

BOARD OF SUPERVISORS MEETING, September 20, 2023

Minutes of the Pequea Township Board of Supervisors meeting held at 7:00 on September 20, 2023 at the Pequea Township Municipal Building

Present at the meeting were:

Harry Lehman, Chairman
Tom Haas, Vice-Chairman
E. John Hlavacek, Supervisor
Eric Lucas, Supervisor
Mike Novak-Supervisor

OTHERS PRESENT:

Brad Shenk Darren Huegel
Jackie Johns Jeff Kreider
LuAnn Harding Dennis Harding
Dan Rineer
Rob Reidenbach-Twp, Asst./Rec. Sec.

CALL TO ORDER: Chairman Lehman called the meeting to order at 7:00 PM.

Pledge of Allegiance

ANNOUNCEMENTS:

- Public meetings may be both audio and video recorded.

MINUTES of PREVIOUS MEETINGS:

1. Consider approving the minutes of the August 16, 2023 Board of Supervisors Ordinance Hearing Meeting.

Vice-Chairman Haas moved to approve the minutes of the August 16, 2023 Board of Supervisors Ordinance Hearing meeting. Supervisor Lucas seconded the motion. All voted in favor; none opposed.

2. Consider approving the minutes of the August 19, 2023 Board of Supervisors meeting.

Vice-Chairman Haas moved to approve the minutes of the August 16, 2023 Board of Supervisors meeting. Supervisor Novak seconded the motion. All voted in favor; none opposed.

TREASURER'S REPORT: A copy of the bill list is on the table

Vice-Chairman Haas moved to approve checks #14711-14777 from the General Fund, checks #2056-2073 from the Recreation Fund, and check #1018 from the American Rescue Plan Fund. Chairman Lehman seconded the motion. All voted in favor; none opposed.

****Addendum**

Chairman Lehman moved to add an addendum item (#11) to New Business pertaining to the modification of the paving to be done at the entrance area of the new shed and pole barn. Supervisors Lucas and Hlavacek seconded the motion. All voted in favor; none opposed.

PUBLIC COMMENTS:

Chairman Lehman gave a synopsis of the 10 items on the agenda prior to public comments.

ITEMS ON THE AGENDA:

Jackie Johns sought clarification on the specs of the plaque to be placed at the Memorial Tree to be planted at Silver Mine Park.

ITEMS NOT ON THE AGENDA: none

OLD BUSINESS: none

NEW BUSINESS:

1. Amend Fee Schedule via Resolution (add fees for Short-Term Rental Ordinance and Animal Control Ordinances)

Supervisor Novak moved that we adopt the new fee schedule, **Resolution #654-2023**, to amend the fee schedule by way of this resolution and the animal control ordinance, as well. These ordinances were previously approved as Ordinance #220-2023 and Ordinance #221-2023. Supervisor Lucas seconded the motion. All voted in favor; none opposed.

2. Consider approval of 2024 Non-Uniform Employee Minimum Monthly Obligation (MMO) for the Employee Pension Plan via Resolution

Chairman Lehman moved to pass **Resolution #655-2023**, a Resolution of the Board of Supervisors of Pequea Township, Lancaster County, Pennsylvania, establishing a policy for the procurement of Professional Services for the Non-Uniformed Employee Pension Plan. Supervisor Lucas seconded the motion. All voted in favor; none opposed.

3. Consider approval of Uniform Employee Pension Plan required member contribution rate for 2024 via Resolution

Chairman Lehman moved to pass **Resolution #656-2023**, a Resolution of the Board of Supervisors of the Township of Pequea, Lancaster County, Pennsylvania, to establish the rate of the required member contribution to the Pequea Township Police Pension Plan at 1.5% . Supervisor Lucas seconded the motion. All voted in favor; none opposed.

4. Consider approval of 2024 Uniform Employee Minimum Monthly Obligation (MMO) for the Employee Pension Plan via Resolution

Chairman Lehman moved to pass **Resolution #657-2023**, a Resolution of the Board of Supervisors of Pequea Township, Lancaster County, Pennsylvania, establishing a policy for the procurement of services for the Uniformed Employee Pension Plan. Supervisor Novak seconded the motion. All voted in favor.

