

# BOARD OF SUPERVISORS MEETING- February 16, 2022

Minutes of the Pequea Township Board of Supervisors meeting held at 7:00 on February 16, 2022 at the Pequea Township Municipal Building.

## Present at the meeting were:

Harry Lehman, Chairman  
Tom Haas, Vice-Chairman  
E. John Hlavacek, Supervisor  
Eric Lucas, Supervisor  
Mike Novak, Supervisor

## Others Present:

Jeff Kreider      Della Kreider  
Jackie Johns      Elaine Walmer  
Scott Edwards      Darin Heugel  
Jason Topper      Mike Thomas  
Dawn Rineer      Christine Haas  
Rob Reidenbach-Twp, Asst./Rec. Sec.

**CALL TO ORDER:** Chmn. Lehman called the meeting to order at 7:00 PM.

Pledge of Allegiance

## ANNOUNCEMENTS:

- Public meetings may be both audio and video recorded.
- An executive session was held January 19, 2022 to discuss personnel and legal matters.
- Bleed Blue blood donations will be accepted through March.
- Supervisors Novak and Haas completed their 4 PSATS training sessions.

## MINUTES of PREVIOUS MEETINGS:

1. Consider approving the minutes of the December 15, 2021 Board of Supervisors Ordinance Hearing.

Supervisor Luas moved to approve the minutes of the December 15, 2021 Board of Supervisors Ordinance Hearing. Vice-Chairman Haas seconded the motion. All voted in favor; none opposed.

2. Consider approving the minutes of the December 15, 2021 Board of Supervisors Budget Adoption Hearing.

Supervisor Lucas moved to approve the minutes of the December 15, 2021 Board of Supervisors Budget Adoption Hearing. Supervisor Novak seconded the motion. All voted in favor; none opposed.

3. Consider approving the minutes of the January 19, 2022 Board of Supervisors Meeting.

Supervisor Lucas moved to approve the minutes of the January 19, 2022 Board of Supervisors Meeting. Supervisor Novak seconded the motion. All voted in favor; none opposed.

**TREASURER'S REPORT:** A copy of the bill list is on the table

Vice-Chairman Haas moved to approve checks #13778-13827 from the General Fund / checks #1902-1907 from the Recreation Fund / checks #1003-1003 from the American Rescue Fund / check #13836 voided from the General Fund. Supervisor Lucas seconded the motion. All voted in favor; none opposed.

**PUBLIC COMMENTS:** Chairman Lehman gave a synopsis of the 8 items on the agenda

**ITEMS ON THE AGENDA:**

- Scott Edwards congratulated Supervisors Novak and Haas for having quickly completed their PSATS training sessions.
- Jeff Kreider inquired about the Myers farm subdivision.

**ITEMS NOT ON THE AGENDA:**

- Jackie Johns asked if the Board was aware that the Lancaster County Conservation District no longer handles complaints; complaints now should be made to the Department of Environmental Protection. Johns added that free masks are now available at CVS and some Weis pharmacies. She asked the reporter why Municipal Briefs take so long to appear in the newspaper. Jackie suggested the township consider electric police vehicles and adding solar panels to the maintenance shed in the future.

**OLD BUSINESS:** none

**NEW BUSINESS:**

**1. Consider Line of Credit reduction request by Vanguard Development Group for Stage 1 Improvements on behalf of Willow Acres LLC, per Solanco Engineering letter of February 2, 2022**

Chairman Lehman moved to reduce the letter of credit of Vanguard Development Corporation for Stage 1 improvements on behalf of Willow Acres dated February 2, 2022. Supervisor Lucas seconded the motion. All voted in favor; none opposed.

