

BOARD OF SUPERVISORS MEETING, November 15, 2023

Minutes of the Pequea Township Board of Supervisors meeting held at 7:00 on November 15, 2023 at the Pequea Township Municipal Building

Present at the meeting were:

Harry Lehman, Chairman
Tom Haas, Vice-Chairman
E. John Hlavacek, Supervisor
Eric Lucas, Supervisor
Mike Novak-Supervisor

Others present:

Christine Haas
Della Kreider Brad Shenk
Jackie Johns Jeff Kreider
Dave Esbenshade Don Homsher
Chris Rihn Angela Winters
Brian Herr Beth Novak
Dawn Rineer Chas. Grimasuckas
Jason Kreider Lanc. Newspapers
Rob Reidenbach-Twp, Asst./Rec. Sec.

CALL TO ORDER: Chairman Lehman called the meeting to order at 7:00 PM.

Pledge of Allegiance

ANNOUNCEMENTS:

- Public meetings may be both audio and video recorded.
- The Toys for Tots Campaign is in full swing. A box is in the Township Building for drop offs of new, unopened & unwrapped toys. Drop offs should be in the box by December 6, 2023 to allow for sorting & distribution for Christmas.
- Congratulations to our new elected officials-Harry Lehman-Supervisor, Jeff Kreider-Supervisor and Darren Huegel-Auditor.
- The Suburban Lancaster Sewer Authority will hold their monthly board meeting at the Pequea Township Municipal Building at 4:00 pm on November 16, 2023.
- The BOS held their Budget Workshop on November 8, 2023 and since all work was completed, there will be no need for another workshop. The Budget Hearing will be held on December 20, 2023 at 6:00 pm. Following this, an Ordinance hearing on the police pension modification will follow at 6:30 pm.

MINUTES of PREVIOUS MEETINGS:

1. Consider approving the 11/8/23 Budget Workshop Minutes

Vice-Chairman Haas moved to approve the minutes of the 11/8/23 Budget Workshop meeting. Supervisor Lucas seconded the motion. All voted in favor; none opposed.

2. Consider approving the minutes of the October 18, 2023 Board of Supervisors Meeting.

Vice-Chairman Haas moved to approve the minutes of the October 18, 2023 Board of Supervisors Meeting. Supervisor Novak seconded the motion. All voted in favor; none opposed.

TREASURER'S REPORT: A copy of the bill list is on the table

Vice-Chairman Haas moved to approve checks #14822-14871 from the General Fund, checks #2084-2090 from the Recreation Fund, and void check #14836 from the General Fund. Chairman Lehman seconded the motion. All voted in favor; none opposed.

PUBLIC COMMENTS:

*Chairman Lehman moved to add an addendum item: the hiring of a new part-time police officer, Matthew Diemideo. The motion was seconded by Supervisors Hlavacek and Haas. All voted in favor; none opposed.

**Chairman Lehman gave a synopsis of the 10 items on the agenda prior to public comments.

ITEMS ON THE AGENDA: none

ITEMS NOT ON THE AGENDA: none

OLD BUSINESS: none

NEW BUSINESS:

1. Consider approval of 2024 Board Meetings for Pequea Township

Vice-Chairman Haas moved to approve the 2024 Board Meeting Dates for Pequea Township. Supervisor Novak seconded the motion. All voted in favor; none opposed.

2. Consider part-time Police wage increase(s) for 2024

Vice-Chairman Haas moved to approve a 2.5% increase for part time police wages. Supervisor Lucas seconded the motion. All voted in favor; none opposed.

3. Consider office staff wage increase(s) for 2024

This item was unnecessary as office wage increases are in line with that of the road crew.

4. Consider BHWV Associates reduction request #3 of Mid-Penn Bank Line of Credit #1084 for work completed on Phase 1 Penn Grant Commons West

Supervisor Lucas moved that we recommend for Penn Grant Commons West Land Development and Stormwater Management Plan PC-2020-03 Phase 1 Letter of Credit Reduction #3, that we reduce the letter of credit by \$148,967.80 and establish the new amount equal to \$245,055.27. Vice-Chairman Haas seconded the motion. All voted in favor; none opposed.

5. Consider BHWV Associates reduction request #2 of Mid-Penn Bank Line of Credit #1085 for work completed on Phase 2 Penn Grant Commons West

Supervisor Lucas moved that we approve Penn Grant Commons West Phase 2 Land Development and

Stormwater Management Plan PC 2022-01 Letter of Credit Reduction #2; and that we reduce the letter of credit by \$224,581.67 and establish the new amount equal to \$753,122.16. Chairman Lehman seconded the motion. All voted in favor; none opposed.

6. Consider BHWV Associates reduction request #3 of Fulton Bank Line of Credit #D007582-full release of \$117,021.16 while the amount of \$156,612.50 for cost of wearing course for a section of Cobblestone Dr. that accesses PGC West be carried over into the Penn Grant Commons West Phase 1 Letter of Credit from Mid-Penn Bank LOC #1084

Supervisor Lucas moved that we approve Penn Grant Commons Phase 3 and 4 Letter of Credit Reduction Request #3 from Letter of Credit #D007582 from Fulton Bank and we release all remaining financial security retained in the above referenced letter of credit. Chairman Lehman seconded the motion. All voted in favor; none opposed.