5. Consider request by 2079 New Danville Pike (Frances Skolnick) to place a memorial tree in Silver Mine Park

Vice-Chairman Haas moved to allow Frances Skolnick to place a memorial tree in Silver Mine Park. Chairman Lehman seconded the motion. All voted in favor; none opposed.

6. Consider permission to sell PoliceCar

Chairman Lehman moved that we instruct the chief of police to sell the 2013 Ford Interceptor on Municipal Bid or any other means allowed by the Second-Class Code. Vice-Chairman Haas seconded the motion. All voted in favor; none opposed.

7. Set 2024 Budget Workshop Meeting dates and times

Chairman Lehman moved to set the 2024 Budget Workshop dates and times as follows: Wednesday 11/8/23 at 6-9:00 pm, Tuesday 11/14/2023 from 6-9:00 pm if necessary and Wednesday 11/15/2023 from 6-7:00 pm if needed. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

8. Discuss renewal of 9/12/23 Certificate of Deposit (CD) in Capital Reserve Fund to cover costs of Roads, Bridges and Culverts via Resolution

Supervisor Novak moved to pass **Resolution #658-2023, a Resolution of the Board of Supervisors of Pequea Township, Lancaster County, Pennsylvania, authorizing the purchase of a certificate of deposit for an approximate amount of \$143,590.83 for a six-month term at the best rate to be shopped.** Chairman Lehman seconded the motion. All voted in favor; none opposed.

9. Herrville LLC Bond reduction request

Supervisor Lucas moved that we do not reduce the Bond of \$7,100.00 which includes a 10% contingency factor for Herrville LLC. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

10. Purchase tire & rims and front-end loader

Vice-Chairman Haas moved to purchase 4 new rims and tires for the CAT loader for an approximate cost of \$14,100.00. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

Vice-Chairman Haas then moved to authorize the Road Master to sell the used tires and rims. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed.

Chairman Lehman commended the road crew for their work completed amidst the construction confusion at the township's facilities.

**** Addendum-#11. Lot Paving at the Salt Shed and Storage Area**

Vice-Chairman Haas moved to authorize Long Asphalt Inc. to pave in front of the storage facility and salt storage building in the approximate amount of \$25,000.00. Supervisor Hlavacek seconded the motion.

REPORTS/UPDATES:

Pequea Township Police Report- Chief's August report on table

Pequea Township Road Department- Road Department August Update-Vice-Chairman Haas reported that a road condition assessment for future paving has been completed. Also, our maintenance equipment is now under roof for protection from the elements.

Lancaster Inter-Municipal Committee- Representative's Update-no meeting until October. Supervisor Hlavacek spoke on Broadband and ordinances, the topic current with LIMC.

Suburban Lancaster Sewer Authority- Representative's Update-meeting held 8/25/23

Zoning/Code Enforcement Officer- Reports on file

Pequea Township Zoning Hearing Board- no meeting held in August

Pequea Township Planning Commission- no meeting in August

Pequea Township Safety Committee- Meeting held 9/6/23- Annual Safety Committee training

Additional report: Chairman Lehman reported that the Township will receive approximately \$2,000.00 less this year in Liquid Fuels Tax due to the increase in the purchase and use of electric vehicles. A Bill to assess a fee or tax to the owners of electric vehicles is stalled in the State Legislature and likely will not get out of Committee due to Democrat opposition.

Meeting adjourned at 7:45 pm.

Respectfully submitted,



Robert Reidenbach, Township assistant/recording secretary

Pegua Township Ordinance Hearing 6:30pm A
Regular BOS meeting - 7:00pm - September 20, 2023

Pegua Township Municipal Bldg., Willow Street, P.

Residents & Guests
+ address + Company name

Sign
PL

1. Jackie Johns
2. Dan Johnson
3. Jeff Kuder
4. Dennis + Lauren Healy
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.