

BOARD OF SUPERVISORS MEETING-October 19, 2022

Minutes of the Pequea Township Board of Supervisors meeting held at 7:00 on October 19, 2022 at the Pequea Township Municipal Building.

Present at the meeting were:

Harry Lehman, Chairman
Tom Haas, Vice-Chairman
E. John Hlavacek, Supervisor
Eric Lucas, Supervisor
Mike Novak, Supervisor

Others Present:

Brad Shenk
Elaine Walmer Dawn Rineer
John Michener Jackie Johns
Della Kreider Jeff Kreider
Rob Reidenbach-Twp, Asst./Rec. Sec.

CALL TO ORDER: Chmn. Lehman called the meeting to order at 7:00 PM.

Pledge of Allegiance

ANNOUNCEMENTS:

- Public meetings may be both audio and video recorded.
- A BIG THANK YOU to Robert Bear for his hard work and help with the remodeling project at the Pequea Township Police Station.
- Budget Workshops to formulate the 2023 Budget will be held at The Municipal Building Saturday, October 29, 2022 from 9am-noon and Wednesday, November 2, 2022 (if needed) from 6:00-9:00 pm.
- A position is open and available for the Pequea Township Board of Auditors.
- An Executive session was held at 6:30 pm before tonight's meeting to discuss personnel matters.

MINUTES of PREVIOUS MEETINGS:

Consider approving the minutes of the September 21, 2022 Board of Supervisors Meeting.

Supervisor Lucas moved to approve the minutes of the September 21, 2022 Board of Supervisors meeting. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

TREASURER'S REPORT: A copy of the bill list is on the table

Checks 14177-14228 from the General Fund/ checks 1965-1970 from the Recreation Fund/ check 1194 from the Donation Fund *VOID check 1193/ checks 0070-0075 from the Escrow Fund/ and checks 1011-1012 from the American Rescue Plan Fund.

Supervisor Lucas moved to approve checks 14177-14228 from the General Fund, checks 1965-1970 from the Recreation Fund, check 1194 from the Donation Fund, checks 0070-0075 from the Escrow Fund/ and checks # 1011-1012 from the ARP Fund. Supervisor Novak seconded the motion. All voted in favor; none opposed.

Chairman Lehman gave a synopsis of the 9 agenda items.

PUBLIC COMMENTS:

ITEMS ON THE AGENDA:

- Jackie Johns asked what amount employees pay towards their healthcare. Chairman Lehman explained that they are covered at 100% in exchange for less in pay raises, benefiting both parties. She added that federal monies are available for remediation of the Pequea Creek watershed.
- Jeff Kreider asked for an update on the Radcliff Road bridge removal.

ITEMS NOT ON THE AGENDA:

- Jackie Johns asked if the BOS was considering an ordinance regarding fireworks within the Township. Chairman Lehman explained the BOS is waiting to see what action is taken countywide on this issue. She added that the PA Game Commission is good at removing dead deer within 72 hours of being contacted.

OLD BUSINESS:

1. **Consider advertising and scheduling a hearing for the Small Wireless Facilities in Public Streets/Right of Ways Ordinance**

Chairman Lehman said that the paperwork on this matter is in the hands of our solicitor and possibly could be addressed at the November BOS meeting.

2. **Discuss Union (AFSCME) negotiation of contract for 2023-2025**

Supervisor Lucas moved that we approve the AFSCME contract for 2023-2025. Supervisor Novak seconded the motion. All voted in favor; none opposed. Supervisor Hlavacek added that the raises take place on the first day of each year at 3% raise each year of the contract.

NEW BUSINESS:

1. **Set Non-Uniform Employees' wage increase for 2023 through 2025**

Chairman Lehman moved to set the non-uniformed employees' wage increase each year in 2023, 2024 and 2025 at 3%. Vice-Chairman Haas seconded the motion. All voted in favor; none opposed.