7. Authorize preparation of 2023-2024 Snow Removal Contracts

Chairman Lehman moved to authorize preparation of the 2023-24 snow removal contracts for Tom Haas, Future View Farms LLC, and Middle Willow Farm LLC. Supervisor Hlavacek seconded the motion. All voted in favor; none opposed with Vice-Chairman Haas recusing himself.

8. Authorize follow-up for overdue sewage compliance

Chairman Lehman moved to instruct the Township Administrator to send certified letters (receipt requested) to those that have ignored previous notice of required sewage pumping of their on-lot systems. Supervisor Lucas seconded the motion. Discussion revealed that there are 40-45 offenders in the Township. All voted in favor; none opposed.

Lehman further moved that if there is no response within 15 days, the matter will be forwarded to the District Justice for necessary action. Supervisor Lucas seconded the motion. All voted in favor; none opposed.

9. Authorize dedication of Township Storage Shed Building via Resolution # 665-2023

Supervisor Lucas moved to pass **Resolution #665-2023, A Resolution of the Board of Supervisors of the Township of Pequea, Lancaster County, Pennsylvania, Dedication Storage Facility for Service.**

Whereas, Resolution allowing Pequea Township in the naming of public building and facility: and,

Whereas, Resolution provides that buildings, rooms and/or facilities owned by Pequea Township may be names for individuals who have made exceptional contributions to the Township: and,

Whereas, Harry D. Lehman III served as Chairman of the Board of Supervisors of Pequea Township: and,

Whereas, Harry D. Lehman III made major contributions in assisting Pequea Township to achieve community goals and objectives: and,

Now Therefore, Be it Resolved That the Pequea Township Board of Supervisors, in honor of Harry D. Lehman III's contributions and years of selfless service, hereby dedicate the Storage Facility built in 2023 to Harry D. Lehman III.

Discussion ensued:

Tom Hass informed that the plaque would be placed above the entrance to the storage shed. "In the spirit of Thanksgiving, it seems appropriate to acknowledge Harry for his countless hours of work on behalf of the Board and Township. Harry has but one objective for his service: Do the best he/we can for the residents of Pequea Township. Harry is a master at negotiations. He has saved the Township thousands of dollars since his return to stabilize, bring order, and make Pequea Township an example of good governance."

E.J.Hlavacek said in 2017 when he came to the Board, the back shed looked like a lean-to ready to collapse. Now, our facility is equal to any township's and thanks to Harry and Tom for doing this with minimal funds and getting a maximum building out of it.

Jackie Johns thanked Harry for finally getting this done as she was tired of looking at it for too many years.

Harry Lehman said he appreciated the honor and that he could not have done it without the cooperation of a good Board of Supervisors that has worked so well together.

Supervisors Hlavacek Novak, Lucas and Haas seconded the motion; none opposed with Lehman abstaining and quiet.

Following the presentation of the dedication plaque, some in the room spoke of Harry's deserving of this honor due to his financial acumen, devotion of his time over so many years and his selfless dedication to Pequea Township. Twice he has become Board Chairman and steered the Township to financial stability from the brink of insolvency.

10. Consider hiring a Part-Time Pequea Township Police Officer

Chairman Lehman moved to hire Matthew Diemedio at the current rate for part-time police officers subject to a successful background check. Supervisor Novak seconded the motion. All voted in favor; none opposed.

REPORTS/UPDATES:

Pequea Township Police Report- Chief's October report on table

Pequea Township Road Department- Road Department August Update-Vice-Chairman Haas reported the roadcrew has been focusing on crack sealing and elevating roadside trees in preparation for winter and plowing.

Lancaster Inter-Municipal Committee- Representative's Update- meeting held 10/23/23

Suburban Lancaster Sewer Authority- Representative's Update-meeting held 10/26/23, meeting 11/16/23 in Pequea Township's Municipal Building

Zoning/Code Enforcement Officer- Reports on file

Pequea Township Zoning Hearing Board- Meeting held 11/7/23-consideration of a Variance pursuant to Section 602-permitted uses, of the 2015 Zoning Ordinance, as amended, to allow a transportation horse to be kept on the property for 139 Marticville Road

Pequea Township Planning Commission- no meeting in October

Pequea Township Safety Committee- Meeting held 11/1/23

Meeting adjourned at 7:30 pm.

Respectfully submitted,


Robert Reidenbach, Township assistant/recording secretary

Pequea Township Board of Supervisors Meeting
meeting, November 15, 2023 - 7pm

Pequea Township Municipal Building
Willow Street, PA

Sign In Sheet

	<u>Name</u>	<u>Address</u>	<u>Residents:</u>	<u>Others:</u> <u>Company</u>
1.	Dean Evans	LNP		
2.	Bob Novak	New Danville		
3.	Jackie Johns	Millbrook Village		
4.	Jeff Krider	13 Newsanger		
5.	Dana Rice	154 Truce Rd		
6.	Jason Krider	116 Mantville Rd		
7.	CHARLES GREASUCKS	PEQUEA PD.		
8.	B. Shuck			
9.	Jane Espasula	15 Leamon		
10.	Chris Rihn	205 RETSWYDER RD		
11.	Angela Winters	Lititz		