposed.

11. Consider Resolution to specify transfer of monies to Capital Reserve Fund (Res # 579-2021)

Following discussion of the options regarding repairs to the salt shed/equipment storage shed and the need for funds to be set aside for future needed equipment, Chairman Lehman and the Board were not comfortable with the wording and allocated amounts in this resolution. Chairman Lehman moved to table this resolution, pending revision, until the November BOS meeting under Old Business.

Supervisor Lucas seconded the motion to table this agenda item. All voted in favor; none opposed.

12. Consider Resolution to allow transfer of unencumbered monies to Operating Reserve Fund (Res # 580-2021)

Chairman Lehman moved to table this agenda item for the same reasons as item #11 was tabled and move it to Old Business for the November BOS meeting. Supervisor Lucas seconded the motion. All voted in favor; none opposed.

REPORTS/UPDATES:

Pequea Township Police Report- Chief's report on table

Pequea Township Road Department - September report on table

Lancaster Inter-Municipal Committee- Representative's Update-none

Suburban Lancaster Sewer Authority- Representative's Update-none

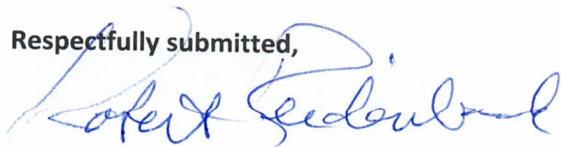
Zoning/Code Enforcement- September report on file

Pequea Township Zoning Hearing Board-

Pequea Township Planning Commission-

Meeting adjourned at 7: 48 PM

Respectfully submitted,



Robert Reidenbach, Township assistant/recording secretary

Pequea Township Board of Supervisors Meeting
Wednesday, October 20, 2021 7:00pm

Sign In
Sheet

Name

Address

1. BARRIE Jean Edwards 12 LEMMAN RD.
2. Jeff Kreider 13 Newswanger Rd
3. John Birkenbine 110 Lawton Court
4. Cate Birkenbine 110 Lawton Court.
5. Jackie Johns Millwood Village
6. Michael D Novak Long Lane
7. Elean W...
- 8.
- 9.
- 10.