2. **Consider Appointing a CPA Firm (Maher-Duessel) to audit the 2022 Pequea Township Books by Resolution**

Supervisor Lucas moved that the BOS approve **Resolution #618-2022 appointing Maher-Duessel Certified Public Accountants to perform the annual audit for the year ending December 31, 2022 at an approximate cost of \$10,000.00.** Supervisor Novak seconded the motion. All voted in favor; none opposed.

3. Consider adopting the 2022 Act 57 Property Tax Penalty Waiver Provision (local tax collector) by Resolution

Supervisor Lucas moved that the BOS adopt the 2022 Act 57 Property Tax Penalty Waiver by **Resolution #619-2022**. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

4. Authorize preparation of 2022-2023 Snow Removal Contracts

Chairman Lehman moved to authorize the Secretary to prepare 2022-23 snow removal contracts for the independent contractors. Supervisor Hlavacek seconded the motion. Vice-Chairman Haas notified the Chairman 10/18/2022 that he would recuse himself from voting on this agenda item. Lehman, Novak, Lucas and Hlavacek voted in favor; none opposed.

5. Authorize expenditures for the engineering, bid process and construction of the Township's new pole barn, utilizing General Funds for this project by Resolution

Vice-Chairman Haas moved to approve Resolution **#620-2022 to authorize the expenditures for engineering, bid process, and construction of the Township's new pole barn, utilizing General Funds for this project**. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

6. Authorize the Secretary to advertise the bid package for the new Salt Shed

Vice-Chairman Haas moved to authorize the Secretary to advertise for bids for the new salt shed. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

7. Discuss Backhoe trade-in vs. Municibid (30 K Trade-in w/option to put on Municibid)

Vice-Chairman Haas moved to advertise through Municibid the sale of our JCB backhoe with a reserve of \$31,000. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

8. Discuss Police contract regarding accrued vacation payout

Supervisor Hlavacek moved to update the police contract to provide each full-time police officer the opportunity to sell back up to one half of their yearly allotment of vacation, not to exceed two weeks conditional on approval of the contract and conditional for each employee with the scheduling of the Chief. Chairman Lehman seconded the motion. All voted in favor; none opposed.

9. Discuss Traffic Ordinance (Parking)

Chairman Lehman moved that we take no action at this time on a new traffic ordinance. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

REPORTS/UPDATES:

Pequea Township Police Report- Chief's September report on table

Pequea Township Road Department- Road department September update- Vice Chairman Haas praised the cooperation between nearby townships on the sharing of manpower and equipment. He cited the recent exchange of Drumore Township workers helping on our Linestown Road project and our road employees helping them with their crack sealing.

Lancaster Inter-Municipal Committee- Representative's Update from October 12 meeting- Supervisor Hlavacek told of the ongoing PennDot driver shortage and its probable effect on snow plowing. He mentioned that we benefit from the recent 5 year waiver on MS4 obligations.

Suburban Lancaster Sewer Authority- Representative's update from September 22 meeting-Supervisor Lucas stressed that SLSA is attempting to do gradual updates to its system rather than waiting for larger expenditures at a future date. He reported on the outfall at the city's main sewage plant and the need for waivers from property owners before work can begin on the Willow Street Pike force main replacement.

Zoning/Code Enforcement Officer-Reports on file

Pequea Township Zoning Hearing Board-none

Pequea Township Planning Commission-no meeting in October

Pequea Township Safety Committee-none

Meeting adjourned at 7:38 pm

Respectfully submitted,

Robert Reidenbach, Township assistant/recording secretary

Pequea Township Board of Supervisors
monthly meeting - October 19, 2022
Pequea Township Municipal Bldg.

Residents pls give address / Consultants Sign In Sheet
Company name

1. Jeff Kreider
2. Della Kreider
3. Vickie Johns Millwood Village
4. B. R. Shank
5. Elaine Walmer LNP
- 6.
- 7.
- 8.
- 9.
- 10.