

BOARD OF SUPERVISORS MEETING-July 20, 2022

Minutes of the Pequea Township Board of Supervisors meeting held at 7:00 on July 20, 2022 at the Pequea Township Municipal Building.

Present at the meeting were:

Harry Lehman, Chairman

Tom Haas, Vice-Chairman

E. John Hlavacek, Supervisor

Eric Lucas, Supervisor

Mike Novak, Supervisor

Others Present:

Brad Shenk Frank Cazillo

Evie Birkenbine Elaine Walmer

John Birkenbine Don Homsher

Jackie Johns Ken Stauffer

Martin Harnish Luann Harding

Dennis Harding Mike Kuntz

Jason Topper John Trescot

Rob Reidenbach-Twp, Asst./Rec. Sec.

CALL TO ORDER: Chmn. Lehman called the meeting to order at 7:00 PM.

Pledge of Allegiance

ANNOUNCEMENTS:

- Public meetings may be both audio and video recorded.
- Welcome: Lancaster County Commissioner John Trescot
- National Night Out- August 2, 2022, 6-8 pm-West Willow Fire Co.
- An executive session was held Saturday, 7/2/22 at 9:00 am.

MINUTES of PREVIOUS MEETINGS:

1. Consider approving the minutes of the June 15, 2022 Board of Supervisors Meeting.

Supervisor Novak moved to approve the minutes of the June 15, 2022 Board of Supervisors meeting. Chairman Lehman seconded the motion. All voted in favor; none opposed.

TREASURER'S REPORT: A copy of the bill list is on the table

Vice-Chairman Haas moved to approve checks # 14039-14079 from the General Fund, checks # 1948-1952 from the Recreation Fund, and checks #0065-0067 from the Escrow Fund. Supervisor Lucas seconded the motion. All voted in favor; none opposed.

SPEAKER: Lancaster County Commissioner John Trescot

Mr. Trescot introduced himself and gave some of his background. He spoke for a half hour on the role of the County Commissioners, the large number of county offices/departments, the number of employees, the county budget, commissioners' limits in policy decisions of county offices/departments, the county's funding sources, and monies received from the American Rescue Plan. He fielded a few questions from the audience. John gave some helpful advice to the township supervisors and the fire companies on the proper strategy in applying for county grants. His dog was very well behaved!

AGENDA ADDENDUM:

Chairman Lehman moved to add an agenda item to consider a pay increase for the township secretary. The move was seconded by Supervisors Novak and Lucas. All voted in favor; none opposed.

Chairman Lehman gave a synopsis of the 15 agenda items.

PUBLIC COMMENTS:

ITEMS ON THE AGENDA:

- Jackie Johns inquired as to the possible locations of the small wireless facilities that could be placed in our township's right-of-ways.

ITEMS NOT ON THE AGENDA:

- Jackie Johns asked if the township was considering limitations on the hours and days fireworks would be permitted in Pequea Township. The Board had no interest in doing any restrictions at this time. She then mentioned that MS4 credits could be had by doing work along the Pequea Creek.
- Jason Topper asked if the township would commit money to help make the fire companies' grant applications more competitive.
- Dennis Harding gave an update on the National Night Out on August 2, 2022 from 6-8:00 pm at the West Willow Fire Company. He urged all to attend and said sponsors have met the financial needs for the event.

OLD BUSINESS: none

NEW BUSINESS:

1. Lancaster County ARPA Grant Application from New Danville and West Willow Fire Companies and the Pequea Township Police Department

Supervisor Lucas moved the Pequea Township supervisors support the New Danville Fire Company's Lancaster County ARPA Grant application for an emergency generator with the Township committing a contribution of \$2,036.47. Supervisor Novak seconded the motion. All voted in favor; none opposed.

Supervisor Lucas moved the Pequea Township BOS approve a letter of support for New Danville Fire Company and West Willow Fire Company. Chairman Lehman seconded the motion. All voted in favor; none opposed.

Supervisor Lucas moved the Pequea Township BOS support the Pequea Township {Police Department's Lancaster County ARPA Grant application for portable radios with the Township

committing a contribution of \$2,917.08. Supervisor Novak seconded the motion. All voted in favor; none opposed.

