

# BOARD OF SUPERVISORS MEETING-October 18, 2023

Minutes of the Pequea Township Board of Supervisors meeting held at 7:00 on October 18, 2023 at the Pequea Township Municipal Building.

**Present at the meeting were:**

- Harry Lehman, Chairman
- Tom Haas, Vice-Chairman
- E. John Hlavacek, Supervisor
- Eric Lucas, Supervisor
- Mike Novak, Supervisor

**Others present:**

- Brad Shenk            Matthew Twomey
- Jackie Johns        Jason Topper
- Cody Harnish        Dean Evans
- Brent Risser        Deb Risser
- Lissa Holland        Debbie Keys
- Jeff Kreider        Brad Shenk
- Rob Reidenbach-Twp. Asst. Rec. Sec.

**CALL TO ORDER:** Chairman Lehman called the meeting to order at 7:00 PM.

Pledge of Allegiance

**ANNOUNCEMENTS:**

- Public meetings may be both audio and video recorded.
- Trick or Treat in Pequea Township will be Tuesday, October 31,2023.
- An Executive Session regarding legal and personnel matters was held 9/20/ 2023 at 6:30 PM prior to the business meeting to discuss personnel issues.
- Special thanks to Jeff Kreider and Rob Reidenbach for painting the shed adjacent to the gas tanks in the rear of the Municipal Complex.
- Board of Supervisors Re-organization Meeting will be held at 6:00 pm on 1/2/24 followed by a 7:00 pm Zoning Hearing Board meeting. Board of Auditors Reorganization Meeting will be held 1/3/24 at 6:30 pm.

**SPEAKER:** Lissa Holland from the Lancaster Public Library gave an insightful update as to the many roles and functions presented by the new library now on N. Queen St. She reported that 17% of Pequea Township residents possess a library card and over 18,000 items were accessed or borrowed. Matthew Twomey then thanked the Board for last year’s contribution of \$1000.00 and requested we consider donating \$1,250.00 for 2024.

**MINUTES of PREVIOUS MEETINGS:**

1. Consider approving the minutes of the September 20, 2023 Board of Supervisors Ordinance Hearing Meeting.
- Vice-Chairman Haas moved to approve the minutes of the September 20, 2023 Board of Supervisors Ordinance Hearing Meeting. Supervisor Novak seconded the motion. All voted in favor; none opposed.

2. Consider approving the minutes of the September 20, 2023 Board of Supervisors Meeting minutes.

Supervisor Lucas moved to approve the minutes of the September 20, 2023 Board of Supervisors meeting. Supervisor Novak seconded the motion. All voted in favor; none opposed.

**TREASURER'S REPORT:** A copy of the bill list is on the table

Supervisor Lucas moved to approve checks #14778-14821 from the General Fund/ checks #2074-2083 from the Recreation Fund and 2-EFT's from the Capital Reserve Fund. Vice-Chairman Haas seconded the motion. All voted in favor; none opposed.

**PUBLIC COMMENTS:** Chairman Lehman gave a synopsis of the 12 items on the agenda.

**ITEMS ON THE AGENDA:** none

**ITEMS NOT ON THE AGENDA:** none

**OLD BUSINESS:** none

**NEW BUSINESS:**

1. Consider Line of Credit reduction request #1 from Northwest Bank LOC#8305005111 for 24 Leaman Road (Dan Evans) per Solanco Engineering Review #1 of 10/5/23

Supervisor Lucas moved that Pequea Township reduce the escrow for Dan Evans, 24 Leaman Rd., Escrow Release #1 by \$62,066.72 and establish the new amount equal to \$2,750.00. Vice-Chairman Haas seconded the motion. All voted in favor; none opposed.

2. Consider Vanguard Dev. Group Line of Credit reduction request #6 from Mid-Penn Bank LOC #966 for Stage 2 Willow Acres

Supervisor Lucas moved that Pequea Township release the remaining financial security for Willow Acres-Stage 2, Letter of Credit Reduction-Request #6, Letter of Credit #966-Mid Penn Bank. Vice-Chairman Haas seconded the motion. All voted in favor; none opposed.

3. Consider Vanguard Dev. Group Line of Credit reduction request #6 from Mid-Penn Bank LOC #965 for Stage 3 Willow Acres

Supervisor Lucas moved that we release all remaining financial security for Willow Acres-Stage 3, Letter of Credit Reduction-Request #6, Letter of Credit #965-Mid Penn Bank. Chairman Lehman seconded the motion. All voted in favor; none opposed.

4. Consider compensation for Township employee, Craig Mellinger

Vice-Chairman Haas moved to compensate Craig Mellinger \$200.00 for management duties performed during the road master's absence. Chairman Lehman seconded the motion. All voted in favor; none opposed.