**2. Consider Line of Credit reduction request by Vanguard Development Group for Stage 2 Improvements on behalf of Willow Acres LLC, per Solanco Engineering letter of February 2, 2022**

Chairman Lehman moved to have Pequea Township reduce the Stage 2 letter of credit by \$361,555.66 and establish the new amount to equal \$898,581.34, which includes the 10% contingency factor. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

**3. Consider Line of Credit reduction request by Vanguard Development Group for Stage 3 improvements on behalf of Willow Acres LLC, per Solanco Engineering letter of February 2, 2022**

Chairman Lehman moved to have Pequea Township reduce the Stage 3 letter of credit by \$155,830.46 and establish the new amount equal to \$359,135.54, which includes the 10% contingency factor. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

**4. Consider destruction of documents, via Resolution# 597-2022, that comply with PA Municipalities Record Retention Schedule- from years 2014 through 2021**

Vice- Chairman Haas moved to approve **Resolution #597-2022** authorizing the secretary to destroy documents that comply with PA Municipalities Record Retention Schedule from 2014 through 2021. Supervisor Lucas seconded the motion. All voted in favor; none opposed.

**5. Authorize the Secretary to advertise the sale of used equipment to be sold on Municibid**

Vice-Chairman Haas moved to authorize the secretary to advertise the sale of used equipment to be sold on Municibid. Supervisor Novak seconded the motion. All voted in favor; none opposed.

**6. Consider request to have wedding at Silver Mine Park August 19/20, 2022**

Chairman Lehman moved to approve the use of Silver Mine Park for the Bautista wedding to be held on the weekend of August 19/20, 2022. Supervisor Novak seconded the motion. All voted in favor; none opposed.

**7. Hire part-time CDL driver/Scott Edwards**

Vice-Chairman Haas moved to hire part-time CDL driver Scott Edwards effective 10 February, 2022 at a rate of \$22.28 an hour. Chairman Lehman seconded the motion. All voted in favor; none opposed. Chairman Lehman noted that Scott Edwards volunteered to come to the aid of his township because of the current manpower shortage due to injuries.

**8. Consider Sewage Planning Module for 159 Long Lane (via Resolution #598-2022)**

Supervisor Lucas moved to approve **Resolution #598-2022** for a plan revision for new land development for lot #3 at 159 Long Lane. Chairman Lehman seconded the motion. All voted in favor; none opposed.

**REPORTS/UPDATES:**

**Pequea Township Police Report-** Chief's January report on table

**Pequea Township Road Department-** December report on table. Vice-Chairman Haas updated the progress on a new dump truck/plow/salter. He explained the current plan and strategy on replacement of the Township's salt shed and equipment shed with savings realized, due to help from our township's engineer, Mark Deimler.

**Lancaster Inter-Municipal Committee- Representative's Update-** meeting held 2/9/2022. Supervisor Hlavacek announced that Trick or Treat Night will be October 31, 2022 throughout Lancaster County.

**Suburban Lancaster Sewer Authority- Representative's Update-** meeting held 1/27/2022. Supervisor Lucas explained that, for the past year, using biologicals to reduce grease from SLSA equipment helps save money and the environment. He gave examples of local projects and emphasized the cooperative relationship amongst SLSA, City of Lancaster and LASA. SLSA is currently working on a 20-year plan to avoid "surprises". Chairman Lehman expressed appreciation for the hours and the good work Supervisor Lucas is doing representing us at SLSA meetings. He added that SLSA appreciates Eric's presence and contributions to the Board.

**(BOS-2/16/22-P4)**

**Zoning/Code Enforcement-** reports on file

**Pequea Township Zoning Hearing Board-**meeting to be held 3/1/2022-request by 3012 Willow Street Pike North for a dynamic sign to replace current sign

**Pequea Township Planning Commission-** meeting held 12/29/202-Preliminary/Final Land Development Plan for lot #3 of previous Myers Partnership Subdivision-159 Long Lane and Dennis Mylin 647 Millwood Waiver of Plan Processing.

**Meeting adjourned at 7: 37 pm**

**Respectfully submitted,**

**Robert Reidenbach, Township assistant/recording secretary**