2. SLSA Request by Resolution to allocate money from the American Rescue Plan Funds

Supervisor Lucas moved the Pequea Township BOS approve **Resolution #607-2022 designating \$12,660**. Chairman Lehman seconded the motion. All voted in favor; none opposed.

Supervisor Lucas moved the Pequea Township BOS approve the 7/20/22 letter drafted to the Lancaster County Commissioners expressing commitment of \$12,660 to the SLSA outfall erosion remediation project. Supervisor Novak seconded the motion. All voted in favor; none opposed.

*During Chairman Lehman's agenda synopsis, Lucas gave an explanation of the need for the project and the reasons for Pequea Township's involvement.

3. Consider Request by Abram Stoltzfus family-275 Stoney Lane to camp at Silver Mine Park-Friday evening to Saturday afternoon on Jul 22-23 or rain date(s) August 19-20 or August 26-27.

Vice-Chairman Haas moved to approve the request by the Abram Stoltzfus family to camp at Silver Mine Park July 22-23 with a rain date of August 19-20 or 26-27. Supervisor Lucas seconded the motion. All voted in favor; none opposed.

4. Consider Sewage Planning Module for Henry K. Beiler 756 Byerland Church Rd. by Resolution

Supervisor Lucas moved the Pequea Township BOS approve **Resolution # 608-2022 for Henry Beiler's request for a sewage facilities planning module for 756 Byerland Church Road**. Vice-Chairman Haas seconded the motion. All voted in favor; none opposed.

5. Consider IRS Increase of Mileage Allowance for second half of 2022, effective July 1, 2022 to December 31, 2022- from 58.5 to 62.5 cents per mile

Supervisor Novak moved to increase the mileage allowance for the second half of 2022 from 58.5 to 62.5 cents per mile, effective July 1, 2022. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

6. Consider Ordinance to Regulate Small Wireless Facilities and use of Public Street Right-Of-Way

Chairman Lehman moved to instruct the Township's solicitor to review the sample ordinance and to make any necessary changes and recommendations to the BOS. Supervisor Novak seconded the motion. All voted in favor; none opposed.

7. Consider Line of Credit reduction for Willow Acres Stage 1 Request 2; Stage 2 Request 2; Stage 3 Request 2

Supervisor Lucas moved the Pequea Township BOS approve a "Letter of Credit Reduction-Request #2" for Willow Acres Stage 1 (letter of credit #924-Mid Penn Bank), reducing the Letter of Credit by \$165,205.54, and establishing the new amount of \$116,661.82 as recommended by Solanco Engineering Associates letter dated 6/21/22. Vice-Chairman Haas seconded the motion. All voted in favor; none opposed.

Supervisor Lucas moved the Pequea Township BOS approve a "Letter of Credit Reduction- Request #2" for Willow Acres Stage 2 (Letter of Credit #966-Mid Penn Bank), reducing the Letter of Credit by \$346,530.78, and establishing the new amount of \$552, 050.56 as recommended by Solanco Engineering Associates letter dated 6/21/22. Vice-Chairman Haas seconded the motion. All voted in favor; none opposed.

Supervisor Lucas moved the Pequea Township BOS approve a "Letter of Credit Reduction-Request 2" for Willow Acres Stage 3 (Letter of Credit #965-Mid Penn Bank), reducing the Letter of Credit by \$184,988.83, and establishing the new amount of \$174,146.71 as recommended by Solanco Engineering Associates letter dated 6/21/22. Supervisor Novak seconded the motion. All voted in favor; none opposed.

8. Resolution-Purchase New Computers for Roadmaster and Treasurer from ARPA Funds

Vice-Chairman Haas moved to approve the expenditure of \$3,310 for new computers for the roadmaster and treasurer from American Rescue Plan funds by **Resolution #609-2022, a resolution of the Board of Supervisors of Pequea Township, Lancaster County, Pennsylvania, to verify the intent to use American Rescue Plan funds to purchase and install new desktop computers for the Roadmaster and Treasurer from BK Business Systems with an approximate purchase price, including installation of about \$3,310.** Supervisor Lucas seconded the motion. All voted in favor; none opposed.