Supervisor Lucas and Chairman Lehman commented on how fortunate Pequea Township is to have such dedicated employees willing to step up and do extra when needed.

**5. Consider Stormwater Plan SWM2023-2 per Solanco Engineering Review #3 of 9/25/23 for 77 Herrville Road (Brent Risser)**

Supervisor Lucas made 4 separate consecutive related motions. Chairman Lehman seconded each motion in turn and each motion was approved 5 aye-0 nay, in turn.

**Motion (1):** I move that Pequea Township approve Brent Risser's 77 Herrville Rd. Subdivision and Land Development Waiver request, Sections 305 and 3066, for Preliminary and Final Plan.

**Motion (2):** I move that Pequea Township approve Brent Risser's 77 Herrville Rd. Management Ordinance Waiver request, Section 506.1.B.3, for Loading Ratios.

**Motion (3):** I move that Pequea Township approve Brent Risser's 77 Herrville Rd. Management Ordinance Waiver request, Section 504.4.a.4, for Pipe Size.

**Motion (4):** I move that Pequea Township approve Brent Risser's 77 Herrville Rd. New Driveway Ordinance Waiver request, Section 6.B, for Driveway Dimensions.

**6. Consider Stormwater Plan SWM2023-3 per Solanco Engineering Review #2 of 10/10/23 for 189 Marticville Road (Cody Harnish)**

Supervisor Lucas moved to approve Cody Harnish's 189 Marticville Rd. Stormwater Management Plan waiver request for Section 501.18.E for a carbonate geology report. Supervisor Novak seconded the motion. All voted in favor; none opposed.

**7. Consider request by Marty Glackin to place a memorial tree (Red Bud) in Silver Mine Park**

Chairman Lehman moved that we approve Marty Glackin's request to plant a redbud tree in Silver Mine Park. Supervisor Novak seconded the motion. All voted in favor; none opposed.

**8. Appoint a Certified Public Accountant to Audit the 2023 Accounts of the Township of Pequea and establish compensation to be paid (Approx. \$12,200.00) to the CPA via Resolution**

Vice-Chairman Haas moved to approve **Resolution #659-2023** to hire MaherDuessel CPA in the approximate amount of \$12,200.00 to examine all the accounts of the Township for the fiscal year ending December 31, 2023. Chairman Lehman seconded the motion. All voted in favor; none opposed.

**9. Consider submitting PA DCED Grant Application for new Dump Truck via Resolution**

Vice-Chairman Haas moved to approve **Resolution #660-2023, a Resolution by the Board of Supervisors of the Township of Pequea, Lancaster County, Pennsylvania, designating Two Officials to Execute All Documents and Request Grant. Be it Resolved, that Pequea Township of Lancaster County hereby request a Statewide Local Share Assessment grant of \$239,405.00 from the Commonwealth Financing Authority to be used for a New Dump Truck. Be it further resolved that the applicant does hereby designate Harry D. Lehman III (Chairman) and Dawn Rineer (Administrator) as the officials to execute all documents and agreements between Pequea**

Chairman Lehman moved to pass **Resolution #661-2023 whereas the Township wishes to amend the Township Fee Schedule by Resolution.** Supervisor Novak seconded the motion. All voted in favor; none opposed.

Chairman Lehman moved to pass **Resolution #662-2023; whereas, by virtue of Resolution #334-2010, adopted July 21, 2010, that Pequea Township declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, (as amended March 28, 2019).** Vice-Chairman Haas seconded the motion. All voted in favor; none opposed.

Chairman Lehman moved to have a hearing on **Ordinance #222-2023, an Ordinance of Pequea Township, Lancaster County, Commonwealth of Pennsylvania, Electing to Amend Its Police Pension Plan Administered by the Pennsylvania Municipal Retirement System Pursuant to Article IV of the Pennsylvania Municipal Retirement Law; Agreeing to be Bound by All Provisions of the Pennsylvania Municipal Retirement Law as Amended and As Applicable to Member Municipalities. It is Hereby Ordained by Pequea Township, Lancaster County.** The hearing date will be December 20, 2023 at 6:30 pm. Vice-Chairman Haas seconded the motion. All voted in favor, none opposed.

Respectfully submitted,

Respectfully submitted,



Pequea Township Board of Supervisors  
October 18, 2023 meeting 7:00pm

Pequea Township Municipal Building, Willow Str

Residents - name & address / <sup>name & co.</sup> Companies - name

Signatures

1. Jackie Johns Millersville Village
2. Matthew Twomey Lancaster Public Lib.
3. Cody Harnish 189 Marticville Rd
4. Dean Evans LNP
5. Brent Rissler 10 100 Claremont Dr.
6. De'n Riser
7. Jeff Kreider
8. W. Safford Lancaster Public Library
9. Jason Tapper
10. Debbie Keys Lanc. Public Library
11. B. Siten NDFC