9. Union Contract Proposal

Supervisor Novak moved to appoint Harry Lehman and Tom Haas to negotiate the union contract. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

10. Consider PennDOT Winter Maintenance Service Agreement & Authorize the Chairman to execute the agreement by Resolution

Vice-Chairman Haas moved to approve the **PennDOT Winter Maintenance Service Agreement and authorize Chairman Lehman to execute the agreement by Resolution #610-2022.** Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

11. Long's Asphalt proposal for Linestown Road repair & shoulder restoration from American Rescue Plan Funds by Resolution

Vice-Chairman Haas moved to approve Long's Asphalt proposal in the approximate amount of \$24,000 for Linestown Road repair and shoulder restoration from American Rescue Plan funds by **Resolution #611-2022, a resolution of the Board of Supervisors of Pequea Township, Lancaster County, Pennsylvania, to verify the intent to use American Rescue Plan Funds to execute Long Asphalt's budgetary proposal for road and shoulder repair on Linestown Road for an approximate amount of \$24,000.** Supervisor Novak seconded the motion. All voted in favor; none opposed.

12. Clarify Salt Shed Expenditures-All Engineering & related funds for construction to be paid out of Capital Reserve monies set aside for Salt Shed Project via Resolution

Chairman Lehman moved to pass **Resolution #612-2022, a resolution of the Board of Supervisors of**

Pequea Township, Lancaster County, Pennsylvania, to clarify the expenditures for engineering and other related construction for the new salt shed; and the intent to use Capital Reserve Funds that have been set aside for this project. Supervisor Lucas seconded the motion. All voted in favor; none opposed.

13. Formally hire Road Crew Employee

Chairman Lehman moved to formally hire Jeff Fry, effective 7/25/22, at a wage of \$27.65 per hour and that he maintains his time of service. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

14. Consider purchase of Lawn Tractor

Vice-Chairman Haas moved to purchase a John Deere X350 Select Series Tractor with a 42" Accel Deep mower deck in the approximate amount of \$3,040.00 from Bomberger's Store. Chairman Lehman seconded the motion. All voted in favor; none opposed.

15. ADDENDUM-Consider raise for Secretary Kim Ulaky

Chairman Lehman moved to increase the wages of the Township secretary Kim Ulaky by \$1.00 per hour effective 8/1/22. Supervisor Novak seconded the motion. All voted in favor; none opposed.

REPORTS/UPDATES:

Pequea Township Police Report- Chief's June report on table

Pequea Township Road Department- Road department June update on table

Lancaster Inter-Municipal Committee- Representative's Update from May meeting-meeting cancelled

Suburban Lancaster Sewer Authority- Representative's update from June meeting

Zoning/Code Enforcement Officer-Reports on file

Pequea Township Zoning Hearing Board-Meeting held 7/5/22-requested by 393 Long Lane Rd.-Pastor J.

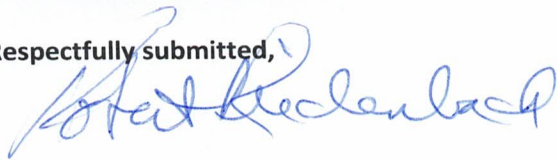
Jaime Santiago-special exception of a residential treatment facility to allow a recovery support training center

Pequea Township Zoning Hearing Board-Pequea Township Planning Commission- No meeting in June

Pequea Township Safety Committee- Kick-off meeting 7/6/22@10:00 am.

Meeting adjourned at 8:35 pm

Respectfully submitted,



Robert Reidenbach, Township assistant/recording secretary

Pequea Township Board of Supervisors

July 20, 2022 meeting

Pequea Township Municipal Bldg,

Sign In Sheet

Name & address

(all attendees) (residents only)

1. Jackie Johns
2. Jason Topp
3. Mike Kuritz
4. J. Martin Thurnish
5. John Birkenbine
6. Julie Birkenbine.
7. Ken Stoffe - NRFC
8. Dennis & Lauren Husley
9. Ernesto Capullo
10. Ron Tomshen
11. Elaine Walmer
12. B. Sitank
- 13.
- 14.
- 15.
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- 20.